



TOWN OF ACTON
472 Main Street
Acton, Massachusetts, 01720
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Engineering Department

INSPECTIONS AND MAINTENANCE CERTIFICATION

To be conducted within 24-hours of a 0.25-inch storm and once every fourteen (14) days

I, _____ (print or type name), certify the following:

1. I am making this Stormwater Management Facilities Certification for the following property:

(print or type name of subdivision, condominium or other development)

located at:

(print or type address), (the "Property");

2. The owner, operator, tenant, lessee or homeowners' association of the Property is:

(name(s) of owner, operator, tenant, lessee, homeowners' association or other party having control over the Property);

3. I am the:

- Owner, Operator, Tenant, Lessee or President of the Homeowners' Association.
 Qualified Inspector hired by the same.

4. I have knowledge of stormwater control and have reviewed the approved Stormwater Management Plan for the Property;

5. On _____, 20____, I inspected or had inspected by

_____, a Qualified Inspector, the Stormwater Management Facilities, including but not limited to parking areas, catch basins, drainage

swales, basins, treatment systems, ponds, pipes and related structures required by the approved Operations and Maintenance Plan developed for the Property.

6. At the time of my inspection of the Stormwater Management Facilities on the Property, I or the Qualified Inspector identified the following need(s) for routine maintenance or deficiencies in the Stormwater Management Facilities:

7. On _____, 20____, I took or had taken the following routine maintenance or the following corrective action(s) to address the deficiencies in the Stormwater Management Facilities stated in (6.) above:

8. Additional information, including weather information, is included with this inspection form. See attached information. Total number of pages submitted and certified are _____ pages

9. As of the date of this certification, the Stormwater Management Facilities are functioning as intended by the approved Post-Construction Stormwater Management Plan for the Property.

Date: _____, 20____.

By: _____
Signature

Print Name

COMMONWEALTH OF MASSACHUSETTS

_____, ss.

On this ____ day of _____, 20____, before me the undersigned notary public, personally appeared _____, proved to me through satisfactory evidence of identification, which were _____, to be the person who signed the preceding or attached document in my presence, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his/her knowledge and belief.

Notary Public

My Commission Expires:

Additional Information for Inspectors (See Section 3.5 of Land Disturbance Regs)

Required information for inspections:

1. Name, date, and signature of Qualified Inspector;
 2. Weather information and a description of any discharges occurring at the time of the inspection;
 3. Weather information for the period since the last inspection (or since commencement of construction activity if the first inspection) including a best estimate of the beginning of each storm event, duration of each storm event, approximate amount of rainfall for each storm event (in inches), and whether any discharges occurred;
 4. Location(s) of discharges of sediment or other pollutants from the Site;
 5. Location(s) of Best Management Practices (BMPS) that need to be maintained and a description of the need for maintenance;
 6. Location(s) of BMPS that failed to operate as designed or proved inadequate for a particular location, and/or location(s) where additional BMPS are needed that did not exist at prior inspection; and
 7. Corrective action required including any changes to the Stormwater Management
 8. Plan necessary and implementation dates.
- A Stormwater Management Facility inspection shall be made during construction of the stormwater management system by the owner's inspector.
 - The inspector shall conduct a final inspection near project completion to ensure temporary controls have been removed, stabilization is complete, and final conditions adhere to approved permit.
 - A record of each inspection and of any actions taken must be retained by the owner for at least three (3) years. The inspection reports must identify any incidents of non-compliance with the permit conditions. Where a report does not identify any incidents of non-compliance, the report must contain a certification that the construction project or Site is in compliance with a land disturbance permit.
 - If a project requires a SWPPP per the NPDES Construction General Permit, the owner must submit all inspection reports completed under that SWPPP to the Department of Public Works.

At their discretion, the Department of Public Works (or their assigns) may conduct periodic inspections of the project, to ensure compliance with the conditions of the PERMIT. All inspection reports conducted by the inspector shall be made available.