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JUN 13 2013

## Acton 2020 Committee

MINUTES

05/22/2013

7:30PM-10:00PM

TOWN CLERK, ACTON  
ACTON TOWN HALL ROOM 204

<b>ACTING CHAIR</b>	Kat Hudson
<b>NOTE TAKER</b>	Michael Shailer
<b>ATTENDEES</b>	Celia Kent, Michael Shailer, John Sonner, Kat Hudson, Kristen Domurad-Guichard, Marion Maxwell, Bruce Forman, Eric Solomon, Bonny Nothern, Charlie Mercier

### Action Items

- 1) Kristen will edit April 10 minutes
- 2) Roland and Kristen will printout materials to facilitate working session at next meeting
- 3) Roland/Kristen and Andy and Kat will meet and pre-sort action items for next meeting
- 4) Kat will reply and coordinate with Dylan
- 5) John will reach out to Finance committee, open space, for liasons

### Notes

- I. Review of the April 10, 2013 and April 24, 2013 Minutes
  - a. Minutes approved with minor edits
  - b. Kristen will edit April 10 minutes
- II. West Acton Village residential zoning study request
  - a. Celia presented
  - b. Development proposal triggered concern on Windsor Ave.
    - i. 2 duplexes – 2600 sq. ft. on empty lot
      1. Not in historic district
    - ii. 3 duplexes in Historic district
      1. Historic district implications
    - iii. Triggered West Acton plan review and zoning
  - c. Want to put a one year moratorium on West Acton
  - d. Discussed backstory and difficulties of planning
    - i. Open space, concentrating growth, fear of change
    - ii. Want to learn from
    - iii. Lesson for goals of Acton2020, centers plan
- III. Acton 2020 Committee Membership & Structure
  - a. Celia and Mike will be stepping down
  - b. Eric and Bruce will be on next BoS agenda for appointment
- IV. Kelley's Corner
  - a. Kat proposed bi-weekly structure
    - i. Alternate between Kelley's Corner and Acton2020 focus
  - b. Roland – volunteer time should be considered
    - i. As heats up will probably need frequency more than once a month
- V. Acton 2020 Plan
  - a. Eric shared thoughts on preferences and action items
    - i. West Acton sewers, sewers strategy, transportation
  - b. Kat reviewed areas to kick-off

- i. Key centers plan
- ii. Planning economic staff proposal
- iii. Key centers plans are documented. Need to review contents and what has happened.
- iv. Kelley's Corner Business association
- v. Zero waste committee creation
- vi. Create technology committee
- vii. Create playground committee
  
- viii. Open Space Planning – Strategic
- ix. Morrison Farm support
- c. Bonny – Kelley's corner interested
- d. Andy discussed thoughts on physical framework plan and strategy
  - i. Physical notion of developing cores
  - ii. Plan has a core shape of how to influence future
    - 1. Guide growth
  - iii. Preserve open spaces, TDR, develops centers, develop centers that are walkable, sustainable, and environmentally conscious.
  - iv. Redirecting development from outlining area, (preserve) to centers
  - v. How to get centers right?
  - vi. Will need to do similar process to Kelley's Corner for other centers
  - vii. Look at Action items and organize, prioritize
  - viii. Items may need to happen in certain order
  - ix. John highlighted 3 means to Track, launch, do
  - x. Roland mentioned visualization of concepts
  - xi. Next meeting will be a working session
    - 1. Focus on high priority and ripe apples
    - 2. Roland and Kristen will have printout and materials to facilitate organization
    - 3. Goal to define physical, non-physical, not sure
    - 4. Roadmap highlights core
    - 5. Roland/Kristen and Andy and Kat will assist with pre-sorting
      - a. Roland will coordinate scheduling of meeting

#### VI. Acton 2020 Public Outreach & Social Media

#### VII. UMASS Lowell Political Science Dept. Survey

- a. Want town input on town questions
- b. Email planning department and/or Roland for input on possible questions to be included in the survey

#### VIII. Administrative Updates

- a. Dylan relationship – Kat will reply and coordinate with Dylan
- b. Discuss how website will be maintained
- c. Update on economic development – \$5000 for self-assessment test
  - i. How compare to other towns
  - ii. What effects large and small business development
- d. TAP – technical assistance panel – Boston urban Land institute –
  - i. Walkthrough for similar pro Kelley's Corner

- ii. Have done after vendor selection and planning started
- e. Roland updated on open space conference
  - i. Special permits still used for PCRC Development
  - ii. How can CPA funds be used
  - iii. Can CPA funds be used to purchase development rights?
  - iv. Will restart conversation with DUR
- f. John will reach out to Finance committee, open space, for liasons