



ACTON PLANNING BOARD

Minutes of Meeting
September 18, 2012
Town Hall – Faulkner Room 204

Planning Board members attending: Mr. Ryan Bettez (Chairman), Mr. Jeff Clymer (Vice Chair), Ms. Kim Montella and associate member Mr. Rob Bukowski. Also present: Planning Director Mr. Roland Bartl, Assistant Planner Ms. Kristen Domurad-Guichard, and Planning Board Secretary Ms. Kim Gorman.

Absent: Mr. Ray Yacouby, Ms. Margaret Woolley Busse (Clerk), Mr. Roland Bourdon and Mr. Derrick Chin.

Mr. Bettez called the meeting to order at 7:33 PM.

Mr. Bettez appointed Mr. Bukowski as full member for the meeting.

I. Citizens Concerns

None raised.

II. Consent Agenda

The draft minutes of 8/07/2012 were approved as amended; 2nd; all in favor.

III. Reports

CPC: Mr. Bartl reported the annual public hearing for the Draft 2013 Community Preservation Plan was held. The 2013 CPA Plan is on the Town website. Some changes needed to be made from prior year plans to be consistent with State law changes.

WRAC: Mr. Clymer reported the committee made a lot of progress towards completing the next bylaw addressing Federal storm water management compliance. Mr. Clymer stated Mr. Bukowski is the new associate for the committee.

Acton 2020: Mr. Bartl reported Phase III Implementation Phase has begun. 4 previous members have returned and new recruits are interested and are considering joining.

Mr. Bartl stated that the Planning and Engineering Departments applied for a MassWorks Infrastructure grant, but acknowledged they may not receive funding this round as more surveying work and further design plans are needed.

IV. Continuation of PH - Central Street PCRC (being continued to 10/15 @ 8:15pm)

Mr. Bettez opened and immediately moved to continue the Central Street PCRC application public hearing to October 16, 2012 at 8:15pm in Room 204 at the Town Hall, Mr. Yacouby 2nd, all in favor.

V. PH – Verizon Wireless Sign Special Permit – 295 Main Street

Mr. Bettez opened the public hearing at 8:30 PM.

Representing the applicant, Mr. Jason Parillo of Back Bay Sign Company and Ms. Kelly Nangle, of Go Wireless Verizon were present.

Due to a lack of a quorum of members to vote, the public hearing was audio recorded for one of the absent members to listen and vote on the matter at the next meeting.

Mr. Parillo explained the purpose and components of the proposed signs. The 2 proposed signs exceed the by-right dimensional requirements of the sign bylaw and the proposed projecting sign the by-right sign quantity and projection. The wall sign consists of internally illuminated channel letters and an illuminated sign cabinet. The projecting sign will not be illuminated.

Due to a lack of quorum to vote, Mr. Bettez gave staff direction to revise the draft decision on names and blade sign measurements. The chairman asked to keep the public hearing open if Board members have any further questions after listening to the audio recording and before voting a decision. The hearing was continued to the next meeting.

VI. Discussion – Zoning for Outdoor Merchandise Display and Sales (EDC feedback)

Board members reviewed and discussed the draft possible zoning changes. Board members stated an attempt is needed to try to be more business friendly. Board members had minor changes and suggestions. Staff will revised the draft zoning changes and bring back to a future meeting.

VII. Discussion – Solar photovoltaic facilities, zoning amendment (first draft)

Board members discussed the documents. Correct language will be needed from the State. Mr. Bukowski stating he is working with Ameresco Company and will look over the calculations. Mr. Bartl stated Mr. Chris Schaffner (previous board member and local engineer) could be helpful to contact. Town Counsel will need to review.

VIII. Administrative Update

Board members appointed Ms. Montella to be the Board's representative to the DRB, 2nd; all in favor.

Board members reviewed the 2013 Conference Room Reservation sheet for 2013 PB meetings.

Motion to adjourn the meeting, 2nd, voted at 9:45 PM.