

Town of Acton  
Town Hall Room 126  
Volunteer Coordinating Committee  
February 15, 2019  
[Approved on March 25, 2019]

**Committee Members in Attendance:** Gregory Hutchins, Hart Millett, Xuan Kong, and Fang Yang

**Committee Members Absent:** None

**Meeting called to order at 7:00PM**

**General Business**

- Meeting minutes of January 28, 2019 was approved.
- Chair gave an update on Committee member appointments made by BOS since last VCC meeting, status of pending volunteer applications, and committee/board openings.
- Chair made a request to town clerk/town meeting moderator to setup a recruiting table at annual town meeting. Several VCC members volunteered to staff the table.
- After some discussion, all VCC members were in agreement to authorize the Chair to inquire with BOS on changing VCC membership structure from 7 full members to 5 full members and 2 associate members.

**Mike Mai for Planning Board**

- Long-term Acton resident.
- Previously served on Planning Board for 2 years, resigned due to schedule conflict.
- No apparent conflict of interest.
- Currently working as a senior consultant for strategic procurement.

Motion to forward Mike Mai's name to the Board of Selectmen for further consideration to appoint as a member of Planning Board, upon notification by Mr. Mai to VCC Chair on his ability to regularly attend Planning Board meetings. Motion passed unanimously.

Motion to adjourn the meeting at 8:15PM. Motion passed unanimously.