

Historic District Commission
Town Hall, Room 121
Meeting Minutes, 23 August 2016

Meeting called to order at 7:32 PM. Attending: Anita Rogers (AR), Fran Arsenault (FA),
Ron Regan (RR), David Honn (DH); David Shoemaker (DS)

- 7:31 Move to approve August 10 minutes accepted unanimously.
- 7:32 Citizen questions, member notes:
 DS recuses himself
 David Shoemaker gives a brief update on 14 Newtown Road
 DS returns
 Discussion of reimbursement for petty expenses within the HDC
- 7:40 Review Spreadsheet, update
- 7:38 DH recuses himself
 Return to #1544 David Honn; Roof replacement (red cedar wood),
 replacement skylights, lead flashing at 105 School St. Plans to do it by the
 end of September. Determined to be a CNA.
 DH returns
- 7:47 Town Hall paint presentation dry run. Tory Beyer from the HC joins us.
 DH runs over the structure of the evening. DH gives his presentation
 informally. TB runs through her talking points. Consensus that
 completing the shutters or at least symmetrizing is needed; the top
 shutters should be rounded, and the shutters must be positioned correctly
 to be closed in principle. AR- would prefer to remove the 3rd floor shutters
 than to have historically incorrect versions. Wish to have a link to a Web
 page where a handout of the presentation could be downloaded. Good to
 note that Exchange Hall was repainted recently, and the Acton Center
 Firehouse paint color was changed in the last 20 years. West Acton
 Firehouse as well.
- 8:17 43 School St: taken over by the town. Town is evaluating the condition.
 The HDC is concerned that the maintenance of the property is lacking.
 Town has undertaken a structure evaluation. The HDC thinks a letter
 should be written indicating that demo will not be an option and that the

building should be maintained for preservation during this mothballed period.

- 8:25 Discussion of BOS representative not being present. DS expresses concern that the meetings are not formally complete without the BOS representative and might not be able to carry out the scope of the Committee responsibilities as a consequence. Chair will discuss with Town to see how to resolve the situation.
- 8:35 CPC RFP Development: DH has done some research and found that some local communities are searching for similar help, and can use some of the material to help with writing the Acton RFP. Discussion of timing -- could find a good person who might not be able to complete the task in the near future. DH will send links to 2 similar RFP's for the committee to read before the next meeting. Further discussion at our next meeting (13 September)
- 8:40 Move to adjourn; seconded and voted unanimously