

ACTON COMMUNITY HOUSING CORPORATION
Minutes Monday, September 18, 2017 Room 126, Acton Town Hall

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held on Monday, September 18, 2017 at 7:34 PM in room 126 of the Acton Town Hall. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Bernice Baran, Corrina Roman-Kreuze, and Lara Plaskon. Corrina was made a voting member for the night.

Guests: None

Nancy Tavernier, Chair, called the meeting to order at 7:30 PM. Lara Plaskon was appointed Clerk for the meeting.

I. The **Minutes** from the Meeting of 8/21/17 were read and approved.

II. Financial Report

Balances as of 6/30/17

- Checking - \$2,787.46
- Savings - \$188,001.44

Jennifer prepared a year-end financial report. The report was reviewed and approved.

III. Updates

Regional Housing Services Office (RHSO) –

- Lara will begin monitoring of Acton's affordable homeowners - annual self-certification letters will be mailed soon.
- The moving date for the RHSO office is unclear, but it should be this fall.
- Infographics data sheet – Nancy and Lara are working with a graphic designer to create an infographic sheet with key housing data to be distributed for public education re: affordable housing. A draft of the infographic was reviewed and Nancy will pass the ACHC's feedback to the designer.

Current developments

- Unclear what's happening with Post Office Square
- High Street – all units have been sold; Construction is coming along.
- Martin Street – marketing has started.

Kelley's Corner plans –

- Bob Van Meter is on the Kelley's Corner committee. There is a proposal for a mixed-use development.

V. Old Business

Previously discussed potential development proposals–

- Powder Mill development – progressing slowly, but surely.

Draft Data points handout if available – see note above about Infographic under RHSO.

Memorandum of Understanding, 446 Mass Ave. – Nancy has not yet received a revised draft back. Nancy will ask attorney, Steve Graham, to review the MOU when she receives it.

VI. New Business

Meeting with Commission on Disabilities – Nancy and Kelley Cronin will attend meeting with the Commission to discuss how many accessible, affordable units are in Acton's housing inventory and how to get more.

Sustainability Policy – BOS has disseminated a draft Sustainability Policy and they are looking for comments by this Friday. The draft is focused on environmental issues, but does not include issues of social and economic sustainability. Nancy will prepare comments that ask for the policy to be inclusive of more issues, including housing.

Municipal engagement initiative – There is a need for more public outreach and education about housing issues. The Planning Department is in discussions with CHAPA and MHP about ways to do this outreach/who to contact. Nancy came up with a list of people in Acton that they can engage with to get involved in housing issues.

MHP Housing and Economic Development Implementation Plan – 25% contribution –
Planning Department had applied for a grant from MHP to work on illuminating the intersections between housing and economic development. They have not yet heard if they have received the grant. The state requires a 25% match for the grant described above. ACHC voted to approve contributing up to 25% of the cost of the plan from the Community Housing Program Fund.

The meeting was adjourned at 8:09pm. **The next ACHC meeting will be on October 23, 2017.**

STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING:

Agenda, September 18, 2017

Minutes from August 21, 2017

Year-end financial report

Chart of 40B's in the pipeline for 2017

Summary of Town of Acton Infographics Handout

Email re: Town-Wide Sustainability Policy

Email re: MHP Municipal Engagement Initiative

Town of Acton Housing and Economic Development Implementation Plan