

**Minutes**  
**Town of Acton Community Preservation Committee (CPC)**  
**July 13, 2017**  
**Acton Town Hall, Room 9**

Members Present: Bill Alesbury (Vice-Chair, by phone), Tory Beyer, Dean Charter (Associate), Walter Foster (Chair), Amy Green, Susan Mitchell-Hardt, Carolyn Kirkpatrick (Associate), Nancy Kolb, Joe Will (Clerk), Ray Yacoub

Others Present: Robert Hummel (Acton Assistant Planner), Greg Johnson (Windsor Avenue resident)

Walter opened the meeting at 7:30 P.M.

**I. Citizen Concerns**

- none

**II. Minutes of May 11, 2017**

- It was moved, seconded, and voted unanimously (not by roll call as Bill joined the meeting by phone immediately after this vote) to approve the minutes as presented.

**III. Review of CP Plan 2018 Draft**

- Robert provided the CPC with an updated draft of the Plan showing suggested changes in red. Committee members are to review the changes. Also, any member representing another Town group is to ask for similar review by his/her group. Suggested changes can be shared with Robert in advance of the next CPC meeting, 09/14. Tomorrow, Robert will publish the draft for the public, and include any changes suggested at this meeting. Robert can show additional changes suggested in the interim (possibly in a third color) in a draft prepared for the 09/14 meeting. At the 09/14 meeting, the CPC will hear public comments and then finalize the Plan.

Amy will not be able to attend the 09/14 meeting.

**IV. Discuss Compliance with Historic Standards**

- Tonight's packet includes information that Robert acquired, including:
  - A note Robert wrote to Stuart Saganor, Executive Director of the Massachusetts Community Preservation Coalition, regarding certification(s) required for CPA-funded historic projects.
  - Stuart's response.
  - An addendum to Stuart's response from Jeff Gonyea, Eastern Massachusetts Circuit Rider (someone who works "in the field," responding directly to requests for advocacy assistance and serving as a mentor for communities and their preservation issues) of Preservation Massachusetts (a non-profit Massachusetts historic preservation organization).
  - Preservation Massachusetts' 2016 Preservation Directory from Jeff, which includes lists of historic preservation consultants who are experienced at overseeing the implementation of the US Secretary of the Interior's Standards for the Treatment of Historic Properties.

Robert walked the CPC through the above items, noting in particular Stuart's "four main ways" in which communities approach implementing the Secretary of the Interior's Standards.

Subsequent discussion focused on Approaches 3 (the CPC retain an Historic Preservation consultant to review and comment on the Standards re any historic preservation project proposal) and 4 (each historic preservation project application provides for an overseeing Preservation Consultant), noting that 4 requires an application to include \$ for professional review.

Discussion settled on Approach 4 being most suitable for Acton and (as Approach 4 essentially had been what had been discussed in previous meetings) the Community Preservation Plan 2018 shows a red line change on the Plan's page 28 reflecting this approach.

The issue will be finalized at the next CPC meeting, and if what the CPC decides is not the best path, the CPC can change it for the next year.

#### **V. Elect Officers**

- Walter is willing to be Chair, but wants to be sure that he's not taking it from anyone else who wants to be Chair. Such assurances were given. Bill is nominated for Vice-Chair. Joe is nominated for Clerk. Walter, Bill, and Joe accept the nominations. Town staff is cited for the very good support it provides the CPC.

It was moved, seconded, and voted unanimously by roll call that Walter, Bill, and Joe be the CPC officers for this coming year.

8:17 PM — It was moved, seconded, and voted unanimously by roll call to adjourn.