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BOARD OF SELECTMEN AND SEWER COMMISIONER'S MEETING

TOWN CLERK  
ACTON

May 22, 2017

Francis Faulkner Room 204

Regular Meeting 7:00 PM

*To view the full meeting, please [click here](#)*

Present: Janet K. Adachi, Katie Green, Peter J. Berry, Joan Gardner, Town Manager Steve Ledoux, and Lisa Tomyl, Recording Secretary

Absent: Chingsung Chang

**Citizen Concerns**

None

**Chairman Update/Operational Update**

Ms. Adachi –Meetings last week, Peter B, JKA, Steve L w/Counsel, and then with AWD reps to discuss Nagog Pond appeal, in prep for settlement discussion with Town of Concord reps, which probably will be early next month. BOS will have ES prior to that initial meeting.

Thurs, 5/25, 6:30, Rm 204: Public information session re Nuclear Metals Superfund site cleanup, Route 62. Reps of EPA and MA DEP. Focus will be on so-called Non-Time-Critical Removal Action (NTCRA) related to groundwater at the Site.

Mon, 5/29, 10:00: Memorial Day observance, culminating this year at Woodlawn Cemetery. Parade starts at AB, proceeds up Hayward, to Main to Town center for brief observance before continuing to Woodlawn.

Weds, 5/31, 7:30 pm, Rm 204: Planning and NR Dept presentation of program on "Protecting OS via subdivision design."

Thurs, 6/1, 5:30 pm, Maynard Mill at Main, Maynard: Open house re Acton-Maynard proposal for bike-share program involving Zagster

Fri, 6/2: ABRHS graduation

Future agenda items:

6/5: application for common victualler's license for old Acton Coffee House location at Great Rd and Main.

Mr. Ledoux – Electric Aggregation Plan has finally been approved by DPU with Peregrine – everything was approved except 1 element – surcharge on electric rates. Highway will be going through road construction / paving starting Thursday May 25<sup>th</sup> in various neighborhoods. MASSDOT will be doing an emergency culvert repair on Rt. 11 at the Acton/Boxborough line tomorrow. Had some new hires in past couple of weeks, Yashira Gonzales with the Collectors/Finance Department, Brett Lesak, Peter Ballou, Peter Imhoff with Acton Fire Department.

**Public Hearings**

Common Victualler, Costa Donuts Two, d/b/a Dunkin Donuts, 315 Main Street – Ms. Green move to approve a common victualler license, Mr. Berry second. All Ayes.

SPSP 03/31/2017 – 467, 76 Powder Mill Road, Acton Ford – Molly Obendorf from Stamski and McNary presented the project overview. Selectmen assigned is Ms. Adachi. Owner is planning to expand the bay service area. Mr. Berry inquired about hazardous waste. Ms. Obendorf explained that it goes through a floor drain into a gas trap and into a containment system that is emptied (by a professional service) frequently. Ms. Obendorf stated that they will be adding vegetation screening. Ms. Green inquired about a sidewalk contribution – was there one in the past. Kristen Guichard, Senior Planner, stated it was unknown at this point, but could be as part of the conditions. Mr. Bertolami thought probably not, but the whole area is sidewalked. Would like to donate \$5000 to the sidewalk fund. Will contribute more when they do their larger addition. Feels as though there is plenty of sidewalked area. Mr. Berry acknowledged the amount but would prefer a \$10,000. Mr. Bertolami agreed. Ms. Green moved to close hearing, Ms. Gardner second. All Ayes. Ms. Green moved to approve the SPSP, with the condition of adding a \$10,000.00 donation to the sidewalk fund, and not to connect drains to the sewer hookup, Ms. Gardner seconded. All Ayes. (4-0)

NARA Park Master Plan and Parking Fee Implementation – Cathy Fochtman presented the NARA Park Master Plan presentation to the Board and parking fee implementation to support hiring a second park ranger during peak NARA beach hours on weekends. Parking facilities (for parking attendants) are located at the entrance of the lower lot and the upper lot setup with a portable tent and tables and chairs. Mr. Berry commented that the Community Preservation Committee would be happy to see the document for future consideration for funding. Concerned that residents have designated spaces. Ms. Adachi inquired about how you determine residents vs. non-resident. Ms. Fochtman explained that they will be asked to show ID and then implementing a sticker program (for residents).

Kim Kastens 294 Pope Road – questioned if Recreation would try to convince some of the vehicle riders could be convinced to become bicycle riders.

Terra Friedrichs, West Acton – Enterprise Fund – worried the Recreation department becoming a business. Access to parking spaces – hope to be a way for non-residents which the parking fee may get in the way and that (Recreation) come up with a plan for free parking.

MS. Green moved to approve the Recreation Director implementing NARA Park Parking Sticker Program, Ms. Gardner seconded. All Ayes. UNANIMOUS

Gas Main Petition, Martin Street – Ms. Adachi read the public hearing notice.

Jim Snyder-Grant, Half Moon Hill – Thanks the Board acknowledging the citizen letters.

Debra Symes

Couldn't understand the name from Mothers Out Front

Ms. Green moved to approve the gas main petition for Martin Street, Mr. Berry second. 3 Ayes 1 Nay (Gardner)

Gas Main Petition, Main Street – Ms. Adachi read the public hearing notice. Ms. Green moved to approve the gas main petition on Main Street, Mr. Berry seconded, 3 Ayes, 1 Nay (Gardner).

All Alcoholic Beverage License, New England Hospitality Group, LLC d/b/a Villa Mexicana - Representing the Company is Carol Quinones, proposed General Manager. Ms. Green moved to approve an all alcohol liquor license, Mr. Berry second. UNANIMOUS

Common Victualler for Seating – New England Hospitality Group, LLC d/b/a Villa Mexicana – Ms. Green moved to approve a common victualler license, Mr. Berry second, UNANIMOUS

#### **Selectmen Business**

Board to Sign Tax Increment Finance Agreement with Insulet Corporation – Mr. Ledoux explained everything that has transpired since the April Annual Town Meeting. Some additives with the agreement items such as a claw back clause had been added. If Insulet falls below 250 employees they would have to pay back a certain percent of cumulative taxes be paid back to the town based on years. Ms. Green was concerned about no language about getting up to 1000 FT job within 5 years. Town Meeting approved 1000 employees, but the TIF agreement states 750 employees. The deadline for the TIF filing is May 24.

Mr. Berry moved to approve the TIF agreement, Ms. Adachi second, Ms. Green Nay, Ms. Gardner abstained.

WRAC Revised Charge – Ms. Adachi gave an overview of the proposed WRAC revised draft charge. Kim Kastens – doesn't agree with the WRAC draft charge with some of the wording. Needs to be more proactive vs. the current way it was written which is more reactive.

Terra Friedrichs, West Acton – wanted to know if the Board read some of the proposed scope and what Janet had proposed instead to attract qualified people.

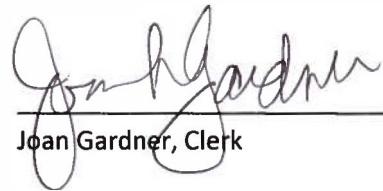
Barry Rosen – Agrees with Kim's comments. Disappointed with the current draft charge. Need to have professional marketing communications working for the town to do the job that is proposed as the primary responsibilities listed in the charge. Ms. Adachi will update charge.

Town Manager Review – agreed on basic terms but will have the public vote at the June 5<sup>th</sup> meeting. Mr. Ledoux announced his pending retirement of July 1, 2018.

#### **Consent Agenda**

Ms. Green moved to accept consent items 11-27, PB second. All Ayes (4-0)  
Respectfully Submitted,

  
Lisa Tomyl, Recording Secretary

  
Joan Gardner, Clerk