

Acton Historical Commission  
Meeting Minutes – December 11, 2013  
7:30 p.m., Acton Town Hall, Rm. 126

**AHC Members Present:** Bill Klauer (BK), Bill Dickinson (BD), Victoria Beyer (VB), Brad Maxwell (BM) and Jim Chiarelli (JC)

1. BK called the meeting to order. The Commission unanimously approved meeting minutes (with corrections) from its November meeting.
2. Next, BM reported on recent inquiries and communications related to its historical plaque program. The Commission reviewed and approved five (5) applications for plaques, two of which were subject to additional information or approval. BK will look into the information needed for one application and BM will refer the second to the Historic District Commission (HDC). BM will send approvals to the other three applicants.
3. The Commission then reviewed a draft letter of support prepared for the Wright Hill Association's application under the Community Preservation Act (CPA). The Commission unanimously approved the letter with corrections. BM will revise the letter accordingly and forward to BK to send to the CPC.
4. Discussion then turned to Dean Charter's request for support of the CPA application to repaint Town Hall in a color scheme more in line with the building's original ochre colors. The Commission considered whether CPA funding or regular maintenance funds should be used for the project. The Commission voted to send a letter supporting the color scheme, while noting that this is within the HDC's area, too. BK will prepare and send a letter accordingly.
5. VB then reported on CPA applications with historical elements that will be reviewed at upcoming CPC meetings.
6. BK next related the Acton Historical Society's request for approval of work performed with CPA funding. Funding will be released after the Commission agrees that the work was performed in accordance with the Secretary of the Interior's Standards. VB will contact Sandy Schmidt to obtain a copy of the work description and drawings, and to schedule a site inspection. VB, BD and JC will attend the site visit, and then the Commission will issue a letter of support/approval.
7. BK then updated the Commission on decisions by the SATSAC regarding informative panels for the new South Acton Train Station. Themes for the panels included agriculture and transportation, and the panels will include historical pictures.
8. Finally, the Commission discussed topics for its annual report, including the plaque program, support for the Wright Hill and Robbins foundation CPA projects, the Caouette-Simeone preservation restriction and efforts to preserve the Asa Parlin House. BK will prepare a draft.

Meeting adjourned at 9:20 p.m.

*Respectfully submitted,  
Brad Maxwell, clerk*

cc:      Town Clerk  
          Town Manager  
          Town Library  
          Historic District Commission

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**JAN 9 2014**

**TOWN CLERK  
ACTON**