



MINUTES  
DATE: MAY 7, 2013

## Town of Acton Recreation Commission

6:45 PM

ROOM 126, ACTON TOWN HALL

### ATTENDEES

Recreation Commission members present were Ms. Karen Jarsky, Chair, Mr. Steve Leo, Commissioner, Mr. Joe Will, Commissioner, Ms. Cathy Fochtman, Recreation Director, Ms. Melissa Rier, Natural Resources, Ms. Cheryl Getsick, Secretary, Ms. Jana Catalado, Citizen (Friends of the Playgroun).

### AGENDA TOPICS

Meeting called to order at: 7:00 PM

Citizens Concerns: None to report

#### CONSENT AGENDA

DISCUSSION April 2013 minutes

ACTION ITEM April 2013 minutes were accepted as amended, 3-0

#### TOPIC: Action Item Review

DISCUSSION Nothing reviewed.

#### TOPIC: GOWARD PLAYGROUND

DISCUSSION Ms. Fochtman finalized payment on the playground equipment, currently held in a facility in NY. She will obtain an updated invoice from Kompan. Once the P.O. is approved the delivery will be in approximately four weeks. Ms. Fochtman will contact Mr. Redmond regarding his site preparation schedule. The playground equipment installation bid will require payment of prevailing wage and it will be posted at the Mass.Gov Central Registry. The lowest bidder will be selected. Bricks are complete and ready to be shipped. Permanentmark is awaiting the Town's payment before shipping. The walkways will be installed after the playground equipment is in.

Action Item: Quotes for paving and for mulching will be obtained. Sponsor signage will be addressed for particular donors.

#### TOPIC: TERM EXPIRATIONS

DISCUSSION Ms. Jarsky has not been in touch with the VCC. Ms. Fochtman will contact them.

DISCUSSION Action Item: The Commission is in need of a new Commissioner to replace Ms. Jarsky.

#### TOPIC: THERAPEUTIC/ADAPTIVE RECREATION PROGRAMMING

DISCUSSION Ms. Val Griffin is no longer able to assist with these programs due to commitments. She has offered to serve as a sounding board if the Commission would like advice about this topic.

#### TOPIC: ABCHY – ACTON BORBOURGH COALITION FOR HEALTHY YOUTH

DISCUSSION ABCHY is reorganizing. This coalition was formed via a grant from the United Way. Services and information are provided to local youth. There is a concern for "at risk" youth and the gaps in services to support them.

Action Item: ABCHY is soliciting new board members. Any interested parties who would like to join this board, please contact Ms. Cathy Fochtman, Recreation Director.

#### REPORTS:

- DISCUSSION
- a) Miracle Field: Father's Day, June 16 is the date of the 2<sup>nd</sup> Annual FunFest. A kite flying group will also be attending. The 5K run will occur during the morning from 9:00 – 11:00am. An Eagle Scout candidate has proposed to build a kiosk for the Miracle Field.
  - b) Community Preservation Committee: No report.
  - c) School Street: Nothing to report
  - d) Playground Update: Nothing to report
  - e) Open Space & Recreation Plan: Nothing to report
  - f) NARA Park Pavilion Update: The picnic pavilion has been placed to bid.
  - g) Recreation Operations: Nothing to report
  - h) T.J. O'Grady Skate Park: Nothing to report
  - i) NARA Comfort Station: Nothing to report

#### NEW BUSINESS/DISCUSSION – NOTHING TO REPORT

MEETING ADJOURNED TIME: 9:05 PM

\*Supporting and referenced documentation relating to these minutes are available on the Docushare site: <https://doc.acton-ma.gov/dsweb/View/Collection-1985>