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**TOWN OF ACTON  
DESIGN REVIEW BOARD  
MINUTES OF AUGUST 21, 2013 MEETING**

7:30 p.m.  
Room 121, Town Hall

NEXT COMMITTEE MEETING: September 4, 2013  
Acton Town Hall, Rm 121, 7:30 p.m.

**Present:** Holly Ben-Joseph (Chair), Peter Darlow (Vice-Chair), David Honn, David Clough (BOS Liaison)

The meeting was called to order at 7:35 pm.

**Review of CVS project on Main Street**

We reviewed for the second time the CVS project's revised submittal drawings to the town. No members of the development team were present at this meeting. Please refer to the review Memo dated 08-21-2013 on the DRB website.

Andy Brockway, new Chair of the Acton 2020 committee presented an update on the committee's activities for the coming year. The proposal for Kelley's Corner consulting went out to public bid on August 14. The proposal is due September 30 and selection of the consultant will be made by the end of November.

Acton 2020 will be focusing on the senior center and it's possible future location, as siting is critical for its success.

Andy has suggested that a DRB member attend Acton 2020 meetings to provide input from a designers point of view. Acton 2020 meets 2nd and 4th Wednesday of each month.

The Town of Acton has been selected for a one day charette with the Urban Land Institute. The charette will take place in January or February. One important urban design issue will be addressed at the charette. All public is invited to attend.

Peter Darlow has agreed to be on the Designer Selection Committee for the Kelley's Corner Improvement Initiative.

The meeting adjourned at 8:45 pm.

Respectfully Submitted by: Holly Ben-Joseph