

RECEIVED  
TOWN CLERK  
TOWN OF ACTON, MA  
2025 NOV 20 PM 3:39

**TOWN OF ACTON  
HISTORIC DISTRICT COMMISSION  
472 Main Street, Acton, MA 01720**

**CERTIFICATE 2536**

Pursuant to Chapter 40C of the General Laws of Massachusetts and the Historic Districts Bylaw of the Town of Acton, the Acton Historic District Commission hereby issues a

**CERTIFICATE OF APPROPRIATENESS**

For the work described in the Application of the same number.

Applicant: Karen Koretsky

Telephone: (978) 699-2607

Address: 39 School Street, Acton, MA, 01720

Email: kpdillon@verizon.net

Property Owner: Same

Email/Telephone: Same

Location of Work: Same

District: Center  West  South

**Description of Proposed work:** Installation of gutters and downspouts as described in attached application and attachments

**Findings:**

1. The governing way is School Street.
2. The porticos of both the front and back entrances of the house are visible from the governing way.
3. Gutters and downspouts are unnecessary to divert precipitation from the porticos.

**Approvals/Requirements:**

1. The proposed installation of gutters to the roof fascia and downspouts to the corners of the house as depicted in the photos attached to the application is approved.
2. The proposed installation of the gutters and downspouts to the porticos and their respective posts at the front and back entrances is disapproved.
3. The gutters must be half-round as depicted in attachments to the application, colored to match the fascia to the extent possible, and the downspouts must be round and colored to match the color of the house to the extent possible.
4. All materials shall be as described in the application and attachments.

**Recommendations:**

1. Installation of a straight roof rain diverter on the front entrance portico, pitched higher on the left side against the wall, to divert rain water away from the entrance to the house.
2. Installation of splash blocks at the bottom of the downspouts to divert water away from the house.

When completed, the work outlined above must conform in all particulars to the Application approved on November 18, 2025. The applicant may proceed with the proposed work provided all other approvals have been obtained, including a Building Permit if necessary. This Certificate is valid for work commenced within one year of the date of issuance. An extension or renewal of the Certificate may be granted at the discretion of the Commission. If a property

changes ownership during the time the Certificate is in force, a new owner who wishes to continue the authorized work must apply to have a new Certificate issued in his or her own name.

This Decision only applies to matters within the HDC's jurisdiction. Any action permitted hereunder may still be subject to or require other approval or permits from other governmental boards, agencies or bodies having jurisdiction such as the Building Department, Planning Department, Health Department, Planning Board, Conservation Commission or Zoning Board of Appeals, as the case may be.

Any appeal from this decision, or any part thereof, must be filed, in writing, with the Town Clerk within 20 days of the issuance of this Certificate.

Application received: October 28, 2025      Date of Public Meeting: November 18, 2025  
Certificate approved by HDC Vote (5-0)      Date: November 18, 2025

*Arthur Leavens*

Filed by Arthur Leavens, Member  
for Historic District Commission

Date: November 20, 2025

Copies to: Applicant, Building Commissioner, Planning Board, Select Board, HDC File

Application # 2536

**TOWN OF ACTON  
HISTORIC DISTRICT COMMISSION  
472 Main Street, Acton, MA 01720**

RECEIVED  
TOWN CLERK  
TOWN OF ACTON, MA  
2025 OCT 23 PM 2:32

**APPLICATION FOR CERTIFICATE**

This information will be publicly posted on the Town of Acton website docushare.

Pursuant to Ch. 40C of the General Laws of Massachusetts, application is hereby made for issuance of the following Certificate for work within a Local Historic District (please check one):  
Cert. of Appropriateness (Building Alteration/Sign/Fence/Change of Ownership) Fee: \$10   
Cert. of Appropriateness (Building Addition other than deck/New Bldg/Demolition) Fee: \$50   
Cert. of Hardship (for either category of Appropriateness) Fee: \$10 or \$50 (as appropriate)   
Cert. of Non-Applicability No Fee

**Fees waived for non-profit or municipal applicants.**

Applicant: Karen Koretsky

Telephone: 617-699-2607

Address: 39 School St, Acton

E-mail: kpd116@verizon.net

Property owner and address:  
(if different from applicant) Same

Contact information:

Same

Location of Work:

District: Center  West  South

No. Street

Description of Work: (See website Instructions regarding information that is here required)

Installation of gutters + downspouts. According to Google images dating back to 2009, the house has not had gutters. However historical images show gutters and they are

The undersigned hereby certifies that the information on this application and any plans submitted herewith are correct, and constitute a complete description of the work proposed. By my <sup>so</sup> <sup>need</sup> signature below, I acknowledge that this application and all its data will be publicly posted on the Town of Acton website docushare.

Signature of applicant

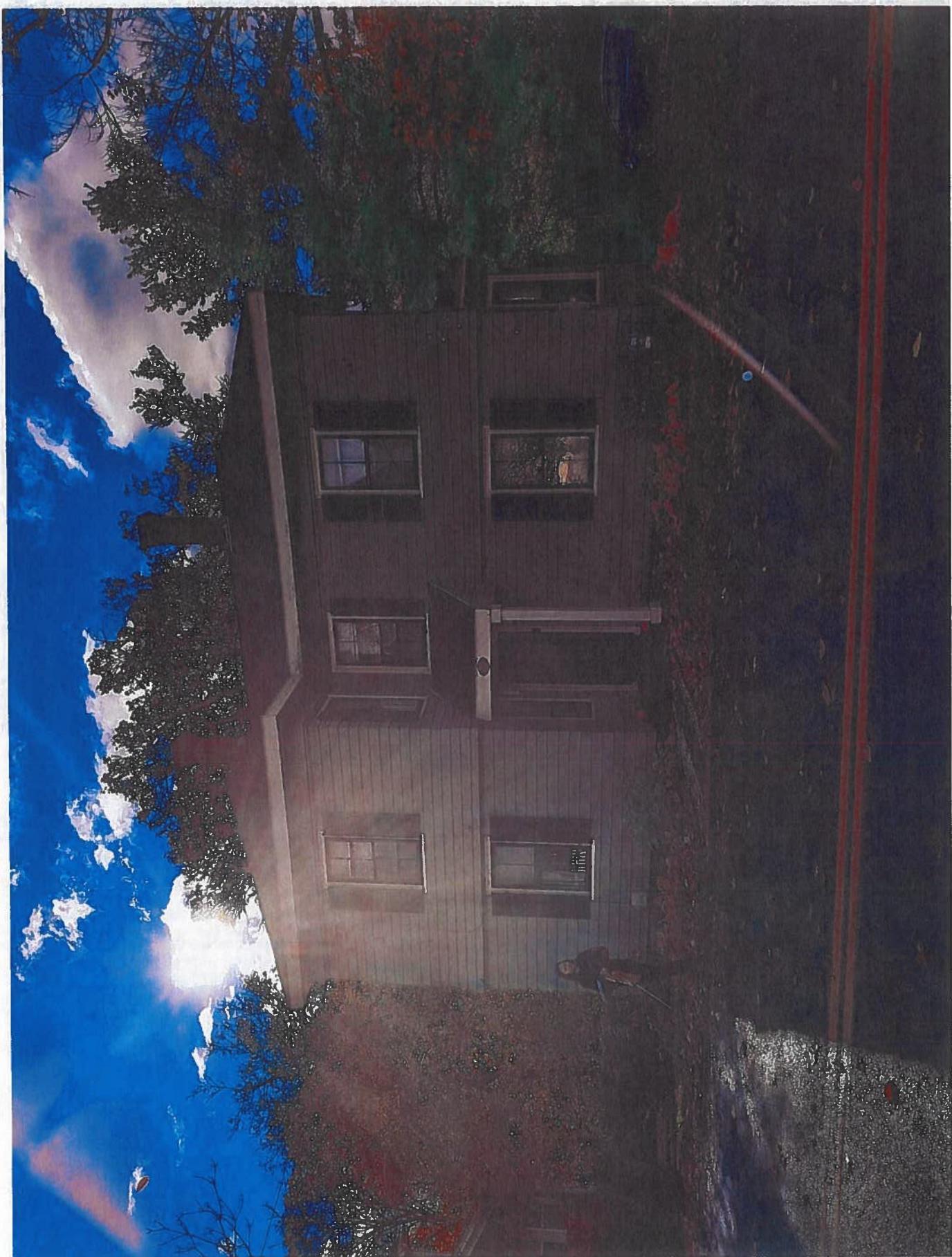
Date: 10-24-25

Application received by

for HDC Date: \_\_\_\_\_

COA approved/CNA issued by

for HDC Date: \_\_\_\_\_







**From:** [Karen Koretsky](#)  
**To:** [Barbara Rhines](#)  
**Subject:** Gutter files for 39 School Street to share  
**Date:** Friday, October 31, 2025 10:20:20 AM

---

**EXTERNAL EMAIL \* Caution is Advised \***

**Details of installation:**

**Gutters - WHITE - Installation New 6 Inches Seamless Aluminum Half-Round Gutters, New 3" Round Downspouts -**

**Gutters Installation - 6" Seamless Aluminum Gutters.** We hereby propose to furnish materials and labor for the completion of: • Install new 6" Seamless Aluminium Gutter (HALF-ROUND - .032 gauge) | Color: white; • Install Gutter Outside Hangers every 16"; • Install new Round Downspouts; 3" • Install new gutters accessories: end caps, drop outlets, corners, elbows, and straps. • Seal any perforation with silicon to prevent water from seeping. • Complete clean-up and removal of all debris.

Photos can be seen here: [https://link.edgepilot.com/s/c3af2a49/HSD1rsloYo\\_z3hoRS5puq?u=https://client.housecallpro.com/estimates/9509576b4cd3a933ea1954f8a0223aacecc7d54](https://link.edgepilot.com/s/c3af2a49/HSD1rsloYo_z3hoRS5puq?u=https://client.housecallpro.com/estimates/9509576b4cd3a933ea1954f8a0223aacecc7d54)

On Friday, October 31, 2025 at 10:14:48 AM EDT, Barbara Rhines <[brhines@acton-ma.gov](mailto:brhines@acton-ma.gov)> wrote:

Due to my part-time schedule, I will be out of the office with limited access to email until Wednesday, November

Sincerely,

Barbara Rhines

Cultural Resource Planner  
Town of Acton

Golden Gutter & Construction 23 Harback Rd, Sutton, MA 01590  
 7742424170 | goldengutterma@gmail.com



Estimate #3199

# Estimate for KAREN Koretsky

For: KAREN Koretsky,  
 39 School St, Acton, MA 01720

Created on: Wed Oct 29, 2025

Prepared by: Jordania Fernandes

Financing available

## Option #1

Approve

[REDACTED]  
 [REDACTED]  
 [REDACTED]\*

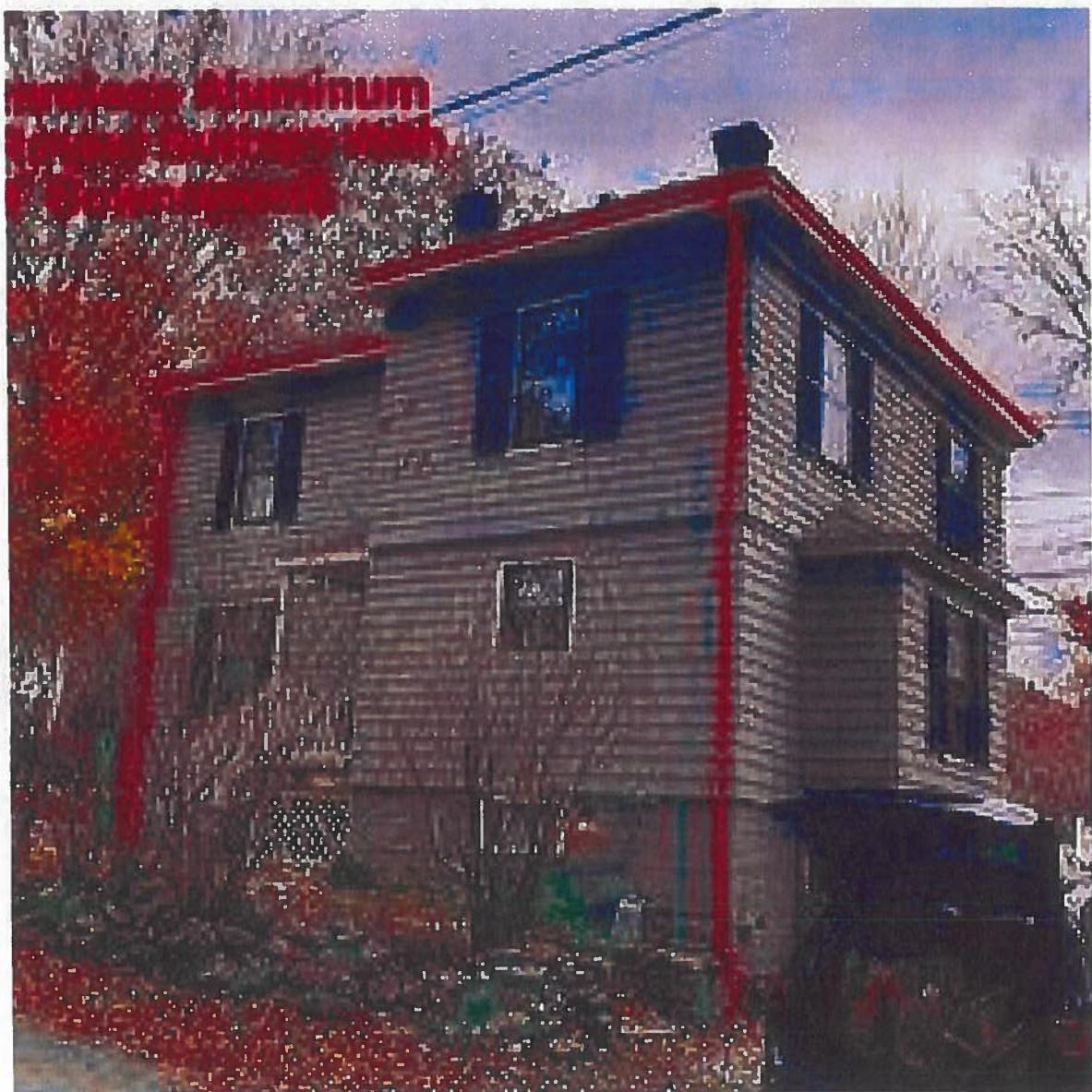
Services	Qty	Unit price	Amount
Gutters - BLACK - Installation New 6 Inches Seamless Aluminum Half-Round Gutters, New 3" Round Downspouts - Gutters Installation - 6" Seamless Aluminum Gutters. - INSIDE HANGERS -	1.00	[REDACTED]	[REDACTED]

We hereby propose to furnish materials and labor for the completion of:

- Install new 6" Seamless Aluminium Gutter (HALF-ROUND - .032 gauge) | Color: black;
- Install Gutter INSIDE Hangers every 16";
- Install new Round Downspouts; 3"
- Install new gutters accessories: end caps, drop outlets, corners, elbows, and straps.
- Seal any perforation with silicon to prevent water from seeping.
- Complete clean-up and removal of all debris.

### Notes:

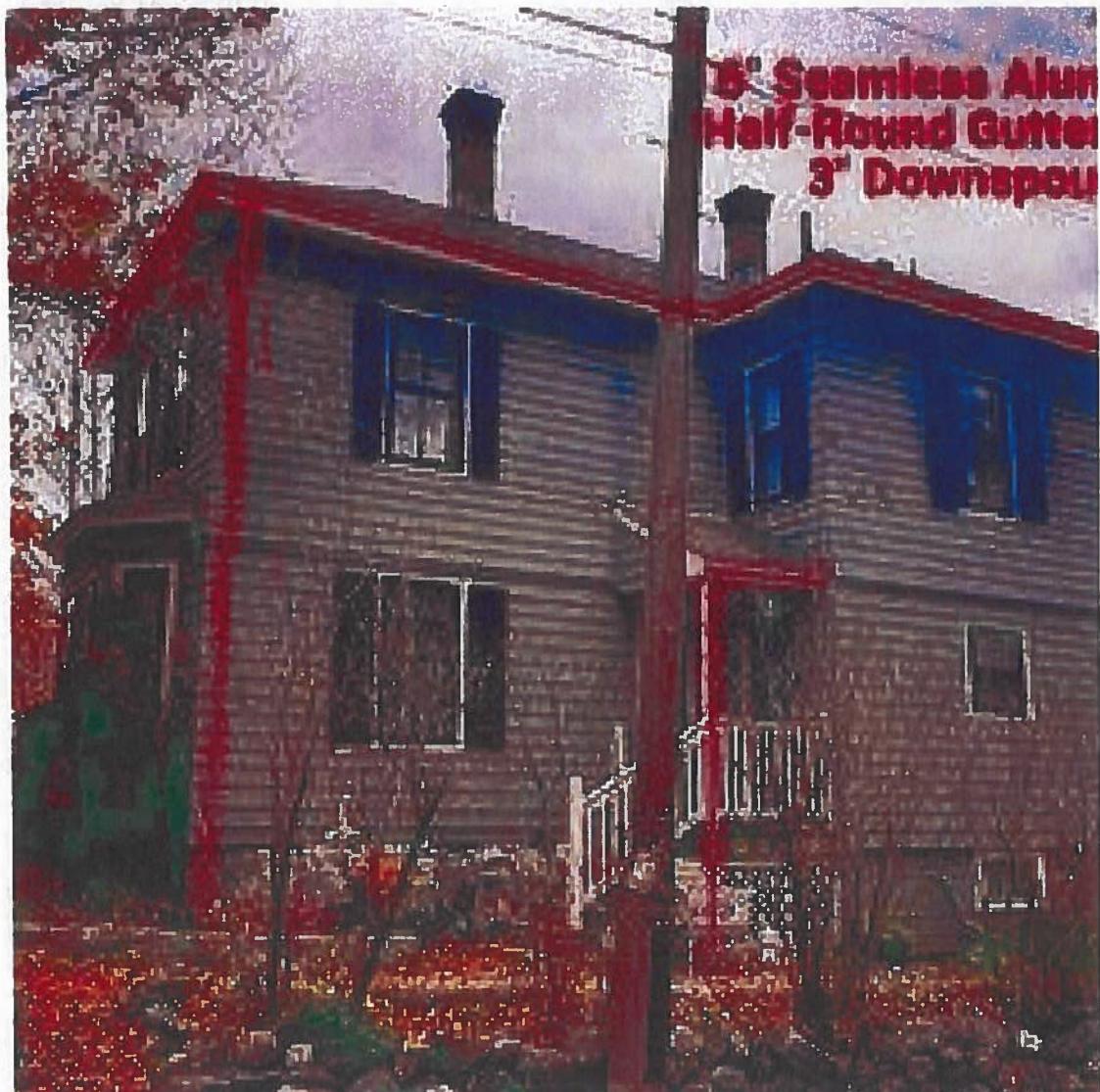
Photos are annotated and sent attached to proposal. All gutters and downspouts are illustrated, and upon approval of contract, any deviation of the orientation of the downspouts/gutters will be charged separately. Any change of



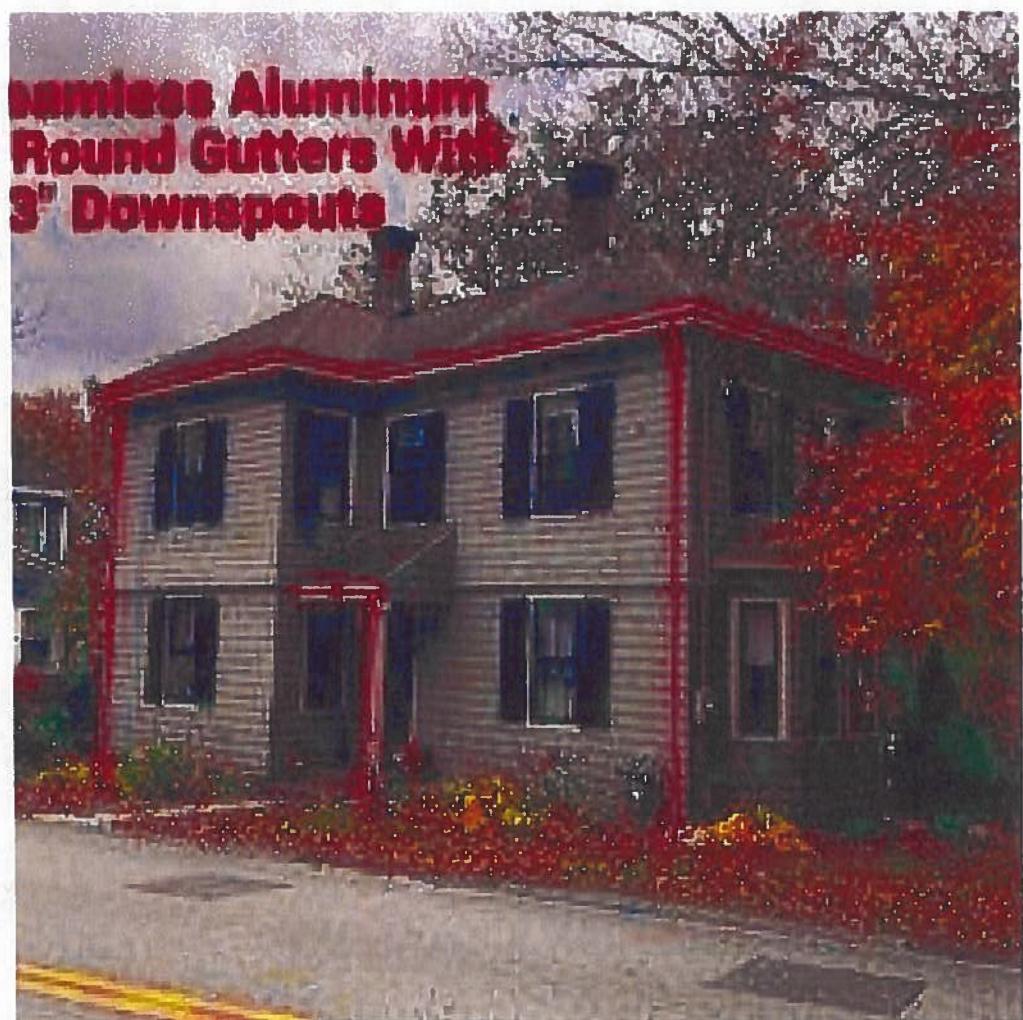
1



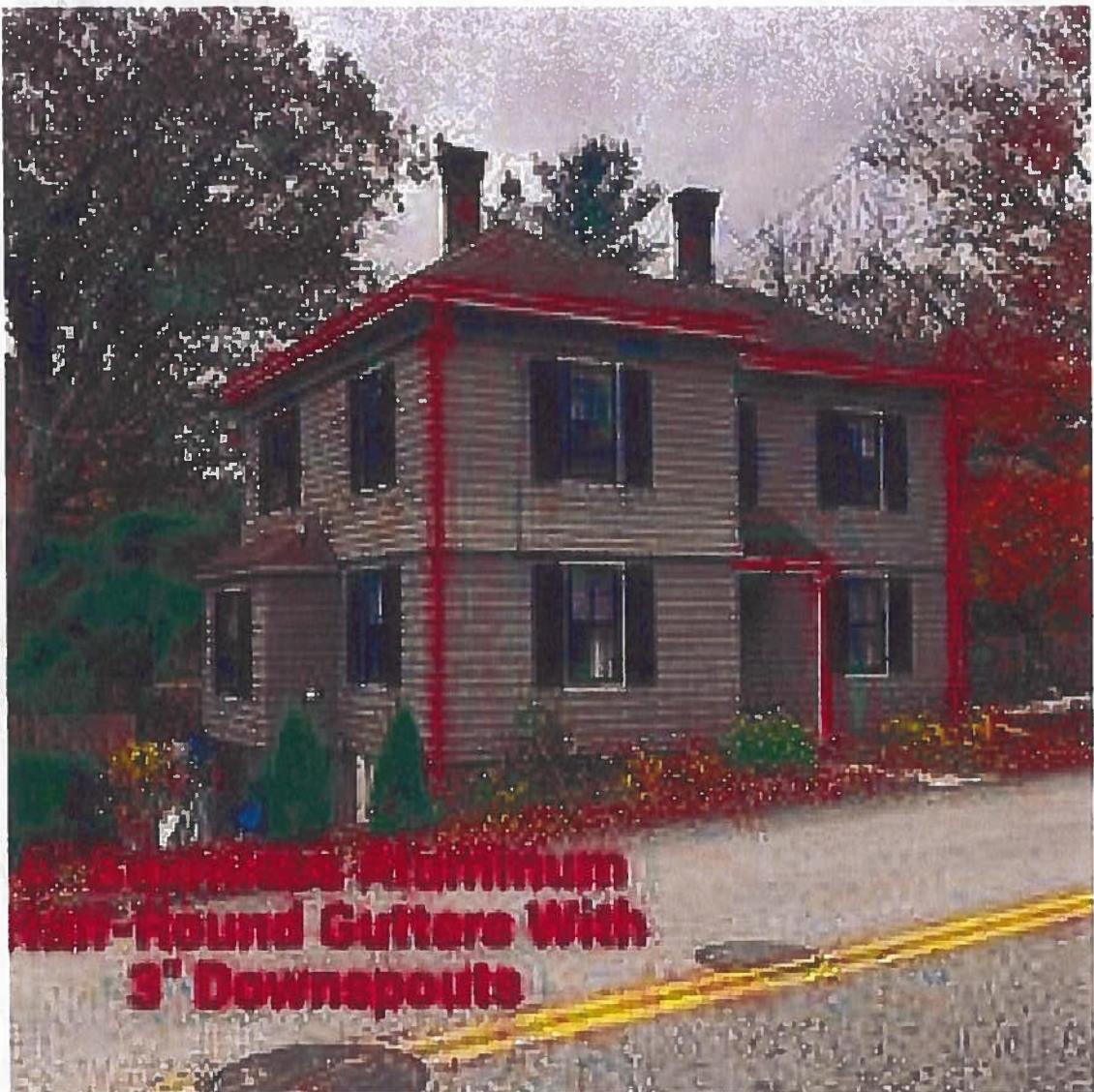
2

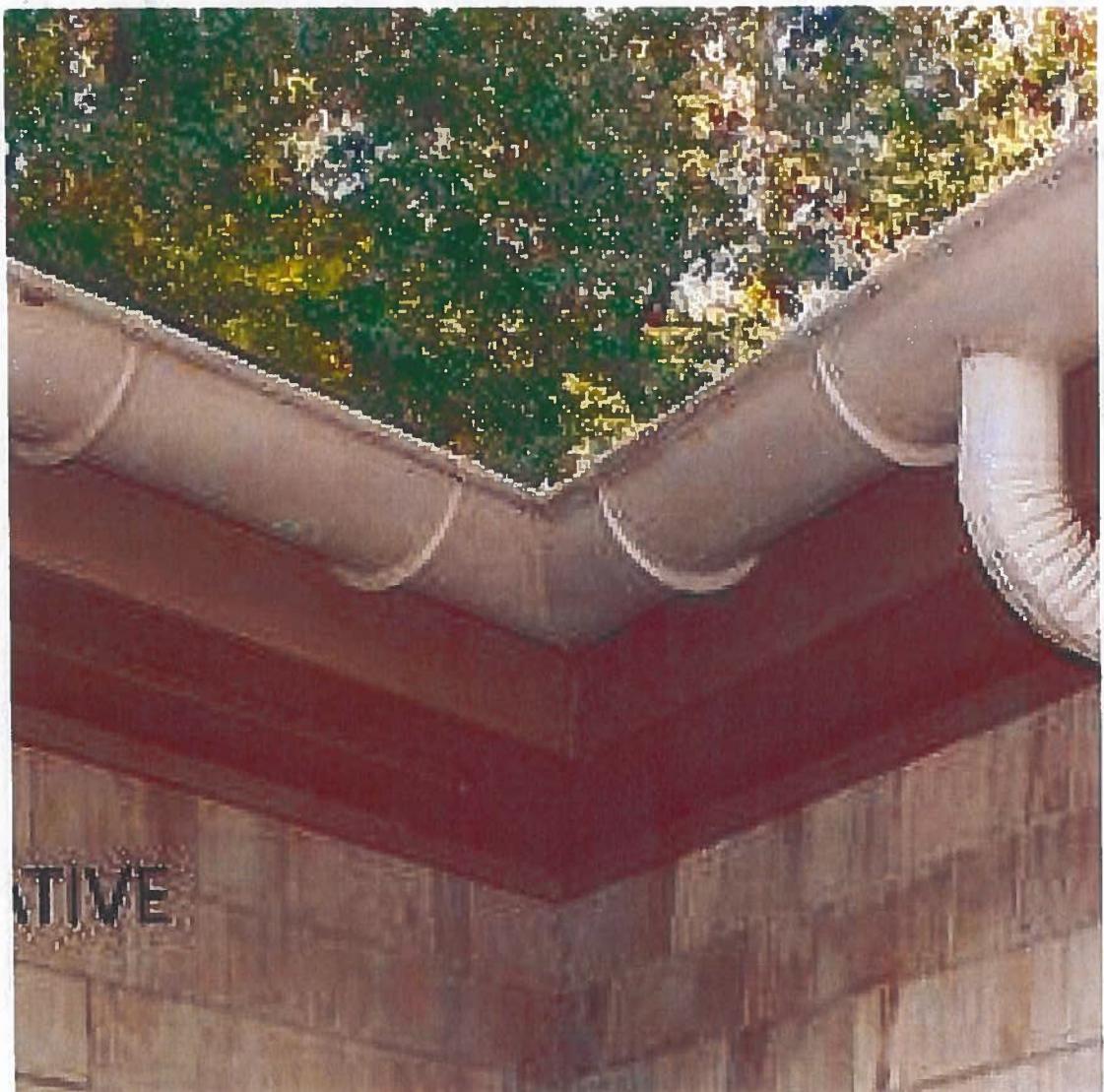


3



4





6

# ADVANCED GUTTER SYSTEMS, INC.



P.O. BOX 603 UXBURG, MA 01569

Check us out at [www.gutters-downspouts.com](http://www.gutters-downspouts.com)

(781) 551-8866 • (508) 278-2202

Date 10/25/25 Home # 617-679-3607 Work # \_\_\_\_\_

Name Karen Kotitsky

Address 39 School ST Acton

Job Address \_\_\_\_\_

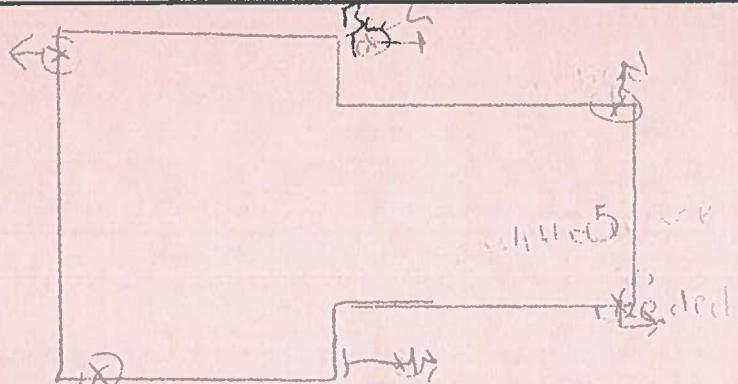
## We Propose:

To Install Color Cameo 5" 032 Gauge  
Aluminum Gutters with Perchanger System  
Install Cameo 2x3 Down Spout  
As shown on Diagram below  
\$ 2,952.00

(2) To Install Sitter F10 Gutter Protection System  
on New Gutters

\$ 2,200.00

**\*ANY ADDITIONAL WORK IS AN EXTRA CHARGE**



Construction Supervisor License # 104402  
Mass Registration # 128580

Total:

\$ 2,352.00 (2) 2,200.00 1/3 Down with Sign

Please note that this proposal may be withdrawn from us if not accepted within 60 days.

## Terms of Sale: PAYMENT DUE UPON COMPLETION OF WORK

Customer agrees to the above price and work to be performed. Customer agrees to pay Advanced Gutter Systems, Inc. its reasonable attorney's fees and other costs incurred in connection with any action necessary for the collection of any overdue amounts. Customer further agrees to pay 18% per annum interest on all amounts overdue by more than thirty days.

Customer Signature:

Please return one copy to the address above and retain one for your files. No work is to be completed without a signed contract.

Owner Signature: