



## TRANSPORTATION ADVISORY COMMITTEE

Meeting Minutes

September 24, 2025

5:30 p.m.

VIRTUAL MEETING VIA ZOOM

**Present:** Rama Balakrishna (Chair), Chris Brandon, Erik Heels (Associate member), Zhengyu Huang, Andreas Kinzmaier, Paula Walsh

**Absent:** Bob Sekuler (Associate member)

**Select Board Representative:** Absent

**Invited and identified guests:** Laura Ducharme (Acton Transportation Coordinator), Ian Kolesinskas (Nelson\Nygaard), Bill Schwartz (Nelson\Nygaard)

### 1. Opening

- a. Chair Rama Balakrishna opened the meeting at 5:32 p.m.

### 2. Regular Business

- a. Approval of Meeting Minutes
  - i. The August 20, 2025 meeting minutes were reviewed. Paula moved to accept the minutes and Andy seconded. Roll call was taken and minutes were unanimously approved.
- b. Council on Aging Update: None
- c. Select Board Update: None
- d. Rama noted the committee now has a full set of members with five full members and two associates. Full members vote and associate members can be promoted to full if required to reach quorum.

### 3. New/Special Business

- a. Citizen/Member Concerns:
  - i. Erik Heels: Kelly's Corner newly painted lane lines – concerned they don't follow the original project presentation. Paula noted that John Mangiaratti had posted about the current lines being interim; the project isn't finished.
  - ii. Andy asked if there was any feedback on the new intersection configuration at Prospect St. Rama reported informal feedback on-line that was all positive.
- b. Engineering update: None but Paula noted we have a new town engineer who started this week. Rama will invite him to future TAC meetings.
- c. Van service update:
  - i. Presentation by Bill Schwartz and Ian Kolesinskas of Nelson\Nygaard, [Acton Mobility Management Project Update](#)
    1. Looked at current demand response services as well as CAT shuttle.
    2. Planning-level study, recommendations include pursuing shared dispatch options, more advanced scheduling software (LRTA working



on this), bi-directional routing for CAT shuttle plus potential new scheduled service shared with adjacent towns.

ii. Laura followed up:

1. Working with other communities and also on new grant applications
2. Revised trip prioritization rules (now first-come, first-service, but will no longer prioritize medical trips)
3. Putting these ideas on paper provides a kernel that town and regional transit authority managers can use as the basis for development of better services across towns and agencies.

#### **4. Adjournment**

A motion to close the meeting was made at 6:47 p.m. by Andy and seconded by Paula. Roll call was taken, and the motion was unanimously approved.



**Attachments:**

All the information is available on the Engineering Division's website <https://www.actonma.gov/126/Engineering>

Information on the Complete Streets Plan is linked

here <https://doc.actonma.gov/dsweb/View/Collection-18716> which includes the updated Traffic Calming Policy

Information on the Main Street Route 2 to Acton Center Complete Street Assessment is linked here <https://doc.actonma.gov/dsweb/View/Collection-18751>

*Acronyms:*

*ADA= Americans with Disability Act*

*ARPA= American [COVID-19] Recovery Program Act*

*Boston MPO= Boston Metropolitan Planning Organization, the part of MassDOT that disburses federal transportation funds*

*BAG= Bicycle Advisory Group (formed January 2021)*

*CMAQ= Congestion Mitigation and Air Quality*

*COD= Commission on Disabilities*

*COVID= Novel Coronavirus 2019 causing a worldwide pandemic in 2020*

*CTPS= Central Transportation Planning Staff, within the Boston MPO, within MassDOT*

*\*Landline= a signage and way-finding project to connect communities by bike and pedestrian, by MAPC and MassTrails of MassDOT.*

*LRTA= Lowell Regional Transit Authority*

*MAGIC= Minuteman Advisory Group on Inter-local Coordination, which is our 13-town subregion of the Metropolitan Area Planning Council*

*MAPC= Metropolitan Area Planning Council*

*MassDOT=Massachusetts Department of Transportation*

*MBTA= Massachusetts Bay Transportation Authority*

*NRG=Nashoba Regional Greenways Coalition*

*RTA= Regional Transit Authority*

*SATSAC= South Acton Train Station Advisory Committee*

*TAC= Transportation Advisory Committee*

*TMA= Transportation Management Association*

*TMG= Traffic Management Group*