



TRANSPORTATION ADVISORY COMMITTEE

Meeting Minutes
September 24, 2025
5:30 p.m.
VIRTUAL MEETING VIA ZOOM

Present: Rama Balakrishna (Chair), Chris Brandon, Erik Heels (Associate member), Zhengyu Huang, Andreas Kinzlmaier, Paula Walsh

Absent: Bob Sekuler (Associate member)

Select Board Representative: Absent

Invited and identified guests: Laura Ducharme (Acton Transportation Coordinator), Ian Kolesinskas (Nelson\Nygaard), Bill Schwartz (Nelson\Nygaard)

1. 1. Opening

- a. Chair Rama Balakrishna opened the meeting at 5:32 p.m.

2. Regular Business

- a. Approval of Meeting Minutes

- i. The August 20, 2025 meeting minutes were reviewed. Paula moved to accept the minutes and Andy seconded. Roll call was taken and minutes were unanimously approved.

- b. Council on Aging Update: None

- c. Select Board Update: None

- d. Rama noted the committee now has a full set of members with five full members and two associates. Full members vote and associate members can be promoted to full if required to reach quorum.

3. New/Special Business

- a. Citizen/Member Concerns:

- i. Erik Heels: Kelly's Corner newly painted lane lines – concerned they don't follow the original project presentation. Paula noted that John Mangiaratti had posted about the current lines being interim; the project isn't finished.
 - ii. Andy asked if there was any feedback on the new intersection configuration at Prospect St. Rama reported informal feedback on-line that was all positive.

- b. Engineering update: None but Paula noted we have a new town engineer who started this week. Rama will invite him to future TAC meetings.

- c. Van service update:

- i. Presentation by Bill Schwartz and Ian Kolesinskas of Nelson\Nygaard, [Acton Mobility Management Project Update](#)

1. Looked at current demand response services as well as CAT shuttle.
 2. Planning-level study, recommendations include pursuing shared dispatch options, more advanced scheduling software (LRTA working



on this), bi-directional routing for CAT shuttle plus potential new scheduled service shared with adjacent towns.

ii. Laura followed up:

1. Working with other communities and also on new grant applications
2. Revised trip prioritization rules (now first-come, first-service, but will no longer prioritize medical trips)
3. Putting these ideas on paper provides a kernel that town and regional transit authority managers can use as the basis for development of better services across towns and agencies.

4. Adjournment

A motion to close the meeting was made at 6:47 p.m. by Andy and seconded by Paula. Roll call was taken, and the motion was unanimously approved.



Attachments:

All the information is available on the Engineering Division's website <https://www.actonma.gov/126/Engineering>

Information on the Complete Streets Plan is linked here <https://doc.actonma.gov/dsweb/View/Collection-18716> which includes the updated Traffic Calming Policy

Information on the Main Street Route 2 to Acton Center Complete Street Assessment is linked here <https://doc.actonma.gov/dsweb/View/Collection-18751>

Acronyms:

ADA= Americans with Disability Act

ARPA= American [COVID-19] Recovery Program Act

Boston MPO= Boston Metropolitan Planning Organization, the part of MassDOT that disburses federal transportation funds

BAG= Bicycle Advisory Group (formed January 2021)

CMAQ= Congestion Mitigation and Air Quality

COD= Commission on Disabilities

COVID= Novel Coronavirus 2019 causing a worldwide pandemic in 2020

CTPS= Central Transportation Planning Staff, within the Boston MPO, within MassDOT

**Landline= a signage and way-finding project to connect communities by bike and pedestrian, by MAPC and MassTrails of MassDOT.*

LRTA= Lowell Regional Transit Authority

MAGIC= Minuteman Advisory Group on Inter-local Coordination, which is our 13-town subregion of the Metropolitan Area Planning Council

MAPC= Metropolitan Area Planning Council

MassDOT=Massachusetts Department of Transportation

MBTA= Massachusetts Bay Transportation Authority

NRG=Nashoba Regional Greenways Coalition

RTA= Regional Transit Authority

SATSAC= South Acton Train Station Advisory Committee

TAC= Transportation Advisory Committee

TMA= Transportation Management Association

TMG= Traffic Management Group