

## Historic District Commission

Meeting Minutes

2025-02-25

7:00 PM

Online, Town Hall, 472 Main St, Acton, MA 01720

**Present:** David Honn (DH), Art Leavens (AL), Anita Rogers (AR), Zach Taillefer (ZT), Barbara Rhines (BR) (Acton Cultural Resources Coordinator)

**Absent:** David Shoemaker, Fran Arsenault (Select Board Liaison)

### Opening:

David Honn opened the meeting at 7:09 pm. DH read the “remote meeting notice” due to COVID-19.

### 1. Regular Business.

- A. Citizen's Concerns – Karen Jeanson, spouse of Aaron Jeanson, putative new owner of 9 School Street, asked for a time to meet with the HDC regarding 9 School Street. DH: Put Mr. Jeanson on the agenda for March 11 at 8:30 for a 30 minute slot.
- B. Approval of Meeting Minutes –February 11, 2025 Minutes. DS absent. DH: Postpone the consideration of these minutes until next meeting.
- C. Review Project Tracking Spreadsheet / Chair Updates:
  - Outstanding and Completed COAs/CNAs/Denials
    - 565 Massachusetts Avenue #2502 Mural at Acton Pharmacy (ZT) DONE
    - 49 Windsor Avenue shop windows #2442 (AR) DONE
    - 53 River Street #2327 Renewal (AR) Will do.
    - 111-113 School Street violation letter sent; matter to be heard 3/11/2025
    - Rules&Regs proposed amendment. PH scheduled for 3/11/2025
    - 285 Arlington Street #2506 DH: Reviewed Application under Bylaw Rule P7.2 and determined it is inadequate; return to Applicant explaining inadequacy and inviting him to attend a HDC meeting to discuss project before resubmission.
    - 48 School Street #2507 re-roofing. DH to review to determine if CNA.
    - Town Meeting Report update – Kristen Guichard, Planning Director, to review. Will be submitted by 2/28/2025.
    - Congregational Church in South Acton sold. Buyer wishes to convert to

multi-family house; requests to meet with HDC member on site to discuss.  
DH will meet with him on Monday morning.

## **2. New/Special Business or other applicable agenda items**

- A. 7:25 Property Owner Letter Review: BR reviews latest draft of the letter with the Members, who discussed the draft, making suggestions for some modest changes. Members expressed approval for the letter and asked BR to finalize and send it out.

## **3. Consent Items**

None

### **1. Adjournment**

At 7:45 AL moves to adjourn the meeting, DH seconds. DH takes a roll call vote: AL, AR, ZT, DH all approve.

## **Documents and Exhibits Used During this Meeting.**

- All relevant Applications and Documents, in Docushare