

Acton Conservation Commission

Meeting Minutes

January 08th, 2025

7:15 PM

Hybrid Meeting (Room 09 & Zoom)

Present: Terry Maitland (Chair), James Colman (Vice-Chair), Kate Warwick, Zywia Chadzynska (via-Zoom), Jillian Peters, Amy Green,

Absent: Peter Hocknell

Conservation Agent: Olivia Barksdale

Public Concerns and Regular Business

7:21 Terry Maitland, Chair opened the meeting at 7:21pm.

7:21 Public Concerns

7:21 Notice of Intent –Public Hearing –64 & 68 Charter Road DEP # 085-1380

Applicant asked for a continuance. Continued to January 22nd 2025 at 7:25pm

7:21 Notice of Intent –Public Hearing –12 Spring Hill Road DEP # 085-1379

Applicant asked for a continuance. Continued to January 22nd 2025 at 7:45pm

7:21 Notice of Intent –Continued Public Hearing –416 Great Road #085-1377

Applicant asked for a continuance. Continued to January 22nd 2025 at 7:35pm

7:22 Enforcement Order – 43 Kinsley Road

Landowner asked for a continuance. Continued to January 22nd 2025 at 7:55pm

7:24 Notice of Intent –Public Hearing –747 Main Street DEP # 085-1381

Brian Nelson from MetroWest Engineering, Inc. represented the landowner. He presented the tree survey. Five white pines, one snag, a Norway Maple and a Sugar Maple will be removed. Vegetation will be planted to replace the trees cut in the buffer zone. There will be three Swamp White Oak, two Red Maple, three Winterberry and two Viburnum shrubs planted. Mr. Colman was able to attend the site visit and can attest that this is a reasonable replacement. The trees planted will be 2.5-inch caliber. Mr. Colman moved to issue the Orders of Conditions with two special conditions. The special conditions are: 1. A 2-year vegetation monitoring period, any plants that do not survive in the 2-year monitoring period will be replaced. 2. The storm water pipe is privately owned and

maintained by the landowner. Ownership starts at the right of way line. The Town is not liable for the pipe. Ms. Warwick seconded and all voted yes.

7:36 Request for Certificate of Compliance– 1 Thomas Drive.

Ms. Barksdale visited the property on December 30th 2024. She noted that the arborvitae trees were planted in a different location than what was shown on plan. If it was built to plan the new trees would have been planted in front of existing 20-foot-tall arborvitae trees defeating the purpose. The new arborvitae trees were moved further along the property line. Ms. Barksdale accepts the change in plan. Ms. Green moved to issue the Certificate of Compliance and Ms. Petters seconded, all voted yes.

7:38 Request to end Enforcement Order– 9 West Road.

On December 19th 2024 Ms. Barksdale visited the property. She can attest that the two signs were installed and the notice was recorded at the registry of deeds. Ms. Barksdale showed pictures of the signs and a copy of the notice to the Conservation Commission. Ms. Green moved to release the Enforcement Order and Mr. Colman seconded, all voted yes. The Enforcement Order is officially closed.

Administrative Updates

7:40 Review and Approve Meetings Minutes

The Commission would like more time to review the 12.18.24 minutes. It was suggested that any Commissioner who missed a previous hearing for 12 Spring Hill Road sign the “mullen” signature page, acknowledging that they missed a hearing and will review the minuets and evidence.

7:45 The meeting closed at 7:45PM

Documents and exhibits used at this meeting:

01-08-2025 Meeting Information					
Edit Selected... Add...		Owner	Modified Date	Size	Actions
<input type="checkbox"/>	01-08-2025.pdf	obarksdale	01/06/25	267 KB	
<input type="checkbox"/>	Minutes_12.18.24_DRAFT.docx	obarksdale	01/07/25	113 KB	
<input type="checkbox"/>	1 Thomas Drive COC	obarksdale	01/02/25	0	
<input type="checkbox"/>	12 Spring Hill Road NOI	obarksdale	01/02/25	0	
<input type="checkbox"/>	416 Great Road NOI	obarksdale	01/02/25	0	
<input type="checkbox"/>	43 Kinsley Road EO	obarksdale	01/02/25	0	
<input type="checkbox"/>	64 & 68 Charter Road NOI	obarksdale	01/02/25	0	
<input type="checkbox"/>	747 Main Street NOI	obarksdale	01/02/25	0	
<input type="checkbox"/>	9 West Road EO	obarksdale	01/02/25	0	

All Documents can be found at:

<https://doc.actonma.gov/dsweb/View/Collection-18843>