



**Community Preservation Committee Minutes (Final)**  
**Tuesday Jan. 14, 2025 at 7 PM**  
**Acton Town Hall**

**Present:** Peter Berry, Tory Beyer, Dean Charter, Jim Colman (chair), Lori Cooney (clerk), Michelle Ellicks, Steve Trimble (vice chair), Jon Cappetta, Jaclyn Saltzman, Lees Stunts

**Others Present:** Town employees: Kaila Sauer, Thom Begin, Ian Bergemann, Lauren West, and Acton resident Joe Will

**Regular Business**

Jim Colman called the meeting to order at 7:02 pm

Residents' Concerns – none were raised

Review and Approval of Meeting Minutes - Tory Beyer moved to accept minutes, Jon Cappetta seconded. They were approved by unanimous vote.

**New/Administrative Business**

**Presentations**

Town of Acton – 17 Woodbury Lane Window Shutters (\$20K) & Landscape (\$135K). The building will add to community space (35 seated, 50 standing). Project is ready to go because they have permits and plans and a contractor. Town has \$1.315M from HUD and ARPA. The ask of CPC is for shutters and landscaping and pathways.

Town of Acton – 53 River Street Construction, landscaping (\$201K) and Historic Signage (\$26K). 1,000 tons of soil is being brought in to replace contaminated ground. The town needs more money to finish the project. Landscaping, parking lot (10 spaces), turf and tree installation, plus pathways. The historical signage will be markers throughout the site that show historically significant locations. Outside funding \$2.99M. CPC funding \$677K so far. The town says this ask will complete the project.

Town of Acton – Greening the Red House (\$78K). This is a plan to create a passive recreation area around the outside of the Red House that is also climate resilient and educational. Project has received \$60K in outside funding. The CPC money will pay for accessible patio, benches and raised garden bed, bioswale (\$45k) (storm water management system) and signage.

Town of Acton – Interpretive Panel at Heath Hen Meadow, plus railings. Panel (\$811) Railings (\$1,871) for a total of \$3,000. The boardwalk needs railings and a sign.

Review recapture memo and vote to recapture unused project funds- NARA Sports Pavilion has \$5,526.85 to give back. Torey Beyer moved to accept. Michelle Ellicks seconded to unanimous vote.

Administrative Updates & Reports- Joe Will said CPC sign will be placed on the Kennedy Building and gravestone cleaning work continues.

Kalia reminded us we have about \$40.4K in the historic set aside

Requests total \$2.8M and we have \$2M in funding.

### **Administrative Matters and Updates**

Next Meeting Dates – all start at 7 p.m.

- a. January 28 – Presentations (Historic Projects)
- b. February 11 – Presentations (Disc golf, Community Housing, Open Space)
- c. February 25 – Project Deliberations

**Adjourn** – Torey Beyer motioned to adjourn with Jon Cappetta seconding at 8:28 PM. The meeting adjourned by unanimous consent.

**Additional materials can be found here:** <https://doc.acton-ma.gov/dsweb/View/Collection-17726> For more information about community Preservation Committee contact [cpc@actonma.gov](mailto:cpc@actonma.gov) or 978-929-6631.