



DOG PARK COMMITTEE MINUTES  
Wednesday August 28, 2024, 7:00 PM  
Virtually via Zoom

**Present:**

Tom Gillispie, Chair

Karen Martin, Vice Chair

Clare Siska

Dean Charter

Nadia Byrnes

**Absent:**

Fred Kinch

**Guests:**

Jeff Bergart

Thom Begin

Joe Will

Opening

Chair Tom Gillispie called the meeting to order at 7:06 PM.

New Business/Old Business Update

Design/construction docs update

- A. WDA Design Group – \$17,000 proposal received end of day Friday Aug 25
- Cost includes completion of design with optional add-ons
  - Introductory meeting planned between WDA and Acton Water District
  - Anticipated timing
    - Contract execution – within next 2-3 weeks
    - Design completion by end of October

- Go out for bids in November
- Start work on park before end of 2024
- B. Dog Park Rules - conversation to begin in next meeting

#### Regular Business

##### A. MassDOT

- Comments on additional design required from MassDOT on street opening
- Anticipate completion of this additional request within next 2-3 weeks

##### B. Housing authority

- No update - Still planning to break ground next year

##### C. Sewer extension

- Waiting on submittals
- Anticipate Sept 9th – virtual DPW Selectman hearing (details confirmed?)

##### D. Communications

- Recommend WDA but please hold on any communications until all parties have been notified of successful and unsuccessful bids.

##### E. Oktoberfest – Sept 28, Gardener Field (check)

- Confirmed that application has been submitted
- Fundraising efforts: walking dog balloons, friendship bracelets
  - Recommend \$10-15 for adult bracelets, \$5-\$10 per kids bracelets, depending on cost of goods
- Volunteers needed

Approval of minutes postponed to next meeting.

Next Meeting: Wednesday September 11, 2024.

#### Citizens' Concerns –

- A. Recommended to consider plan to enforce rules when discussing
- B. Acton Hazard Mitigation Plan zoom webinar Thursday, Aug 29 12-1pm.

#### Adjournment

At 7:57 PM it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

Respectfully submitted,

Nadia Byrnes