

**Volunteer Coordinating Committee**  
Meeting Minutes  
June 04, 2024  
7:00PM  
Via Zoom Conference Call <https://zoom.us/j/87454124171>

**Present:** Gregory Hutchins, Hart Millett and Fang Yang

**Absent:** None

**Virtual Meeting Coordinator:** Fang Yang

**1. Opening**

Chair Hutchins opened the meeting at 7:02PM.

**2. Regular Business**

A. Public Comments/citizens concerns

Select Board Liaison Jim Snyder-Grant attended the meeting. Chair Hutchins explained to Jim about his recent emails with David Martin regarding the confusion of the name of the Open Space Committee on the town's website. Jim will talk to the town to fix it.

B. Approval of Meeting Minutes – The meeting minutes on May 30, 2024 were reviewed.

Mr. Hutchins moved to approve the meeting minutes and Mr. Millett seconded. Chair Hutchins called roll:

Mr. Hutchins – aye; Mr. Millett – aye; and Mr. Yang – aye.

C. Next Meeting – TBD.

**3. New/Special Business**

Discussion on Application by Jody Harris for Land Stewardship Committee (LSC)

- Ms. Harris has attended almost every meeting of LSC for the past several years, started out because she was on the Board of the Acton Conservation Trust (ACT). VCC member Hart is also on the Board of ACT so they know each other well. She likes the committee and what they do.
- Ms. Harris is applying to be the Land Steward for the Anderson Conservation Land, which is relatively new and literally in her backyard. She walks almost daily, and takes care of it, like dragging the tree branch out in the middle of the trail. She would like to make it official since she is attending meetings and taking care of the trails.
- Ms. Harris was an instructor for the Discovery Museum for 22 years.
- Ms. Harris reported that she would be able to attend future meetings regularly.
- Ms. Harris reported no conflict of interest.

Mr. Millett moved to forward Jody Harris's name to the Select Board for further consideration to appoint as an associate member of the LSC. Mr. Yang seconded. Chair Hutchins called roll: Mr. Yang – aye; Mr. Millett – aye; and Mr. Hutchins – aye.

Discussion on Application by Andreas Kinzlmaier for Transportation Advisory Committee (TAC)

- Mr. Kinzlmaier has been an Acton resident for 19 years. He hasn't really thought about volunteering until he read about the warrant for the last town meeting. He figured that he is at that point where he has the time, knows something about the town and could contribute back. That was really what motivated him to to fill in the application.
- Mr. Kinzlmaier has a Bachelor in Electrical Engineering and a MBA. He has been doing a lot of system implementation work, the combination of computers and business knowledge.
- Mr. Kinzlmaier keeps up with the town affairs through talking to his neighbors, sometimes the website. He attended town meetings before.
- Mr. Kinzlmaier reported that he attended the last TAC meeting and read through their meeting minutes for the last year.
- Mr. Kinzlmaier reported no conflict of interest.
- Mr. Kinzlmaier reported that he would be able to attend future meetings regularly.

Mr. Yang moved to forward h's name to the Select Board for further consideration to appoint as a member of the TAC. Mr. Millett seconded. Chair Hutchins called roll:  
Mr. Yang – aye; Mr. Millett – aye; and Mr. Hutchins – aye.

**4. Adjournment**

At 8:15PM

It was moved and seconded to adjourn the meeting. Chair Hutchins called roll:  
Mr. Millett – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

**Documents and Exhibits Used During this Meeting**

- Meeting minutes of May 30, 2024.
- Volunteer Application by Jody Harris.
- Volunteer Application by Andreas Kinzlmaier.