



Acton Conservation Commission
Meeting Minutes
September 6th, 2023
7:15 PM
Hybrid Meeting (Room 204 & Zoom)

Present: Terry Maitland (Chair), Jillian Peters, Amy Green, Peter Hocknell, Kate Warwick
Absent: Zywia Chadzynska, Jim Colman
Conservation Agent: Mike Gendron

7:15 The Chairman, Terry Maitland, opened the meeting and read virtual meeting guidelines.

Regular Business

7:15 The Chairman announced that the hearing for **96 Pope Road has been continued to the September 20th meeting.**

7:17 **Notice of Intent:** 362 Pope Road; DEP 85-13XX

Representing the Town of Acton was the Conservation Agent, Mike Gendron. Mike introduced the project to regrade the access road at Camp Acton which has become washed out and dangerous to drive on. Additionally, there is a culvert mid-way through the access road that is collapsing and needs to be replaced.

Mike explained that the plan would be to dig out the area of the existing culvert and replace that with a 15" corrugated plastic pipe. Mike mentioned that on the site walk it was brought up that a 15" pipe may not be sufficient; he mentioned he would look into changing that to a bigger pipe.

The Commission asked Mike to explore the need for a bigger pipe and look at it with the Town Engineer. Additionally, the Commission wanted more information on what would be used to anchor the pipe in place.

The Chairman announced that **the hearing would be continued to September 20th.**

7:31 **Discussion:** Enforcement Order at 43 Kinsley Road

Mike explained that in 2019 there was a violation at the property when fill was pushed up into the buffer zone to create a berm. The enforcement order stated that erosion control must be installed and that a Notice of Intent must be filed. Mike explained that neither condition of the enforcement order have been carried out.



Mike sent a letter to the applicant to prompt action but no progress has been made yet. A meeting is being set up with the property owner, Mike and the Planning Director to lay out everything that must happen and create deadlines for it to happen.

The Commission supported the meeting with the Planning Director and would like to have a member of the Commission involved in that meeting.

7:47 **Notice of Intent:** 421 Arlington Street; DEP 85-1353

Mike explained that the applicant was not in attendance but the amendment requested by the Commission was submitted. Amy stated that the plan amendment seems sufficient for the work.

Decision:

Amy moved to issue a standard OOC with two conditions:

1. The applicant must submit a schedule to the Conservation Agent for when the tarp will be removed and when seeding will happen.
2. A memo should be submitted to the Conservation Agent at the end of the next 2 growing seasons.

Jillian seconded and the vote unanimously upheld the motion.

Consent Items

Request for CoC: 446 Massachusetts Ave; DEP 1238

Amy moved to issue the CoC; Peter Seconded.

The vote unanimously upheld the motion.

8:01 Meeting adjourned