



RECREATION COMMISSION FINAL MINUTES

August 02, 2023

7:00 PM

Remote Zoom Meeting

Present: Hema Santhanakrishnan, Commissioner; Joe Will, Chair; Steve Trimble, Clerk; Melissa Settipani-Rufo, Recreation Director; David Martin, Select Board liaison.

Absent: Nancy Corcoran, Commissioner

Public Attendees: Jeff Bergart

Will opened the meeting opened at 7:03 PM

I. Regular Business

1. Review of meeting minutes from April
 - a. Minutes will be resent for April for review and acceptance.
2. Residents' Concerns

None raised

3. Field and Facility Reservation Process

a) Events

- 8/4: The Little Mermen - The Ultimate Disney Tribute! (Post meeting Moved to Fri, Aug. 18)
- 8/11: Hollywood Nights -The Bob Seger Experience
- 8/23: Concert Night featuring Mr. Vic (Free)
- 8/25: TUSK - The Ultimate Fleetwood Mac Tribute
- October: Haunted Walk at NARA approved by appropriate town organizations; volunteers sought for this event
- October: Monster Bash

Recap:

- a) 6/9 Heartless June
- b) Elton John canceled due to flooding – not rescheduled
- c) Tom Petty
- d) Drag Show
- e) Pride Festival
- b) Human Services Committee

Committee had a majority of members resign.

- c) Community Preservation Committee

a. CPA Projects

- Gardner Playground: Underway; there is discussion with the Historic Commission concerning the cement barrier required for storm water management. Although at ground level and technically not in their prevue they were not consulted. The site

abuts Water District and conservation land and neither wanted storm water provisions.

- Elm Street Court Reconstruction is well underway with some final surface layers to complete. It was noted that visitors to the farmers market were parking their cars on part of the adjacent field. It was thought that the impact was minor.
- The Elm Street basketball court will be replaced in the same location where it was before with different colors. The Recreation Division does oversee some activities there.
- Melissa noted that there is interest in building out disc golf in the Great Hill Park.
- Nara Bridge replacement: all documentation and procurement work complete. This will go out for bid this month so that work can begin this fall when the water is at its lowest.
- Dog Park: Stanton approved the work and will provide money for construction starting this spring. The committee plans to request shade funding from the CPC this fall.
- Main Street Campus / Senior Park: Recreation will submit the project to the CPC this fall. Storm Water analysis will be out in 4 weeks.

II. New/Special Business

4. Recreation Project Updates:

a. Nara Sports Plaza Site Construction

- i. ADA compliant sidewalks and ramps complete. Included was an \$85k grant from state. Requiring the work to be completed by 6/30.
- ii. The building is in use for the summer.
- iii. Bid closes 4/24 out to bid for sidewalks and ramps

b. Concord Road Well Pump Replacement

- i. \$25k to repair and ABYS looking to pay for the work and it is leveraged to new field use. Per Joe ABYS installed originally. At issue is whether the cemetery will need this area for grave use. Decision pended until further information is investigated.

5. Open Space and Recreation Plan (OSRP)

Planning took lead for the summer and the work progresses with a plan to complete this fall.

6. ADA Trike Program

Melissa noted that it is up and running with daily use. She would like to get some companion bikes so there is a bike for those assisting the riders.

7. Consent Items

Joe presented a draft of an agreement from the Cemetery Commission on the use of the Concord Road soccer field, including annual review. There was language restricting the use of soccer only and for no activity during funeral services occurring on any abutting cemetery parcel. Dave Martin would like to review the authority to do this as the town manager has responsibility for all town property but there may be provisions in the deed, etc. All thought the current field on Concord Road was better than a cemetery. Joe Will stated that there was plenty of cemetery land but it was forested. Steve Trimble and Melissa thought if the agreement moved forward several items would need amending.

8. Steve motioned to adjourn seconded by Hema. Motion passed unanimously.

Upcoming Recreation Commission Meeting

Date	Time	Location
September 6, 2023	7:00 PM	Zoom

The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to: manager@actonma.gov or call Town Manager's Office (978)929-6611. For more information about the Recreation Commission contact recreation@actonma.gov or 978-929-6640 x0.