



## **Acton Dog Park Committee**

MEETING MINUTES  
Wednesday, May 17, 2023  
7:00 p.m.  
Virtual Meeting via Zoom  
Acton MA

### **Present:**

Tom Gillispie, Chair  
Karen Martin, Vice Chair  
Clare Siska  
Fred Kinch

### **Absent:**

Nick Boivin

### **Other Attendees:**

Dennis Dale, Dale Design Inc  
Jeff Bergart, Senior Park  
Cathy Fochtman, Friends of ACDP  
Stephen Trimble, Council on Aging  
Joe Will

Tom called the meeting to order at 7:03 PM.

## **I. New Business**

The Committee reviewed the current design from Dennis (Reference Design Decisions Spring 2023, available in Google Drive, with links to additional detail), and had the following questions:

1. Is the description of the ground cover spelled out in the design document?
2. What is the waste station? (Ans.: It's a poop bag dispenser.)
3. Is there a bag dispenser in the small-dog area?
4. Where is the location of the trash cans?
5. Is there a poop bag dispenser at the top of the all-dog area?
6. Is it necessary to have the irrigation notes in the design plan?
7. Is there any seating in the small-dog area? (Ans.: There is one bench.)



The Committee reviewed the current budget estimate and had the following questions:

1. Line 5: What is the tracking gravel pad tire wash area? (Ans.: It's a wash area for the construction vehicles before they leave the site; it's required.)
2. Line 12: Can we get partial or total funding for this item from the Sewer Project? The dog park would not need this driveway if there was not a Pump Station for the Sewer Project.
3. Line 21: Do the vestibule entry gates encompass the latches we decided on?
4. Line 45: Can we tie into the water lines that existed for the house that was previously located on the property?
5. Line 46: Is this line item a duplicate of Line 45?
6. Line 86: How is the Town planning on managing the project during the construction phase?

After the specific questions, the Committee discussed the overall budget. We raised the question of the irrigation that will be required for the new plants and trees and its associated cost; how will that be handled? Another issue is the location of the telephone pole that provides the electrical line to the pump station for the Sewer Project. Could we use another, closer pole to provide the electrical line? Since the planning for the Sewer project is essentially done, we may not be able to make any changes. Tom will check with the Town Manager and provide an update at our next meeting.

### Deadlines, Goals and Schedule

Our goal is to submit the packet to apply for a Stanton construction grant by the end of May. Toward that goal, members of the Committee will further review the existing design and budget documents and get any additional comments to Dennis by Wednesday 5/24. Dennis will incorporate/answer these comments and questions and provide revised design and budget documents to the Committee a few days in advance of the Committee's meeting on 5/31. From our discussion at the 5/31 meeting, we will prepare and submit the packet to Stanton and look for their feedback as to what else they need to consider our grant request.

## **II. Regular Business**

1. NOI: Tom met with the ConsComm yesterday. One remaining issue is the required Storm Water Management Plan. We are asking for second quote. Also, since both the Senior Park and the Dog Park require Storm Water Management Plans, Steve and Tom talked about asking for quotes for a combined plan, thus saving both projects money.
2. Sewer Extension: The Town plans to go out for bid by July and start construction by September.
3. Senior Park: Steve reported that they are making good progress on the design.
4. Rec. Plan: No update
5. AHA: No update



6. Friends: No news.

### **III. Old Business**

1. Approval of minutes from past meetings was differed to our next meeting.

### **IV. Schedule Future Business**

1. The next ADPC meeting: Wednesday, May 31<sup>st</sup> via Zoom.

### **V. Citizens' Concerns**

1. No citizens came forward with concerns at this meeting.

At 8:30 PM, it was moved, seconded and unanimously passed to adjourn the meeting.

Respectfully submitted

Fred Kinch