



Acton Dog Park Committee

MEETING MINUTES
Wednesday, November 9, 2022
7:00 p.m.
Virtual Meeting via Zoom
Acton MA

Present:

Tom Gillispie, Chair
Karen Martin, Vice Chair
Clare Siska
Fred Kinch

Absent:

Mike Perry

Other Attendees:

Cathy Fochtman, Friends of the Acton Community Dog Park
Dennis Dale, Dale Design Inc
Joe Will
Jeff Bergart
Dean Charter, Select Board
Nick Boivin, soon to be new member

Tom called the meeting to order at 7:01 PM and reviewed the virtual meeting protocols.

I. New Business

1. The Committee discussed the feedback from the October 26th public forum. Clare suggested that we get additional feedback from the public, and shared a draft questionnaire. Committee members should send comments to Clare. She also suggested that we contact the town crews that are going to maintain the park and get their input.
2. The Committee discussed how to use the \$4K from the dog license fees for FY 2023. We decided to use it as partial payment for the work Dale Design is doing for the Committee. Tom will check on how that can be done.
3. The Committee discussed the next steps with regard to the design. Tom will create a spreadsheet in Google drive for tracking design decisions and their timing. Dennis provided the Committee with a preview of some of the design decisions that are coming up.



4. The Committee needs to keep the Conservation Commission and the Design Review Board up to date on the design. Toward that objective, Tom will send the current preliminary design to the Chairs of those groups and ask to get on their agenda at a future meeting.
5. The Committee discussed whether the dog park design should be changed to increase the parking lot to 16 or so spaces and include space for a port-a-potty as a help the Senior Park. It was sense of the committee that we should not change our design to incorporate those items at the present time. Tom will talk with Steve Trimble.

II. Regular Business

1. The Friends are planning to send out another E-blast and the survey mentioned above. Their plans for fund raising for this fall are in place.

III. Old Business

1. The minutes of the July 27th meeting were approved

IV. Schedule Future Business

1. The next ADPC meeting: Wednesday, December 14, 2022 via Zoom.

V. Citizens' Concerns

1. No citizens came forward with concerns at this meeting.

At 8:45 PM, it was moved, seconded and unanimously passed to adjourn the meeting.

Respectfully submitted

Fred Kinch