



TOWN OF ACTON

COMMUNITY PRESERVATION COMMITTEE (CPC) MEETING MINUTES

November 22, 2022 - 7:30 PM

Virtual

Present: Bill Alesbury - Chair (BA), Steve Trimble - Vice Chair (ST), Dean Charter - Select Board Liaison (DC), Nancy Kolb (NK), Alissa Nicol - Clerk (AN), Victoria Beyer (VB), Lori Cooney - Associate, Ray Yacoubi (RY) (joined at 7:45)

Absent: Walter Foster, James Colman

Others Present: Kristen Guichard - Town Planning Director, Joe Will

BA called the meeting to order at 7:30 PM and read the notice regarding virtual meetings, and attendance was taken via roll call vote.

I. Regular Business

1. Residents' concerns - none

2. Review and approve minutes from previous meetings

NK moved and ST seconded a motion to approve the minutes of 11/8/22. Minutes were approved unanimously.

II. New/Special Business

3. Review recapture memo and vote to recapture unused project funds

AN moved and NK seconded a motion to recapture to the General Fund \$2574.00 in unspent funds from the Regional Housing Services Office

4. 2023 Application Review

- 18 Windsor Avenue - ST questioned the contingency and architectural fee
- 362 Main Street Solar and EV Chargers Acton Housing Authority (AHA) - ST questioned the timing of a project that has not yet begun construction phase, questions the determination of EV Charger cost, VB noted it is a large, complex application, RY also noted that we have not determined an EV Charger cost or whether they would be subsidized by the Town, DC noted that the project is likely to get state/federal funding and move ahead, NK explained that the project is up for funding in "round 2," AN asked what level of support is needed from state's perspective, NK noted that amount requested was based on recommendation of project consultant
- 468 Main - no comments
- Acton Community Housing Corporation (ACHC) - ST noted that applicant ask is \$200K, but is OK with \$100K
- Admin - BA suggested permanent signage cost could be added to Admin request, committee member consensus is that many questions about the signage requirement remain
- Camp Acton - no comments
- Woodlawn Chapel - members noted that application is for design only, not construction, segmented project, seems expensive
- West Acton Citizens Library (WACL) accessibility study - members noted that application is for study only, no construction
- Isaac Davis Monument - ST noted that same application was submitted 2 years ago and asked if this work needed, DC noted that pointing work was done 10-15 years ago, members agree a closer look at extent of deterioration is warranted and ask if this is a firm estimate
- Jenks Culvert - no comments
- Acton Memorial Library (AML) Chimney - members noted this application was not funded 2 years ago
- NARA Boardwalk - ST noted that state earmark of \$200K was received, application will be resubmitted with \$155,300 ask, members discussed the reasons for a boardwalk vs a path around the pond, it being accessible and also a destination/feature
- Open Space Preservation - AN asked if purchase of landscaping equipment using CPA funds is permitted, KG noted that Town Counsel has been consulted and the project is for maintenance of Open Space purchased already, other aspects of the project include Conservation Restriction (CR) monitoring, bound placement on older properties acquired by the Town
- Open Space Set Aside - BA noted that we will also receive a request in the new year for a land purchase (separate from this request, using existing OSSA funds)
- Regional Housing Services Office (RHSO) - BA noted that the amount requested is for 1 year of services, not 2

5. Liaison Assignments

NK - RHSO, AHA, and ACHC projects

VB - 18 Windsor, 468 Main, WACL

DC - Monument, AML Chimney

BA - Chapel

ST - NARA Boardwalk, Jenks Culvert, Camp Acton

AN - Open Space Set Aside, Open Space preservation

III. Administrative Matters and Updates

6. Next meeting dates

12/13 - Community Housing projects
1/10 - Recreation projects
1/24 - Town Historic Preservation projects
2/14 - Open Space, Chapel, and Admin projects
2/28 - begin deliberations

RY announced his resignation from the committee. Members thanked him for his many years of service and leadership.

RY moved to adjourn the meeting, and VB seconded. The motion passed unanimously, and the meeting was adjourned at 9:09 PM.

Documents used at the meeting:

CPC Meeting Minutes - 102522.docx

2023 Community Preservation Committee Applications

2023 Recapture Memo - RHO.pdf

Documents can be found here: <http://doc.acton-ma.gov/dsweb/View/Collection-16071>

**For more information about Community Preservation Committee contact
cpc@actonma.gov or 978-929-6631**