

Volunteer Coordinating Committee
Meeting Minutes
November 10, 2022
7:00PM
Via Zoom Conference Call <https://zoom.us/j/87454124171>

Present: Gregory Hutchins, Hart Millett, and Fang Yang

Absent: None

Virtual Meeting Coordinator: Fang Yang

1. Opening

Chair Hutchins opened the meeting at 7:09PM

2. Regular Business

- A. Update on Committee Openings/Appointments - Chair Hutchins updated committee applications and appointments.
- B. Public Comments/citizens concerns - None.
- C. Approval of Meeting Minutes – The meeting minutes from the VCC's meeting on October 20, 2022 were reviewed. Mr. Hutchins moved to approve the meeting minutes and Mr. Millett seconded. Chair Hutchins called roll:
Mr. Hutchins – aye; Mr. Millett – aye; and Mr. Yang – aye.
- D. Next Meeting – December 1, 2022.

3. New/Special Business

Discussion on Application by Suzanne Peterman for Acton 250 Committee (250C)

- Ms. Peterman has been in Acton for 31 years. She served as BoD of Commonwealth Ballet, Colored Pencil Project, and A-B Friends of Drama. She is a member of DAR. DAR encouraged her to be part of the 250C. She has a lot of volunteering experience in Acton, and experience in organizing things. She is a fan of arts and history. She believed that she would be an asset of the Committee. Her husband is a restoration architect and served on Planning Board for 5 years.
- Ms. Peterman has a BFA. She is self employed, owner of Top Dog Design.
- Ms. Peterman reported that she could attend future 250C meetings regularly.
- Ms. Peterman reported no conflict of interest.

Mr. Millett moved to forward Suzanne Peterman's name to the Select Board for further consideration to appoint as a member of the 250C. Mr. Yang seconded. Chair Hutchins called roll:

Mr. Millett – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

Discussion on Application by James Fuccione for Planning Board (PB)

- Mr. Fuccione works in Massachusetts Healthy Aging Collaborative, a well funded nonprofit organization that supports and promotes a movement of age and dementia

friendly communities, and involve working with local and regional planners. He worked with Acton Town Planners when he moved to Acton. He has good working relationship and partnership with planners across the state. And essentially what they do is to help communities to create aging plans. He was asked by planners if he is interested in the open position.

- Mr. Fuccione has a BA, Assumption College, a Master of Public Administration, UMass-Boston and a Graduate Certificate of Home Care Management, Suffolk University, MA.
- Mr. Fuccione reported that he had attended two PB meetings and could attend future PB meetings regularly.
- Mr. Fuccione reported no conflict of interest.

Mr. Yang moved to forward James Fuccione's name to the Select Board for further consideration to appoint as an associate member of the PB. Mr. Millett seconded. Chair Hutchins called roll: Mr. Yang – aye; Mr. Millett – aye; and Mr. Hutchins – aye.

Discussion on Application by Karen O'Neil for Open Space Committee (OSC)

- Ms. O'Neil was in OSC(2005 - 2010), Acton Conservation Trust Board (1992 - 2002), Sudbury Valley Trustee - Land Protection Committee, Acton Conservation Protection Committee (for South Acton Land). She stopped working in those organizations for family reasons. She is retired and has time and energy to do it now.
- Ms. O'Neil has lived in Acton for 35 years. She has a BS in Botany, University of Maine and a MBA, Simmons Graduate School of Management.
- Ms. O'Neil has attended two OSC meetings recently and indicated that she could attend future meetings regularly.
- Ms. O'Neil reported no conflict of interest.

Mr. Millett moved to forward Karen O'Neil's name to the Select Board for further consideration to appoint as an associate member of the OSC. Mr. Yang seconded. Chair Hutchins called roll: Mr. Millett – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

Discussion on waiving interview and on application by Mike Gowing for 250C

- Mr. Gowing was on COA (2005-2009), BOS (2009-2015). He is the LRTA Town Representative (2012-present). He has lived in Acton for 20 years.

Mr. Millett moved to waive interview and forward Mike Gowing's name to the Select Board for further consideration to appoint as a member of the 250C. Mr. Yang seconded. Chair Hutchins called roll:

Mr. Millett – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

Discussion on waiving interview and on application by Anne Kadlec for 250C

- Ms. Kadlec was in the Town Meeting Improvement Committee, Jr. and Sr. High School Building Committee, and Head Teller at Town Meeting. She was born in Acton and has lived here most of her life.

Mr. Yang moved to waive the interview and forward Anne Kadlec's name to the Select Board for further consideration to appoint as a member of the 250C. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Yang – aye; Mr. Millett – aye; and Mr. Hutchins – aye.

4. Adjournment

At 8:45PM

It was moved and seconded to adjourn the meeting. Chair Hutchins called roll:

Mr. Millett – aye; Mr. Yang – aye; and Mr. Hutchins – aye.

Documents and Exhibits Used During this Meeting

- Meeting minutes of October 20, 2022.
- Volunteer Application by Suzanne Peterman.
- Volunteer Application by James Fuccione.
- Volunteer Application by Karen O'Neil.
- Volunteer Application by Mike Gowing.
- Volunteer Application by Anne Kadlec.