

## Minutes for CPC Meeting of 11/17/05, 7:40 pm – 10:00 pm, Acton Memorial Library

### *Attending:*

Peter Berry, Tory Beyer, Catherine Coleman, Matt Lundberg, Andy Magee, Susan Mitchell-Hardt, Ken Sghia-Hughes, Ed Starzec, Nancy Tavernier, Roland Bartl

Matt opened the meeting at 7:40pm.

**Approval of Minutes**—The minutes of 10/27/05 were approved unanimously as revised.

### **Updates**

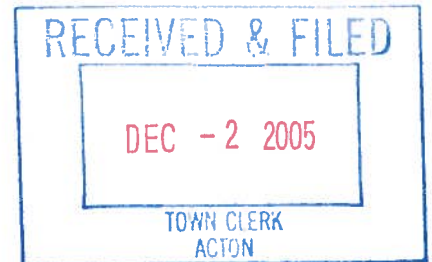
The Committee discussed the recent oversight meeting with the Board of Selectmen.

The Committee heard project updates on the Historical Signage project, and the Rail Trail. Roland reported that the rail trail liability legislation is slowly moving through the State House.

### **Review of 2006 Applications**

The Committee reviewed each application and assigned liaisons from the Committee to each project. The project liaisons are as follows:

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|--|-----------|
| 1. ACHC—Willow Street                      | Nancy     |
| 2. AHA—McCarthy Village                    | Ken       |
| 3. AHA—Housing Development Study           | Peter     |
| 4. Open Space Committee—Set-Aside Funds    | Andy      |
| 5. APS—Douglas School Basketball Courts    | Matt      |
| 6. FOLF—Woodland Path to Leary Field       | Andy      |
| 7. APS—Gates School Playground             | Catherine |
| 8. Habitat—Home Development                | Ken       |
| 9. Iron Works—Jones Tavern Roof and Gutter | Ed        |
| 10. LSC—Potato Cave                        | Susan     |
| 11. Town of Acton—BFRT Design Funding      | Walter    |
| 12. Town of Acton—Fitzgerald Piano         | Tory      |
| 13. Acton Recreation—School St Ball Fields | Susan     |
| 14. Town of Acton—Town Hall Slate Roof     | Peter     |
| 15. Town of Acton—Arboretum                | Tory      |



The Committee briefly discussed the need for accurate, professional cost estimates for proposals. This is highlighted by the McCarthy Village and Town Hall Slate Roof projects coming back this year for significant additional funds.

The Committee drafted a schedule for meetings to review individual projects. Project liaisons are responsible for notifying their respective project applicants the date and time of their meeting with the CPC, and the nature of the meeting. Each applicant will be allotted 1/2 hour, with 10 minutes for applicant presentation and 20 minutes for questions and discussion. Questions should be focused on clarifying the applicant's proposal. Discussion of the merits of the proposal will occur at a later meeting.

The following schedule for Applicants to come before the CPC was adopted:

12/1/05	7:30	Habitat—Home Development
	8:00	ACHC—Willow Street
	8:30	AHA—McCarthy Village
	9:00	AHA—Housing Development Study
12/15/05	7:30	APS—Douglas School Basketball Courts
	8:00	FOLF—Woodland Path to Leary Field
	8:30	Acton Recreation—School St Ball Fields
1/5/06	7:30	APS—Gates School Playground
	8:00	LSC—Potato Cave
	8:30	Town of Acton—Arboretum
1/12/06	7:30	Iron Works—Jones Tavern Roof and Gutter
	8:00	Town of Acton—Town Hall Slate Roof
	8:30	Town of Acton—BFRT Design Funding
	9:00	Town of Acton—Fitzgerald Piano

The Committee agreed to have Roland submit the appropriate applications to Town Counsel for review, with respect to the eligibility of the proposal under the CPA statute. Roland will not submit proposals that are largely the same as prior year proposals (e.g. McCarthy Village, Habitat, Jones Tavern, BFRT, and Town Hall Slate Roof).

The meeting was adjourned at 10:00pm.

Respectfully submitted,

Ken Sghia-Hughes, Clerk  
Community Preservation Committee