

MINUTES FORM

Please send a copy after each meeting to Town Hall

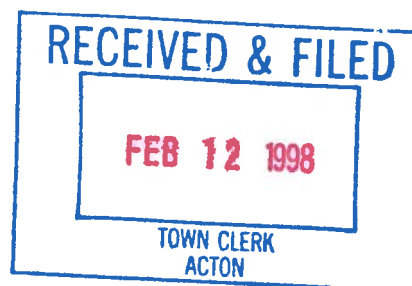
MINUTES OF: _____ Meeting of Cemetery Commission _____

Meeting posted: ☒ yes, ☐ no

Date: _____ January 14, 1998 _____ Time: _____ 2:00 p.m. _____ Place: _____ Kennedy Service Building _____

Members present: _____ B. Conant, G. O'Clair _____ Absent: D. MacLennan _____
also present: _____ T. Tidman, D. Lee, L. McElroy _____

1. Meeting called to order at 2:07 p.m.
2. Minutes of the December 10th meeting were accepted as presented
3. Linda McElroy, Land Stewardship Committee
Land Stewardship Committee feels that the last paragraph of the Terms of Agreement is unacceptable as written
How are we going to determine where vandals are coming from?
The proposal at this time is for one footbridge, not two
Probable increase in foot traffic in cemetery woods
Possible increase in bicycle traffic in cemetery woods
Tom & Nancy will attempt to rephrase the last paragraph
4. Updates
Cemetery crew is designing a hand rail for the chapel entrance. Dave will then get estimates, present them to the trustees of the Chapel Trust Fund, and when approved, have it fabricated and installed
5. New Business
Brief welcome was extended to George O'Clair, who has been appointed to complete Ed Bailey's term as a commissioner. George has been sworn in by the Town Clerk.
6. Next meeting - Wed., February 11, 1998
7. Meeting adjourned at 2:55 p.m.



MINUTES FORM

Please send a copy after each meeting to Town Hall

MINUTES OF: _____ Meeting of Cemetery Commission _____

Meeting posted: ☒ X yes, ☐ no

Date: _____ February 11, 1998 _____ Time: _____ 2:00 p.m. _____ Place: _____ Kennedy Service Building _____

Members present: _____ D. MacLennan, B. Conant, G. O'Clair _____

also present: _____ T. Tidman, D. Lee, N. Howell _____

1. Meeting called to order at 2:00 p.m.

2. Minutes of the January 14th meeting were accepted as presented

3. Updates

The Commissioners asked Nancy to call Linda McElroy re: having the Land Stewardship Committee submit for approval at an upcoming Cemetery Commissioners Meeting, a reworded version of the last paragraph of the agreement that will convey the same thought, but be more acceptable to them
The handrail design for the Chapel entrance has not been completed

4. New Business

Computer workstation

Arrangement we want is not available as used furniture

Purchase of new furniture much more costly

Dave and the cemetery crew are custom-making a workstation to fit the space available in the office
Employee Status

Full-time Maintenance Man Duane Champagne resigned as of February 6th

The position was advertised in last Thursday's BEACON. Applications are coming in and we hope to begin interviews within two weeks

The Commissioners and Dave discussed the proposed increase in duties, manpower, equipment and storage facilities and were reassured that any changes in the department would not jeopardize the care of the cemeteries

The photograph of the young man on in-line skates at Mount Hope Cemetery, from page 13 of the Thursday, January 29, 1998 issue of THE BEACON, was displayed while Nancy relayed Mr.

Prendeville's complaint of being disturbed at the grave of his son by persons using the cemetery for recreational purposes

Dave reported that former commissioner Ed Bailey is a patient at Suburban Manor

5. Next meeting: Wednesday, March 11, 1998 at 2:00 p.m.

6. Meeting adjourned at 3:05 p.m.

RECEIVED & FILED

MAR 12 1998

TOWN CLERK
ACTON

MINUTES FORM

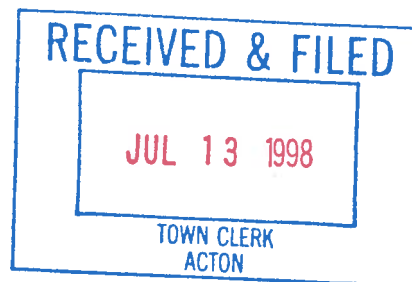
Please send a copy after each meeting to Town Hall

MINUTES OF: _____ Meeting of Cemetery Commission _____
Meeting posted: ☒ X yes, _____ no

Date: _____ May 13, 1998 _____ Time: _____ 2:00 p.m. _____ Place: _____ Kennedy Service Building _____

Members present: _____ D. MacLennan, B. Conant, G. O'Clair _____
also present: _____ T. Tidman, D. Lee, N. Howell _____

1. Meeting called to order at 2:06 p.m.
2. Minutes of the April 8th meeting were unanimously accepted as presented
3. Updates
Commissioners reworked Mt. Hope agreement for final time. Nancy will retype and submit final copy for approval.
4. New Business
Re: upright marker on W. F. White, Ellsworth Ave., Woodlawn Cemetery - request denied
The first monument installed on section 14 is not the monument shown in the diagram submitted by the dealer, and exceeds our maximum height allowance. The monument dealer has been called. He acknowledged the error and will come to saw two inches from the bottom of the monument.
Re: Weeping Japanese Cherry tree on section 9, Woodlawn Cemetery - request granted. Lot owner will purchase the tree, cemetery crew will plant it. The Town will not be responsible for replacement if the tree fails to thrive.
Mrs. Macaulay reported that potted tulips had been removed from her lot at Mt. Hope. Last year, some geraniums were dug from her monument garden.
VCC - request to be made to reappoint Don MacLennan as a Cemetery Commissioner
Sidewalks: Highway Dept. wants to put wood chips in areas where sidewalk is only 3-4" from the stone wall. Dave OK'd the request.
5. Deeds were signed
6. Next meeting: Wednesday, June 10, 1998 at 2:00 p.m.
7. Meeting adjourned at 3:18 p.m.



MINUTES FORM

Please send a copy after each meeting to Town Hall

MINUTES OF: _____ Meeting of Cemetery Commission _____

Meeting posted: ☒ X yes, _____ no

Date: _____ June 10, 1998 _____ Time: _____ 2:00 p.m. _____ Place: _____ Kennedy Service Building _____

Members present: _____ D. MacLennan, G. O'Clair _____ Absent: B. Conant _____
also present: _____ D. Lee, N. Howell _____

1. Meeting called to order at 2:10 p.m.

2. Updates

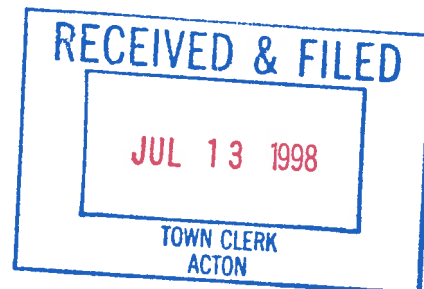
A copy of the retyped agreement was mailed to each Commissioner and to Tom Tidman. The Commissioners called the office with their approval. Tom asked if he could show it to Linda McElroy before it is sent to the Conservation Commission for signatures
Nancy will call VCC re: Don's reappointment

3. New Business

The Commissioners opted to elect officers for fy99 next month, when all members are in attendance
Commissioners complimented Dave and his crew on the appearance of the cemeteries

4. Next meeting: Wednesday, July 8, 1998 at 2:00 p.m.

5. Meeting adjourned at 2:50 p.m.



MINUTES FORM

Please send a copy after each meeting to Town Hall

MINUTES OF: _____ Meeting of Cemetery Commission _____

Meeting posted: ☒ yes, ☐ no

Date: _____ July 8, 1998 _____ Time: _____ 2:00 p.m. _____ Place: _____ Kennedy Service Building _____

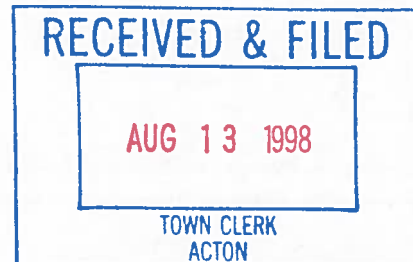
Members present: _____ D. MacLennan, B. Conant, G. O'Clair _____

also present: _____ T. Tidman, D. Lee, N. Howell _____

1. Meeting called to order at 2:20 p.m.
2. Minutes of May 13th and June 10th meetings were unanimously accepted as presented
3. Updates

The agreement re: use of rear of Mount Hope Cemetery for temporary extension of Heath Hen Trail System has been signed by Conservation Commission. One copy will be returned to us.
Don's reappointment will come up at the July 28th Selectmen's Meeting
Commissioners received a copy of Nancy Tavernier's memo thanking everyone for their caring thoughts and prayers for her son Steve's recovery
4. New Business

Note was made of delivery of the new Xerox copier - commissioners saw it at the end of the meeting
Note was made of delivery of the new Scag Turf Tiger, purchase price 50% from Cemetery Trust Funds and 50% from Town Appropriation - commissioners saw it at the end of the meeting
Commissioners were notified that Tom & Dave would be interviewing applicants on Thursday, July 9th, for the two new full-time and two new seasonal positions
Election of officers for fy99:
Chairman: Brewster Conant
Secretary: George O'Clair
Other: Now that the new fiscal year has begun, Tom and Dave will meet with Dick Howe re: the new storage building
5. Deeds and bills were signed
6. Next meeting - Wednesday, August 12, 1998
7. Meeting adjourned at 2:45 p.m.



MINUTES FORM

Please send a copy after each meeting to Town Hall

MINUTES OF: _____ Meeting of Cemetery Commission _____

Meeting posted: ☒ X yes, _____ no

Date: _____ August 12, 1998 _____ Time: _____ 2:00 p.m. _____ Place: _____ Kennedy Service Building _____

Members present: _____ D. MacLennan, B. Conant, _____ Absent: _____ G. O'Clair _____
also present: _____ T. Tidman, D. Lee, N. Howell _____

1. Meeting called to order at 2:08 p.m.
2. Minutes of the July 8th meeting were accepted as presented
3. Updates
 - Don has been reappointed and sworn in
 - The two full-time maintenance man positions have been filled
 - Storage Building - Tom and Dave have met to begin implementing the plan
 - The non-conforming monument on section 14 has been corrected and reinstalled
 - Copies of the signed agreement re: use of rear of Mount Hope Cemetery for temporary extension of Heath Hen Trail System were distributed
 - The computer workstation is complete and in place
4. New Business
 - Isa Zimmerman's memo re: Special Education Program was distributed
 - There is presently a Community Service worker at the cemeteries
 - Article from the Wall Street Journal re: lack of space in many cemeteries was distributed
5. Next meeting - Wednesday, September 16, 1998 - Nancy will send memo to Town Clerk re: change of date
6. Meeting adjourned at 2:35 p.m.

