

May 18, 2001

TO: Board of Selectmen

FROM: Peter Ashton, Chairman

SUBJECT: Selectmen's Report

**May 22, 2001
in Room 204**

I. CITIZEN'S CONCERNS

II. PUBLIC HEARINGS & APPOINTMENTS

1. 7:34 **COMMITTEE APPOINTMENT – PLANNING BOARD – Mobina Moshin –**
Enclosed please find Ms. Moshin's volunteer application and VCC's recommendation for her appointment as an Associate Member of the Planning Board for a term to expire 6/30/02.
2. 7:35 **JULIE'S PLACE – COMMON VICTULLAR'S LICENSE at 208A Main Street.**
The applicant has asked that this hearing be continued to June 19.
3. 7:40 **COMMITTEE APPOINTMENT – VCC –** Enclosed please find Ms. Egan's Volunteer application and VCC's recommendation for her appointment as a full member of the VCC with a term to expire 6/30/04.
4. 7:45 **EDC OVERSIGHT MEETING –** Members of EDC will be present to discuss current issues and receive direction from the Board.
5. 8:00 **HANSCOM FIELD ADVISORY COMMITTEE –** Members will be present to update the Board on the on-going situation at Hanscom.
6. 8:15 **PLANNING BOARD –** The Planning Board will be in to discuss the future direction for Kelley's Corner.
7. 8:30 **FISCAL IMPACT STUDY GROUP –** Members of the Fiscal Impact Study Committee will present their final draft report to the Board.
8. 9:00 **ROUTE 27 CORRIDOR TRAFFIC STUDY –** At the Board's request the consultant will be in to make a presentation.

III. SELECTMEN'S BUSINESS

9. **PUBLIC SAFETY FACILITIES/SPECIAL TOWN MEETING –**The Board will consider whether to call a Special Town Meeting in June for funding further study and design of Public Safety Facilities.
10. **OTHER BUSINESS**

IV CONSENT AGENDA

11. **ACCEPT MINUTES** – Enclosed please find minutes of the March 15 and April 24, 2001 meetings for acceptance.
12. **SITE PLAN SPECIAL PERMIT #02/23/01-375** – Enclosed please find the Draft decision prepared by the Building Commissioner for Board action.
13. **COMMITTEE APPOINTMENT** – Enclosed please find VCC's recommendation for appointment of Nancy Caplan as a Regular Member of the Arts Council for Board approval.

V. TOWN MANAGER'S REPORT

14. Enclosed please find materials from the Police Chief relative to the latest "Alcohol Sting" operation for Board review.

V1 EXECUTIVE SESSION

ADDITIONAL INFORMATION

Enclosed please find additional correspondence that is strictly informational and requires no Board action.

FUTURE AGENDAS

To facilitate scheduling for interested parties, the following items are scheduled for discussion on future agendas. This IS NOT a complete Agenda.

June 5 - At the Memorial Library Meeting Room

Status Report FY01 Town Budget

June 19

July 17

August 14

Sept. 11 & 25

GOALS 2001-2002

1. Resolution of on-going Labor Negotiations (Peter/Trey)
2. Improve Communication with Town Boards (Peter)
3. Towne Building Reuse (Walter/Dore')
4. ALG process be used for purpose of Budget Planning for FY02 (Peter/Trey)
5. Residential and Commercial Growth (Walter/Trey/Pam)
6. Open Space and Recreation Plan (Peter/Walter)
7. Health Insurance Trust Agreement (Peter)
8. HDC Bylaw Review (Dore'/Peter)
9. Decision on Pentamation Accounting System (Dore'/Pam)
10. Process Planning for "Life after NESWC" (Pam)

FY 2000 GOALS carried forward

11. Public Safety Facility (Dore'/Trey)
12. Determine future of Vallencourt House - 17 Woodbury Lane. ()
13. Provide looking at salary levels in the organization, include liaison with Personnel Board (Trey /Peter)

SELECTMEN'S MINUTES

May 30, 2001

Present: Peter Ashton, Trey Shupert, F. Dore' Hunter, Walter Foster, Assistant Murray was present. Ms. Harting-Barrat was absent. The Meeting was not televised.

CITIZEN'S CONCERNS

None Noted

PUBLIC HEARINGS & APPOINTMENTS

SELECTMEN'S BUSINESS

Robbins MILL – Peter advised the board concerning the DEP Response letter dated May 18, 2001. The Board discussed the issue.

Quail Ridge – Peter discussed the issues before the Board of Appeals situation. The Board discussed the issue.

Goals and Objectives – All agreed with the Goals and Objectives as developed by Peter.

CONSENT AGENDA

TOWN MANAGER'S REPORT

EXECUTIVE SESSION

WALTER FOSTER - Moved to go into executive session to discuss litigation strategy to adjourn into the regular session to adjourn. TREY SHUPERT – Second. – Roll call taken all Ayes.

James Harting-Barrat
Clerk
7/30/01
Date

John Murray III
John Murray

Selectmen's Minutes

May 22, 2001

7:30 P.M.

Present: Peter Ashton, William Shupert, Pamela Harting-Barrat, F. Dore' Hunter, Walter Foster, Town Manager and his Assistant.

CITIZEN'S CONCERNS

John Costello 119 Parker Street – Complaint about the Sewer project. He wanted to know who is managing the project and how was Roads was selected. Additionally, who will be the manager in the future? Staff is to answer in writing.

PUBLIC HEARINGS & APPOINTMENTS

COMMITTEE APPOINTMENT – WALTER FOSTER – Moved to appoint Mobina Mohsin as an Associate member of the Planning Board with a term to expire 6/30/02 DORE' HUNTER – Second. UNANIMOUS VOTE

JULIE'S PLACE – DORE' HUNTER – Moved to continue to June 19th at 7:35 P.M.
WALTER FOSTER – Second. UNANIMOUS VOTE

COMMITTEE APPOINTMENT – DORE' HUNTER – Moved to appoint Ms. Egan to be a full member of the VCC with a Term to expire 6/30/04. WALTER FOSTER – Second. UNANIMOUS VOTE.

EDC OVERSIGHT MEETING

Lauren Rosenzweig, the Chairman spoke about the direction they are taking and the projects that they are undertaking. Goals include an outreach to public and to the business community to increase more of a dialogue with them. They have developed a brochure and hope to give it to the Chamber and other businesses. They plan to improve Town Partnerships and to review rules and Regulations in a town that can facilitate business and what they can do for the Town. Follow up on EDIC and Technology District issues. She wants to have Bill Mullin become a member and asked the Board to consider appointment.

Peter too felt optimistic at the State House and that we will get the Home Rule Petition.

Pam asked about Grace Property and its potential. They are zoned technology and that we need to be sure that it is flexible under the Brown Fields designation.

DORE' HUNTER – Moved to appoint William Mullin as a member of EDC. TREY SHUPERT – Second. UNANIMOUS VOTE.

Peter suggested holding a forum in the Fall could be helpful for businesses and residents.

Josh Chernin asked that the Board of Selectmen be involved in returning the tax rate to a single one.

HANSCOM FIELD ADVISORY COMMISSION

Mr. Rippere said that Acton doesn't have a vote but finds it interesting. He asked if Acton wants to have a position. Peter spoke about regional cooperation and if we should join in or stay away. They are looking for guidance from Rick. Should we become involved? He said the tape shows it as minority against, but the airlines feel they have a good client base at Hanscom. Acton should look for and participate in a regional Transportation Study perhaps as an outshoot for EDC. He doesn't think we should join in the law suits at this time. The current environmental guidelines limit the number of flights. His advice is Acton stay out of it. Peter agreed particularly staying out of the lawsuit. He too spoke about the regional Transportation study. It is said the State was to fund this study

PLANNING BOARD

Patrick Halm asked for direction on the Kelley's Corner zoning. He asked whether they should proceed or wait. Peter agreed with the tremendous amount of work that went into the study over the years. Peter feels it does make sense to step back, but there are still some things that could be done. And to do some of the aesthetic things that are not too controversial.

Trey wanted to see the Planning Board to take a break.

Dore' agreed they should give it a rest and use energies elsewhere where needed.

Walter felt a regrouping makes some sense, but would not want to drop it with all the work that went to it. He felt more outreach needed to be done.

A resident of Nadine Road spoke about proposal. He felt that there were a number of good things in the Articles. He feels that it could work and they needed to keep up the work. He urged that they not just set aside the Articles.

Lynn Albert asked if things could be done in the interim such as esthetic plantings etc. until the zoning was modified.

FISCAL IMPACT STUDY GROUP – John Prendiville and Jack Reetz gave an overview of their report. The Board asked several questions and thanked them for their work in preparing this study. Walter and Peer note that it does not include costs outside those already in the budget or projected budgets such as traffic mitigation costs, as one example. Peter noted the child multiplier does not include impact of new births in town. Dore' noted that this model is as good as the data in it.

Charlie Kadlec thanked them for the hard data to answer some of the questions. He asked if this is something the Board of Selectmen may adopt as the basis of

presenting information. He wanted to use this model as an official model. Peter replied that the Fincom has adopted this as their official Model. Lauren Rosenzweig – Thanked them for this data and time spent preparing it. She asked if there were anyway to measure the stickiness factor, how long homeowners stay. Jack noted he tried but let it go. Reetz and Prendiville strongly recommend that the EDC fiscal impact model, as modified by the Finance Committee (5 year projections), be accepted by the Town as the replacement for the EDC fiscal impact model, June 1998

ROUTE 27 CORRIDOR TRAFFIC STUDY – Ed Gardner of the Transportation Advisory Committee noted that they have worked with Planning, Engineering and VHB as a team for the 27 Study. The final comments are due by May 31st. Heidi explained how they performed the information gathering. They developed a Needs assessment. Have had several public meetings with interested parties/residents.

Bonnie Geithner spoke about workshops she attended and found that some of the ideas are not there. She then commented on how hard it is to cross the street to get her mail. The Board offered to write a letter to the Post Office to see about putting mailboxes on her side of street.

SELECTMEN'S BUSINESS

PUBLIC SAFETY FACILITIES/SPECIAL TOWN MEETING – Peter noted we have no money to go forward with the Public Safety Facility. First issue is about the money and the date. Don Johnson was asked how much money would be needed to move forward in order to get to schematic design to get a stand alone fire station and to evaluate the three existing as well as the structural condition of the police station. He feels \$150,000 would be needed. Peter noted that the field house is available on June 18th, which is the best date to accommodate all parties. Funding was discussed and whether or not to use Free Cash or Stabilization Fund. Dore' wanted to go for Free Cash as it is easier to vote and felt we should continue to maintain the Stabilization Fund.

Pam noted she is concerned with the attendance at town meeting in June.

Charlie Kadlec spoke about issues and the Steering Committee felt we have to do something before the end of the year. The Stabilization Fund use could give more time. He said the short notice would be a problem. He recommended that we not have a June town meeting.

Ken Sundberg felt we needed to move forward and they could review the numbers in the task force. He felt free cash could be used. He felt the word will go out and we needed to get this business taken care of and we need professional help.

Ann Chang is on the communication task force and they need to make the decision so they can get the word out. She asked if it where a single article town meeting. She felt that Free Cash is the only way to accomplish this.

DORE' HUNTER – Moved to set a Special Town Meeting at 7:00 on June 18 at the field house for the purpose of raising \$150,000 for professional services with article

motion crafted to accommodate either Free Cash or Stabilization Fund. TREY SHUPERT – Second. UNANIMOUS VOTE

DORE' HUNTER – Moved to Recommend the Article for Professional Services in the amount of \$150,000. WILLIAM SHUPERT – Second. UNANIMOUS VOTE.

TREY SHUPERT- Moved to close the warrant for the June 18th Meeting tonight. WALTER FOSTER – Second. UNANIMOUS

OTHER BUSINESS

CONSENT AGENDA

WALTER FOSTER – Moved to approve with additional Appointment. DORE' HUNTER – Second. UNANIMOUS VOTE.

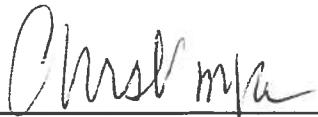
TOWN MANAGER'S REPORT

The Town Manager spoke about the recent alcohol sting preformed by the Police Department. The Board asked that he schedule interviews with owners/operators and invite them in to show cause as to why we should not suspend. Schedule earlier in meeting.

Parking on Stow Street – Don outlined the request for a one-day variance from ticketing. The Board noted that the Police Chief had the authority to handle. DORE' HUNTER – Moved to reaffirm the Board's policy of approval by Police chief if it is only one day. TREY SHUPERT – Second. UNANIMOUS VOTE.

EXECUTIVE SESSION

PAM HARTING-BARRAT — Moved to go into Executive Session to discuss litigation. The Board will only return to open session to adjourn. Roll Call taken by the Clerk, All Ayes.



Christine Joyce
Recording Clerk



Pamela Harting-Barrat
Clerk

7-30-01
Date