

MINUTES FORM
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MINUTES OF _____ Meeting of Cemetery Commissioners _____

Meeting posted: x yes, _____ no

Date: September 8, 1993 Time: 7:30p.m. Place: Cemetery Office, Woodlawn Cemetery

Members present: E. Bailey, W. E. C. George, C. Putnam
also present: D. Charter, D. Lee, N. Howell

1. Meeting began at 7:35p.m.
2. Bills charged to Cemetery Trust Funds were signed by the Commissioners & D. Charter.
3. Discussion with Allen Warner, representative of Acton Youth Soccer, re: plans to improve the condition of the cemetery field:
All present reviewed the Master Plan map of Woodlawn Cemetery.
D. Charter pointed out that starting this past spring, the soccer league has paid for the mowing of the field.
A. Warner informed the Commissioners that over the last 8 - 10 years, approximately 1,000 children played soccer, and he anticipates that over the next 5 years the number won't be less than 1,100. Over the last few years the number of additional soccer activities has increased at the field.
Less and less land is available in Acton for athletic fields.
In order to keep the fields in good condition, they need three times as many so that they can be used on a rotating basis, or they have to find a way to water, over fertilize and overseed them.
As the cemetery expands, we will have to extend water lines. The Soccer League will invest to improve the field, and we will have the use of the water lines when we develop that area of the cemetery.
The solution seems to be to sink a well or to hook on to the Concord Rd. water main, and install an in-ground sprinkling system. The Soccer League will absorb the cost. Most logical solution seems to be to hook onto the water main along the stone wall, which is under Woodbine Ave., then install a "Y" to direct the flow to the field and the rest of the cemetery.
At one time, the Commissioners tried having a well driven for irrigation. The pump kept clogging with silt. They don't think a driven well is the solution.
Any water bans imposed by the Water Department would be imposed if connecting to the water main.
Cemetery Commissioners would request that the proposed master plan be used as a guide, and that they be supplied with prints showing exactly where the lines are, straight line from sprinkler head to sprinkler head, and showing reference points, etc.

The motion was made and unanimously approved, to ask Mr. Warner to come back with a formal proposal at the October 13th meeting if possible, working on the assumption that the well tap will be made into the water main under Woodbine Ave., and in the vicinity of the gravel road.

4. Commissioners received a copy of F. Dore Hunter's "Welcome Back" statement.
5. "No Dogs" signs
Once the signs are posted, how far should the employees go to pursue compliance?
Should we have Nancy make up a handout explaining that the signs became a necessity because of lot owner complaints about damage to turf, shrubs and gardens, and the general nuisance factor.
6. Phil Harris' request
Recent work for the Town ran into noticeable overcosts, which P. Harris absorbed. He has asked if he could have some of the old granite posts piled behind the Chapel, which he could use to help recoup his losses. The Commissioners agreed unanimously to allow him to take some of the posts.

7. Snyder Land

Commissioners reviewed 1978 survey re: approx. 6+/- acres including a buffer zone along Central Street.

When the Snyder's real estate agent, Mark, gets back from vacation, we can meet with him. We need a figure re: monies available in the Land Fund.

8. Trees, Shrubs and Fertilizer

We need to purchase the shrubs to complete the shrub gardens in Section 8, Mt. Hope.

These shrubs can be purchased from the Jenks Fund.

Both Woodlawn and Mount Hope need to be fertilized. Cost to be divided 1/3 - 2/3 between the Jenks Fund and the Hosmer Fund.

Dave to get three quotes on prices and notify John Murray before taking any further action.

9. Discussion of overtime freeze re: Sat. funerals and weddings at the Chapel.

When asked at staff meeting, J. Murray noted that our department had to honor any commitments for which deposits have been made.

As instructed by J. Murray, D. Charter reviewed our rates for overtime for funerals and weddings.

In his memo to the Town Manager's office, he states that in his opinion, our fees amply cover the cost of the overtime.

As of this date, and until further notice, there will be no overtime for leaf pick-up.

10. D. Charter informed the Commissioners that Gentle Giant will honor their agreement of a few years ago. See D. Loring re: removing stumps.

11. Stewart's Retirement Party

General discussion led to the following decisions: tickets will be \$25./person; 6:00 - 7:00 cocktails and registration; we will ask Stewart and Patty to be there at 6:00 so that guests can greet him after registering and signing the guest book; Steamship Round Buffet will include Seafood Newburg, Smoked Turkey Breast, and Stuffed Manicotti; buffet will begin serving promptly at 7:00; we will have a boutonniere for Stewart and corsages for Patty and Marjorie.

12. Next meeting - Wednesday, October 13, 1993

13. Meeting adjourned at 9:30 p.m.