

**MINUTES FORM**  
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MINUTES OF \_\_\_\_\_ Meeting of Cemetery Commissioners \_\_\_\_\_

Meeting posted:  x  yes,    no

Date: December 8, 1993 Time: 7:30p.m. Place: Kennedy Service Building, Woodlawn Cemetery

Members present: E. Bailey, W. E. C. George, B. Conant  
also present: D. Charter, D. Lee, N. Howell

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1. Meeting began at 7:30p.m.
2. Minutes of the November 10th meeting were unanimously accepted as presented.  
E. Bailey asked for an update on the water meter at Mt. Hope. D. Lee reported that the meter was tested and it is working properly. In the spring, the Water Dept. will trace the lines for an underground leak.
3. Youth Soccer - Update  
A. Warner, who could not attend the meeting, but told Dean that he spoke with the sprinkler company re: what he will need for a well.
4. Section 14 - Update  
Both Gentle Giant and D. L. Loring Co. have finished their work in the area.  
Loam piles are supposed to rot for a year, then be screened in preparation for spreading.  
Dave is trying to get the screener from the Highway Dept. so that we can remove dirt from the brush pile and burn the brush.  
Dean has been working with Dave Abbt, making up an RFP (Request for Proposal) for engineering work. Hopefully this work will be done by April 1.  
Dean commended both Dave and Dexter Loring for negotiating and agreeing to the price, which was set over a year ago. D. Loring didn't make payroll on the job.
5. Snyder Land  
No further word at this time  
Dave reported that there are two stakes in the vicinity of the shed. He walked as much of the boundary line as he could, and those were the only stakes he saw.  
Dave has told Dean that if necessary, he can have the shed emptied and razed in two days.
6. Wetherbee Fund  
Commissioners reviewed update of memo sent to the Board of Selectmen in February 1992.  
Commissioners would like to see a copy of the document dated 10-9-1948.  
Unanimous decision to send letter as amended, along with a copy of the October 9, 1948 document referred to in the text, to the Board of Selectmen.
7. New Business  
A. Capital Requests
  - I. \$10,000.00 from Land Fund for Section 14 as per Article 14, April 12, 1993 Town Meeting.
  - II. To buy back S.G. 84, Sec. 7, Woodlawn Cemetery: \$25.00 from the Land Fund; \$50.00 from the Perpetual Care Fund.
  - III. To use the \$90,000. left from the Mt. Hope building to construct a large cold storage building by the garage at Woodlawn

- B. D. Charter discussed the possibility of using the @ \$90,000.00 left in the bond issue that was to be used to build a service building at Mount Hope, to build a two-story, eight-bay, at least 10,000 square foot unheated storage building at the side of the present service building at Woodlawn. All Municipal Properties and Cemetery equipment would be stored and garaged here and all personnel would report to work here to pick up assignments for the day.

Dave mentioned that two advantages of this would be that the fuel oil tank would have to be moved (it should be due for replacement about now) and the rear parking area could be repaved when the access to the new building was being paved.

Any possible disadvantages to the proposal were not discussed.

- C. Dean reported that at a chance meeting with Brian Goodman, Brian said that he had received our letter (previewed at last month's meeting) and that he was very pleased with how the matter was handled.
8. Reorganization Update - No news to date
9. Budget  
Dean reported that the Town will be submitting a "B" budget only. "Town" portion of the budget can only increase @ 1.7%; schools can increase their budget by @ 3.6%.
10. New England Cemetery Association's Annual Management Seminar in Durham, N. H.  
Dave reported that the Seminar was very informative.  
As a result of one of the workshops, he met with Dean and the Town Nurse to discuss the health risks that could be incurred as a result of contact with Hepatitis B contamination. Dave is in the process of gathering more information.
11. Next meeting - Wednesday, January 12, 1993
13. Meeting adjourned at 8:40 p.m.