

MINUTES FORM
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MINUTES OF _____ Meeting of Cemetery Commissioners _____

Meeting posted: x yes, _____ no

Date: February 16, 1994 Time: 7:30p.m. Place: Kennedy Service Building, Woodlawn Cemetery

Members present: E. Bailey, W. E. C. George
also present: D. Charter, D. Lee, N. Howell, A. Warner

RECEIVED & FILED

DATE March 14/1994

Barbara Brown
TOWN CLERK, ACTON

1. Meeting began at 7:35p.m.
2. Youth Soccer Update
A. Warner reported that he had been in contact with three drilling companies. It will cost \$7.00/ft. to drill and an additional \$7.00/ft. for casing (used until bedrock is reached). A flat fee of \$50.00 is charged for the drilling shoe.
The Soccer Board has authorized enough money to start the drilling.
All three companies want to start on solid ground, not in the existing well.
They proposed that the well and control box be nearer the road (in the area where the emergency aid call box is presently located).
A. Warner will write a letter to the Commissioners stating that the youth soccer league will drill the well and be responsible for it until the time they have been allowed to use the field has expired, at which time they will turn it over to the Town.
The Commissioners voted to accept such a letter and to forward it to the Board of Selectmen, who would have to accept the gift of the well, probably on a consent agenda.
Dean Charter noted that this field will be allowed to "rest" and will not be used this spring or summer soccer season.
After his presentation, Mr. Warner left the meeting.
3. Minutes of the January 19th meeting were accepted as presented.
4. Section 14 - Update
D. Charter reported that three Engineering firms had responded as follows:

Stamski & McNary, Inc.	\$7,500.00
Lancewood Engineering	\$7,645.00
Ross Associates	\$10,800.00

Both Dean and Dave Abbt are very comfortable with Stamski & McNary's proposal. Dean offered to cut the P.O. for us.
Dean presented copies of the proposal and explained that the attached map showed the locations of all the permanent pins.
Dean also presented copies of the article for the transfer of the additional \$10,000.00 from the Cemetery Land Fund. He has been contacted by a representative of FIN COM. re: this article.
It was reported that Dave and the crew removed a few more trees that were right on the edge of the area to be developed.
Voted: To accept Stamski & McNary's bid, and to have Dean go ahead and present it to the Town Manager, and to have Dean cut the P.O. on our P.O. #112735.
5. Storage Building Update
Dean explained that he formalized the proposal and put it into the budget.
Dean's memo of 2/11/94 to the Town Manager, justifying the need for the building was distributed.
The actual balance in the Article is \$94,656.00.
Because of the way the motion is worded, this might not have to go on the Warrant.
Dean asked for a vote of support for the project. The Commissioners voted to support the article if Town Counsel has approved the expenditure of these funds for this purpose.

6. Land Acquisition
No further word at this time
The Snyder land has been sold. In the next few months, we should establish communication with the new owner.
Feltus land - The Town Manager has been informed that the matter has been brought before the Commissioners.
7. Wetherbee Fund Update
Commissioners signed the memo which will go to the Town Manager tomorrow to be forwarded to the Board of Selectmen.
8. FY95 Budget
Board of Selectmen are still working on the budget as presented by the Town Manager. All Departments were represented at their meeting last night to answer any questions they might have.
9. Robbins Family
Letters have now been received from all those who were involved in the space request.
Since all parties are in agreement, Nancy will write to Mark Robbins, Donald Robbins and Mrs. Theodore Robbins Jr. to inform them that their requests have been granted and are recorded on the lot card.
10. New Business
Article for April 94 Town Meeting re: buying back S.G. space 84 from Mrs. Brett for the purchase price of \$75.00.
Nancy is to write to Mrs. Brett re: monument on the two grave spaces. She would have to have the monument removed first.
Dean advised that we get the matter resolved as soon as possible so that we can advise the Board of Selectmen to take no action of this Article.
Department Mission Statement and Department Overview Narrative as written by Nancy in response to Town Manager's request, were distributed to the Commissioners.
Justification sheets re: increases in salaries budget and expenses budget were distributed.
11. Deeds were signed.
12. Next meeting - Wednesday, March 9, 1994
13. Meeting adjourned at 8:50 p.m.