



MINUTES FORM

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MINUTES OF

Meeting of Cemetery Commissioners

Meeting posted: x yes, no

Date: November 16, 1994 Time: 7:30p.m. Place: Kennedy Service Building, Woodlawn Cemetery

Members present: W. E. C. George, B. Conant, E. Bailey

also present: D. Charter, D. Lee, N. Howell

1. Meeting began at 7:50p.m.

2. Minutes of the October 12th meeting were unanimously accepted as presented
Minutes of the October 21st meeting were unanimously accepted as amended

3. Youth Soccer Update

There was a discussion of the article in the Thursday, October 13, 1994 edition of THE BEACON
re: the new sprinkler system and the anticipated additional 10 years of use.

For the record, it was noted that to date there has been no request for an extension of the
period of use by the Youth Soccer League, nor has any been granted by the Commissioners

4. Section 14 Update

The water main has been spliced into, the main extended, the meter pit and 2 catch basins installed,
and the road base is completed. The Highway Dept. is presently in the process of hauling and
spreading the layer of clay. Highway Dept. anticipates that more trucks will be available for hauling on
Friday.

We have been informed that the roadway will not be paved this season

5. Follow-Up

A. FY96 Budget

An Article for an additional \$15,000. from the Cemetery Land Fund, to complete the final stages
of Section 14, Woodlawn Cemetery, should appear on the Warrant

An Article for replacing the in-ground fuel tank at the Kennedy Service Building should appear on
the Warrant. It appears that the cost for the enclosed above-ground tanks will be less than to
convert to gas heat

An Article for replacing the pick-up truck with a 1-ton dump truck should appear on the Warrant
The request for redoing the parking lot and access road at the Kennedy Service Building was too far
down on the list of priorities to appear on the Warrant

The request for a storage building at Woodlawn Cemetery using funds left from the Article for the
proposed service building at Mount Hope Cemetery is not possible. The money was never
borrowed and there is one year remaining on the bond issue.

The request for funds to repair the wall along Concord Rd., at the curve by Hosmer St., allowing for a
set-back for a future sidewalk was too far down on the list of priorities to appear
on the Warrant

Information Don Johnson requested re: cemetery expenses paid from trust funds was discussed
and final draft was approved

B. Department Reorganization

Dean has met with Don Johnson and will meet again this Friday. Dean anticipates that a decision
will be made by Friday afternoon. Retroactive consideration is to be made to Dave and Nancy for
their extra hours and responsibilities since Stewart's retirement

6. New Business

- A. A copy of the memo re: the open house at the Finance Dept. on Wed., Nov. 23 for Roy Wetherby was distributed to all present
- B. Wetherbee Fund - Gerald Gallagher has contacted the office and E. Bailey. He stated that he is working for the Finance Committee and is trying to locate any descendants in an effort to broaden the use of this fund. Any calls received by the office or the Commissioners are to be referred to the Town Manager's office

C. Perpetual Care - Rates for Older Lots

Since mid 1958, Perpetual Care has been included in the purchase price of a cemetery lot. The Commissioners have accepted the sum of \$400.00 for Perpetual Care on older lots. Recently, we made the first interment in an older lot, and collected \$400.00 Per-Care. At today's rates, for a lot of its size, with room for five more full interments, the Per-Care would be \$1,600. Dave has asked the Commissioners to consider giving the office discretionary leeway as to the amount we can request, depending on the number of interment spaces available. The Commissioners will make a determination when they set the new rates

D. Rates Schedule

It was noted that in January or February, we will have to review our rates schedule, hopefully to be approved by the Board of Selectmen in time to go into effect July 1.

E. Town Report

Nancy reminded the Commissioners that their report for the Annual Town Report is traditionally due in late December or early January. Brewster will be in contact with the office re: the report

F. Hunting on Cemetery Property

Dean reported that he had received a request for permission to hunt in the woods behind Woodlawn Cemetery. The request was unanimously denied. The Commissioners are adamantly opposed to hunting on Cemetery property.

7. Next Meeting - Wednesday, December 14

8. Meeting adjourned at 8:55 p.m.