



WATER RESOURCES ADVISORY COMMITTEE

Meeting Minutes
March 10, 2022
7:00 PM
Virtual Meeting

Present: Ron Beck, Matt Mostoller, Barry Rosen, Ron Parenti, Joe Robb, and Mike Geis

Chairperson: Ron Beck

Clerk: Ron Parenti

Others in Attendance: Andrea Becerra (Sustainability Director), Himaja Nagireddy (Select Board Liaison), Terra Friedrichs, and Donna Battari

1. **Opening**

Chair Ron Beck opened the meeting at 7:05 PM.

2. **Regular Business**

- A. Review of meeting minutes from 10 February 2022 – The minutes from the previous Water Resources Advisory Committee meeting were reviewed; a motion to approve was made by Barry Rosen and seconded by Ron Parenti. The minutes were approved by roll call vote of the 4 members who had attended the previous meeting; Ron Beck and Matt Mostoller abstained.
- B. Public Remarks/Comments – There were no comments.
- C. Review RFQ scope revision – Parenti described the changes made to the first version of the RFQ. In the Rev1 revision the task list was modified to specifically include a study of the potential impact of the Great Road revitalization effort on water demand and water quality. The Background section was also expanded to provide a better description of the water distribution infrastructure maintained by the Water District and a discussion of the challenges that the Water District is currently facing. This is intended to provide bidders with a better understanding of the motivation for the WRAC study. Parenti noted that a meeting had been scheduled with Corey York on Friday morning, and he asked for recommendations for topics to discuss at that meeting. Joe Robb made several suggestions for discussion items, including the RFQ release schedule and the bid evaluation process.

The relationship between the Town's component of the RFQ and the section written by WRAC was discussed, and Barry Rosen asked if there was a standardized template used by the Town. In response Andrea Becerra emailed an example of a previous RFQ and the most recent version of the Town's document. As currently structured, the Add Alternative No. 1 documented is incorporated as a short section within the Town's RFQ.

Ron Beck led an extended discussion about the possibility of asking the WRAC members to perform some of the tasks included in the Add Alternative document as a way to reduce the cost of the work to be performed by consultants. The possibility of including



language in the RFQ to allow bidders to select a subset of tasks rather than bid on the entire list was also discussed, but it was decided that it would not be wise to implement that change. Joe Robb noted that the consultant might attempt to reduce cost by performing the study at a high level rather than a more detailed investigation, but that this approach might be preferable to deleting some of the items in WRAC's task list. Joe also emphasized the importance of moving ahead quickly and achieving results because such an accomplishment could potentially encourage the Select Board to provide financial support for future WRAC studies.

Terra Friedrichs reminded the Committee that she had submitted detailed suggestions for revisions to the RFQ. The Committee discussed her recommendations, but decided not to apply these changes to the Add Alternative No. 1 document at this time.

Ron Beck recommended that another meeting should be held soon after the discussion with Corey York. Committee members suggested topics that should be reviewed during the meeting with York, including the relationship between the two RFQ components, the schedule for releasing the RFQ, and the manner in which the bid responses would be reviewed. Himaja Nagireddy suggested that the WRAC establish a priority list for the tasks listed in the RFQ in the event that the allocated funding proves to be insufficient to complete all tasks.

D. Any other new business – None

3. **Adjournment**

A virtual subcommittee meeting will be held on March 17 at 7PM. On a motion by Ron Beck and seconded by Matt Mostoller, the meeting was adjourned at 8:05 PM by a unanimous roll call vote.