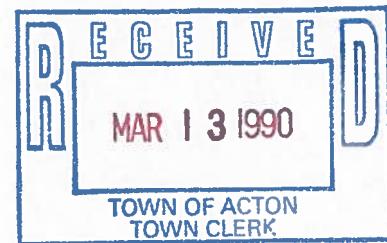


WORK MEETING

JANUARY 29, 1990



MEMBERS PRESENT: Joseph Glannon (Chairman)  
George Emmons  
Gerhard Heinrich  
Marilyn Hotch  
Jonathan Bosworth

STAFF PRESENT: Sheryl Howe

OTHERS PRESENT: Julia Stevens  
K. Meyer  
L. Carvalho  
M. Burgess  
E. Voorhies  
K. Harrigan  
J. Warfolk  
P. Sawyer

APHNS - JULIA - BUDGET:

The APHNS seeks guidance from the Board of Health regarding options that are available to the Nursing Service for continuing to provide service.

Ms. Steven's and the P.A.C. were present to discuss the budget of the Acton Public Health Nursing Service.

Ms. Stevens has proposed an increase for the fiscal year 91 budget of 15%. The Board previously set the Medicare rates at the highest limit which Ms. Stevens feels would allow for an increase in the APHNS's budget. Before the budget can go into effect it would have to be approved by the Town Manager, the Board of Selectmen and Town Meeting. The Nursing Service must stay within the limits of the enterprise fund, which is established by Town meeting action. With the proposed budget increase Ms. Stevens recommends hiring more Home Health Aids, increasing the hours of the Supervisor/Administrator, giving raises to deserving employees, and updating some failing equipment. Ms. Stevens would like to see the APHNS increase the amount of Medicare visits and Home Health Aid visits because these are the Nursing Service's primary sources of income.

Ms. Stevens discussed the re-writing of job classifications and wondered when the re-written job classifications would be signed. The Board discussed setting up a meeting with Don Johnson, Doug Halley, Julia and a few P.A.C. members to discuss having the new job classifications resolved. Options for the future of the Nursing Service were also discussed. Two years ago the P.A.C. discussed disbanding APHNS and reaching a contractual agreement to provide service to the Town. The Board also discussed other options that APHNS could choose which would possibly involve giving up certification, turning the service to Emerson, or dissolving the service all together.

These options were discussed as a contingency if APHNS could not run their service effectively because of lack of finances. Ms. Stevens stated that if their budget is cut then it would be devastating to the Nursing Service.

The Board feels that the Nursing Service should check all possible options and then report back to the Board. The Board will then give guidance as to the future of the Nursing Service when all avenues have been discussed.

**HAZARDOUS MATERIALS CONTROL BYLAW - DRAFT:**

Changes were made in the draft of the hazardous material control bylaw.

Corrections will be made and presented at a future meeting.

On a motion made by Ms. Hotch, seconded by Mr. Heinrich, the Board unanimously voted to adjourn at 10:25 P.M.

**NEXT MEETING:**

The next regularly scheduled meeting will be held on February 12, 1990 in Room 121 of the Town Hall at 7:30 P.M. The following meeting will be held on February 26, 1990 in Room 126 of the Town Hall at 7:30 P.M.

Respectfully Submitted,

Sheryl Howe

Sheryl Howe, Secretary

Signed and Approved,

Joseph Glannon

Joseph Glannon, Chairman