

Volunteer Coordinating Committee

Meeting Minutes

April 15, 2021

7:00PM

Via Zoom Conference Call <https://zoom.us/j/97587454141>

Present: Gregory Hutchins, Fang Yang, and Hart Millett.

Absent: Xuan Kong

Virtual Meeting Coordinator: Matthew Murphy

1. Opening

Chair Hutchins opened the meeting at 7:06PM

2. Regular Business

- A. Update on Committee Openings/Appointments – Mr. Hutchins gave an update on Committee member appointments made by BOS since last VCC meeting, status of pending volunteer applications, and committee/board openings.
- B. Public Comments/citizens concerns - None.
- C. Approval of Meeting Minutes – The meeting minutes from the VCC's March 3rd, 2021 meeting were reviewed. Mr. Millett moved to approve the meeting minutes and Mr. Yang seconded. Chair Hutchins called roll:
Mr. Millett – aye; Mr. Hutchins – aye; Mr. Yang – aye.
- D. Next Meeting – The next meeting has not been scheduled. Mr. Kong will report on the survey of committees membership expiration on June 30, 2021.

3. New/Special Business

Discussion on Applications by Salome Juethner for the Economic Development Committee (EDC) and the Planning Board (PB)

- Chair Hutchins indicated that Mrs Juethner listed EDC as the first choice on her application, that she agreed.
- Mrs Juethner has lived in Acton for almost 15 years. Her children are in High School. She felt that she has more time to dedicate to town committees.
- Mrs Juethner served a couple of years as a board member of the Colonial Figure Skating Club, and a couple of years ago served on a subcommittee of a board at NEADS, a service dog training company in Princeton MA.
- Mrs Juethner has a Master Degree in Nursing and has many years nursing experience. She moved to pharmaceutical industry about 18 years ago. Her work has focused on education and clinical trials since then.
- Mrs Juethner indicated specifically that she noticed a lot of vacant shop spaces in the town. She would use her experience in strategic thinking to try to get the store space filled through introducing new competition if she was appointed to the EDC.

- Mrs Juethner reported that she does not foresee anything that could cause conflict of interest.
- Mrs Juethner has attended one meeting for each committee/board that she applied. She reported that she would be able to attend future meetings regularly.
- Mrs Juethner has attended the Town Meetings before.

Mr. Yang moved to forward Salome Juethner's name to the Select Board for further consideration to be appointed as a member of the Economic Development Committee. Mr. Millett seconded. Chair Hutchins called roll:

Mr. Yang – aye; Mr. Millett – aye; Mr. Hutchins – aye.

Mr. Millett moved to forward Salome Juethner's name to the Select Board for further consideration to be appointed as a member of the Planning Board. Mr. Yang seconded. Chair Hutchins called roll:

Mr. Millett – aye; Mr. Yang – aye; Mr. Hutchins – aye.

4. Adjournment

At 7:53PM, it was moved and seconded to adjourn the meeting. Chair Hutchins called roll:
Mr. Yang – aye; Mr. Millett – aye; Mr. Hutchins – aye;

Documents and Exhibits Used During this Meeting

- Meeting minutes of March 3rd, 2021.
- Volunteer Application by Salome Juethner.