

Volunteer Coordinating Committee

Meeting Minutes

March 3, 2021

7:00PM

Via Zoom Conference Call <https://zoom.us/j/97587454141>

Present: Gregory Hutchins, Xuan Kong, and Hart Millett.

Absent: Fang Yang

Zoom Technical Support: Matthew Murphy

1. Opening

Chair Hutchins opened the meeting at 7:00PM

2. Regular Business

- A. Update on Committee Openings/Appointments – Chair gave a general update. Selectmen liaison Mr. Jim Snyder-Grant and the chair had a discussion on restarting the committee spotlight video recordings for recruitment purpose. Mr. Snyder-Grant will bring the topic to the BOS first.
- B. Approval of Meeting Minutes – The meeting minutes from the VCC's January 26th, 2021 meeting were reviewed. Motion to approve the meeting minutes was made and seconded. Chair Hutchins called roll:
Mr. Kong – aye; Mr. Hutchins – aye; Mr. Millett - aye

3. New/Special Business

Discussion on Applications by Alissa Nicol for Historical Commission and Open Space Committee

- VCC has recently interviewed Ms. Nicol for her application to serve on CPC. Subsequently Ms. Nicol was appointed by the BOS as an associate CPC member. Chair Hutchins indicated that Ms. Nicol has attended Historical Commission and Open Space Committee meetings. Chair Hutchins recommends that VCC waive a formal interview with Ms. Nicol.

Motion to waive a formal interview with Alissa Nicol with regard to her applications for Historical Commission and Open Space Committee. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Hutchins – aye; Mr. Millett - aye

- Chair Hutchins noted that Ms. Nicol is currently serving on CPC. CPC also reviews applications and awards grants for historic preservation and open space preservation

projects. These projects are often advocated by the Historical Commission and Open Space Committee -- the two committees Ms. Nicol is currently seeking appointments.

Motion to forward Alissa Nicol's name to the Board of Selectmen for further consideration to appoint as a member of Historical Commission. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Hutchins – aye; Mr. Millett - aye

Motion to forward Alissa Nicol's name to the Board of Selectmen for further consideration to appoint as an associate member of Open Space Committee. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Hutchins – aye; Mr. Millett – aye

Discussion on Applications by Michaela Moran for Planning Board

- Ms. Moran previously served on Historic District Commission and is currently serving on South Acton Train Station Advisory Committee. Chair Hutchins noted that Ms. Moran currently serves as the President of the Board of Iron Work Farm. Chair Hutchins indicated that Ms. Moran has attended at least one meeting of the Planning Board. Chair Hutchins recommends that VCC waive a formal interview with Ms. Moran.

Motion to waive a formal interview with Michaela Moran with regard to her application for Planning Board. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Hutchins – aye; Mr. Millett - aye

Motion to forward Michaela Moran's name to the Board of Selectmen for further consideration to appoint as an associate member of Planning Board. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Hutchins – aye; Mr. Millett - aye

Update on Other Applications by Community Members.

Chair Hutchins updated the committee on other pending applications. Several were moved to inactive due to lack of follow-up activities required of the applicants.

4. Adjournment

At 7:47PM, it was moved and seconded to adjourn the meeting. Chair Hutchins called roll:

Mr. Kong – aye; Mr. Hutchins – aye; Mr. Millett - aye

Documents and Exhibits Used During this Meeting

- Meeting minutes of January 26th, 2021.
- Volunteer Application by Alissa Nicol

- Volunteer Application by Michaela Moran