

## Volunteer Coordinating Committee

### Meeting Minutes

January 26, 2021 7:00 PM

Webinar: <https://zoom.us/j/97587454141>

**Present:** Gregory Hutchins, Hart Millett, Xuan Kong and Fang Yang

**Absent:** None

**Virtual Meeting Coordinator:** Matthew Murphy

### 1. Opening

Chair Hutchins opened the meeting at 7:05PM.

### 2. Regular Business

- A. Approval of Meeting Minutes – The Meeting Minutes on January 14 were reviewed. Mr. Millett moved to approve the meeting minutes as revised. Mr. Kong seconded. Mr. Hutchins called roll:  
Mr. Kong - aye  
Mr. Millett – aye  
Mr. Yang – aye  
Mr. Hutchins – aye  
The motion carries.
- B. Update on Committee Openings/Appointments – Mr. Hutchins gave an update on Committee member appointments made by BOS since last VCC meeting, status of pending volunteer applications, and committee/board openings.
- C. Public Comments/citizens concerns - None.
- D. Next meeting – The next meeting has not been scheduled.

### 3. Interviews

#### Hearing on Application by Nathan Cookson for the Planning Board (PB)

- Mr. Cookson was looking for a way to get involved in town politics and government when he moved to Acton at the end of May 2020. The first opportunity was the Diversity, Equity and Inclusion Commission, of which he is now the Clerk. He initially told Selectmen David Martin that he was interested in housing. Mr. Martin suggested Mr. Cookson apply to the PB when this position was open.
- Mr. Cookson reported that he has not been to a PB meetings because the application process was a little sudden, and he did not get a chance to do so. He is planning to attend the next meeting on February 2.
- Mr. Cookson reported no conflict of interest.
- Mr. Cookson has not met any staff in the Planning Department because he moved to Acton in the COVID season.

- Mr. Cookson reported that he would be able to attend most future PB meetings.

Mr. Millett moved to forward Nathan Cookson's name to the Board of Selectmen for further consideration to be appointed as a member of the Planning Board. Mr. Yang seconded. VCC members discussed how should VCC forward Mr. Cookson's recommendation since he has not attended a PB meeting. Mr. Millett suggest that the VCC forward his recommendation and state to the BOS that Mr. Cookson must watch a video recording of a recent PB meeting or attend a PB meeting. Mr. Hutchins called roll:

Mr. Millett – aye  
Mr. Yang – abstention  
Mr. Kong – abstention  
Mr. Hutchins – aye

The motion does not carry.

Mr. Kong moved forward Nathan Cookson's name to the Board of Selectmen for further consideration to be appointed as a member of the Planning Board on condition that Mr. Cookson has watched a video recording of a PB meeting or attended a PB meeting. Mr. Millett seconded. Hutchins called roll:

Mr. Kong - aye  
Mr. Millett – aye  
Mr. Yang – aye  
Mr. Hutchins – aye

The motion carries.

#### **4. New/Special Business**

None

#### **5. Adjournment**

At 8:08PM, Mr. Kong moved to adjourn the meeting, and Mr. Yang seconded. Mr. Hutchins called roll :

Mr. Kong – aye  
Mr. Yang – aye  
Mr. Hutchins – aye  
Mr. Millett – absent (left for another meeting.)

The motion carries.

#### **Documents and Exhibits Used During this Meeting**

- Meeting minutes for January 14, 2021.
- Application of Nathan Cookson.