

TOWN OF ACTON COMMUNITY PRESERVATION COMMITTEE (CPC) VIRTUAL MEETING MINUTES

December 08, 2020

7:30 PM

MEETING HELD BY ZOOM TELECONFERENCE AND AVAILABLE TO THE PUBLIC

Note: The Town of Acton in response to the COVID-19 (Corona Virus) is currently following the guidance from the Acton Board of Health, Massachusetts Department of Public Health and the CDC regarding the virus and steps communities can take to prevent the spread. The Town Hall is closed to the public.

Present: M

Mr. Ray Chairman Yacoub (Chair), Ms. Victoria Beyer, Ms. Nancy Kolb, Ms. Amy Green, Mr. Steve Trimble (Clerk), Mr. William Alesbury, Mr. Dean Charter, Ms. Alissa Nicol (Associate), Mr. Walter Foster

Absent: Ms. Carolyn Kilpatrick

Others Present: Mr. Joe Will (via phone), Mr. Robert Hummel

Chairman Yacoub opened the meeting at 7:31 PM. The Chair read the notice regarding virtual meetings and how the public could access and participate in the meeting. All votes will be by roll call.

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I. Regular Business

1. Citizens' Concerns (7:34 PM - 7:35 PM)

- a. Chairman Yacoub requested if anyone in the ZOOM waiting room wanted to raise any concerns from the public from Mr. Hummel?
- b. Mr. Hummel noted no one requested time.

2. Review Meeting Minutes (7:35 PM – 7:44 PM)

- a. Chairman Yacoub requested a motion to approve the November 24, 2020 CPC Minutes.
- b. Mr. Alesbury moved to approve the minutes, seconded by Ms. Green.
- c. Committee Disposition: "Ayes" Ray Chairman Yacoub, Victoria Beyer, Amy Green, Bill Alesbury, Dean Charter, Alissa Nicol, Walter Foster, Steve Trimble (Clerk). Nancy Kolb abstained.
- d. Motion approved with one abstain (Kolb)

3. Administrative Updates & Scheduling (done out of stated agenda order; 8:06 PM – 8:15 PM)

- a. Chairman Yacoub asked for any updates from Mr. Hummel.
- b. Mr. Hummel getting back local and state collection. \$309k state and local \$1m funding anticipated totaling ~1.4m to spend prior to recapture. No further state money expected.
- c. Next meeting 12/22 with that meeting reviewing submissions and scheduling review schedule.
- d. There will be conflicts on Tuesdays in January with other the other boards/committees sharing the Zoom account. Looking for options.

- e. Mr. Alesbury asked for Town Meeting date related to the CPC work. Mr. Charter noted a June 22, 2021 target date for town meeting. Chairman Yacouby stated the deadline for the CPC work must conclude prior to town warrant deadline. Ms. Beyer said done by April and if we do two per month, we should be fine. Chairman Yacouby suggested we can firm up 12/22. Ms. Green asked if we could know available time slots.
- f. Chairman Yacouby noted 12/22 critical meeting for process timeline. Chairman Yacouby requested a high level Gantt chart from Planning Department. Mr. Alesbury noted the funding requests likely oversubscribed and will need to maximize return from the town.
- g. Mr. Hummel requested who required print. All members requested except Mr. Foster and Mr. Trimble.
- h. Ms. Beyer raised recent Exchange Hall inquiries. There have been inquiries to possibly converting the building to condos and apparently there is nothing in the CPC funding that restricts them from preventing this consideration.
- i. Chairman Yacouby requested a motion to adjourn.
- j. Ms. Green moved to adjourn, seconded by Mr. Foster.
- k. Committee Disposition: "Ayes" Ray Chairman Yacouby, Victoria Beyer, Nancy Kolb, Amy Green, Bill Alesbury, Dean Charter, Alissa Nicol, Walter Foster, Steve Trimble (Clerk)
- l. Motion adjourn the December 8, 2020 meeting approved unanimously.

II. **New/Special Business**

4. **Project Status Updates (done out of stated agenda order 7:45 PM – 8:06 PM)**

- a. Chairman Yacouby asked if anything out of the ordinary in the project list?
- b. Mr. Hummel stated he was looking to see if anything could be closed and removed from the inventory.
- c. Mr. Foster noted he found this document helpful for committee. Not concerned about 2020 project or last year. Doesn't want to penalize projects due to Pandemic. Would want to have dialogue with anyone who has not followed spending protocols
- d. Ms. Kolb did not have any concerns. Noted sliding doors delayed at Windsor Green with Covid-19 so they could not proceed.
- e. Mr. Charter agreed with previous speakers with regards to Covid-19 impact in 2020.
- f. Ms. Green noted it did not look like much recapture would be realized. Mr. Hummel noted not much funding recapture this year and noted that we will look at 10% threshold; if it is more than the 10% cap it can go into the general fund.
- g. Mr. Trimble requested clarity on recapture and status of the ~\$74k from the O'Grady Skate Park. Mr. Hummel will follow up with Recreation.
- h. Ms. Beyer noted most non-spending was primarily from the current year.
- i. Mr. Alesbury concurred on usefulness of document and requested Robert denote on each project the date the project update was received. The overall document was 12/08 but is not applicable for the underlying project updates.
- j. Chairman Yacouby asked about any CPA submissions. Mr. Hummel responded none received but expected several. Mr. Hummel listed a few the town would review:
 - i. open space \$400k
 - ii. Gardner Field ~\$705k
 - iii. Nara sports \$250k
 - iv. Elm street \$240k
 - v. Jones \$120k
 - vi. Dog park \$91k
 - vii. 53 River St. \$100k
 - viii. Pencil factory \$44k

- ix. Regional Housing Services \$68k (2 years)
- x. ACHC \$50k
- xi. Admin Support 5%

- k. Mr. Charter noted BoS looked at briefly and will be prioritized later this month.
- l. Mr. Hummel noted Housing was not in BoS review. Ms. Kolb noted \$500k.
- m. Chairman Yacoubi mentioned when asked for guidance (e.g. Open Space) that they should do what they normally do in the submission process and not lower ask.

Next Scheduled Meeting(s):

12/22/2020

Additional materials can be found here: <http://doc.acton-ma.gov/dsweb/View/Collection-11731>

For more information about Community Preservation Committee contact cpc@actonma.gov or 978-929-6631