

Historic District Commission
Town Hall, Room 126
Meeting Minutes, 09 December 2018

Meeting called to order at 7:42 PM. Attending: David Honn (DH), Anita Rogers (AR), Ron Regan (RR) and Fran Arsenault (FA). Chingsung Chang (CC), (Selectmen Representative), and David Shoemaker (DS) absent.

- 7:42 pm **Citizen's questions** – AR - 433 Main St is doing work in a barn and will need a CNA #1802.
- 7:42 Vote to approve Minutes for November 28th and December 12th, both approved unanimously.
- 7:43 Project spreadsheet review, 497 Main St. Barn Roof etc. originally assigned as #1735, wasn't filed until January 2nd and renumber as 1801. 15 Chadwick is now #1735.
- 7:45 **487 Main St.** – Application 1734 – Brian Murphy not present.
FA sent abutters' notices after previous meeting (more than 10 days ago)
AR makes a motion for replacement of 8 double hung windows and 3 patio doors not original to the house. Replacing with Anderson Renewal SDL windows using the smallest muntins available with putty profile, lights to match existing except for one 1/1 which will be changed to 6/6. Glass shall be low-e without smart sun tinting. Recommend keeping the rear original window and adding a storm window over it. Seconded by RR, motion approved unanimously.
- 7:55 **15 Chadwick St** – Application 1735 – Francisco Meloni not present.
Scheduled for 9:00 but taken early waiting for next applicant. This application was lost for a while and didn't get to the HDC until December 14th, the 60 days is due January 16th so we must vote tonight. AR said Frank will use what ever we ask and suggests a smooth fiberglass 4 or 6 panel door. DH makes a motion for a smooth fiberglass door and Jeld-Wen wood windows for the attic. The roof should use a low profile architectural shingle like CertainTeed or GAF, ridge vent end to end and drip edge color to match trim. AR seconded and vote unanimous.
- 8:00 **497 Main St** – Application 1801 Kevin Cordone not present.
AR thinks that a landing may be required for the French doors and it may need to be 36 or 42 inches. DH makes a motion for CertainTeed landmark architectural shingles, if a ridge vent is used it must run end-to-end and

drip edge color must match the trim. Suggest not having a ridge vent as this is an unheated barn. HDC would approve the requested steps for the French door, but have the applicant discuss with the building department to see if they will allow without a landing. The requested light fixture seem too big and should not be attached to the pilasters. Have the applicant come back to discuss. FA will be the liaison.

8:20 **284 Arlington St** – Application 1732 Stephen and Anne Hardy present. Stephen presented new drawings, note: the cupola is still shown, but it is not going to be included. AR – are the windows single hung and single glazing? Stephen – yes. AR – are you still doing granite on the foundation wall? Stephen – yes. AR – the wall detail will need to be adjusted to account for the granite. Stephen – the contractor knows the adjustments to make. RR – did you get the garage doors details? Stephen – Yes. AR – I sent the garage door details. AR – we should schedule the public hearing for the first meeting in February, the 13th. DH – will you paint or leave natural? Stephen – we plan to paint. DH – you can go to Sherwin Williams and see appropriate color palette. FA will email Stephen and Anne with details for the notices in the Beacon.

8:38 **282 Central St** – Application 1736 Ken Dow present. Ken presented a diagram of the signs. The text is Certa Pro Painter with logo. The primary will be 4'x2' white background with black letters/graphics. The primary sign will be on the Arlington St. side of the building. The secondary sign is 18"x3' and will be on the front next to the door. AR is concerned about having two signs. AR read the sign bylaw to the group. Ken explained that there are different businesses using different doors in the building and the second sign will be near the door to his business. RR – At the West Acton Village Works they have directory signs. AR told Ken to talk to the owner about putting a directory. DH goes around the team. FA thinks the sign makes it look like the building is being painted by a painter. FA likes the black and white. AR would like the boarder to be darker and the logo shrunk a little so there is more white space at the edge of the sign. DH agrees with shrinking the lettering and logo about 5%. Ken asked about sign painters that work in the district. AR and DH said that Ken Duval or XXX Crosby have done multiple signs in the district and are familiar with the requirements. The HDC is going to hold off on the smaller sign until we hear if the building owner is open to adding a directory for signs. DH makes a motion for the large sign: Certa pro sign on Arlington St. façade using the given design with a darker

boarder and about 5% on cellular PCV or wood substrate. FA seconds – approved unanimously pending abutters’ notices.

Ken will ask the landlord about adding a directory and see if other occupants are also interested in directory type signs. On the yellow hose the directory is about 8” by 18” per business. DH and AR explain the process about time and abutters and suggest talking with planning department about getting a sign permit before having the sign made.

9:05 Chair update – **3-27 School St.** mVeo’s canceled for the 12th of December and haven’t heard from them or from Dan Parazzo. **43 School St** – haven’t heard from architect yet, Habitat for Humanity was awarded CPC funds to help cover the costs of HDC requirements. DH met with Kristen Guichard to review a location for the bike parking area at the front of Gardner Field playground. Kristen told DH that violation notices were sent to owners in the south district concerning parking in December and that there is an appeal period. DH said he will send a letter to 124 Main St. about the large restaurant fan. He will look up the original application/certificate number, but it clearly states the fan shall be removed if the restaurant closes.

9:22 Meeting adjourned.