

ACTON COMMUNITY HOUSING CORPORATION
Minutes, June 15, 2020 conducted virtually

Pursuant to notice given a Regular Meeting of the Acton Community Housing Corporation (ACHC) was held virtually on June 15, 2020 at 4PM. Present and constituting a Quorum for the purpose of conducting business were regular members Nancy Tavernier, Janet Adachi, Bernice Baran, Bob VanMeter, and Associate Members Dan Buckley and Corinna Roman-Kreuze, who were appointed voting members for this meeting.

Guests: Jon Benson, Board of Selectmen; Judy Hodge; Andy Richardt

Nancy Tavernier, Chair, called the meeting to order at 4 PM. She read the Statement on Remotely Conducted Open Meetings consistent with Governor's Order for meeting held during the Covid 19 Emergency. Bernice Baran was appointed Clerk for the meeting.

I MINUTES – Minutes from the meeting on May 18, 2020, were read. Ms. Adachi moved and Mr. Van Meter seconded a motion to approve which was passed by unanimous roll call vote.

II FINANCIAL REPORT – Ms. Tavernier gave the Financial Report as follows; Checking Account Balance - \$2,143.34 Savings Account Balance - \$81,768.07 Mr. Van Meter moved and Ms. Adachi seconded a motion to approve which was passed by unanimous roll call vote.

III UPDATES

MEMBERSHIP – Ms. Adachi finally was sworn in as a member. Ms. Hodge and Mr. Richardt are awaiting appointment by the Board of Selectmen.

HOUSING PRODUCTION PLAN – The Plan has been submitted to DHCD, which has 90 days to review/approve.

MAIN ST. – The Housing Authority's screening committee will be reviewing potential architects and recommending an architect for the project which will be built in a modular design.

184 MAIN St. – This is now under construction.

POWDER MILL PLACE – The Zoning Board of Appeals has held its first hearing.

PIPER LANE – The ZBA hearing has been continued to June 30.

446 MASS AVE. – DHCD did not approve this proposal in the second round. Tough competition including from Concord, whose DHCD-approved project included local-share funding of \$2M+ in comparison to Acton's local-share of \$500K+. The project will be resubmitted. The next funding round is in September. Discussion about having developer Steve Joncas meet with ACHC and possible ACHC communication with DHCD.

IV NEW BUSINESS

RENTAL ASSISTANCE –After discussion Mr. van Meter moved and Ms. Adachi seconded a motion to contribute an additional \$5,000 to the Community Resources Department for rental assistance during the pandemic. The motion passed by unanimous roll call vote.

FUNDING REQUEST – A letter was received from an Acton Meadows resident who is requesting funds for the replacement of a water tank. Members suggested that she submit an application before the next meeting.

3 SCHOOL ST. –The Selectmen will be considering possible uses for a small parcel owned by the town. Habitat for Humanity has expressed interest in possible rehab of the property.

V NEW BUSINESS

ACHC TRANSITION – Ms. Tavernier is resigning from the Board and from her position as Chair as of June 30. Members expressed appreciation for her many years of service ACHC.

ELECTION OF OFFICERS – Ms. Baran moved and Ms. Roman-Kreuze seconded a motion to approve the officers as follows:

Chair - Janet Adachi
Vice Chair – Bob VanMeter
Off-Board Clerk (and RHSO liaison) – Lara Plaskon
Off-Board Treasurer – Nancy Tavernier

The off-Board Clerk and Treasurer positions are allowed by Bylaws and by Home Rule. The motion passed by unanimous roll call vote.

Ms. Baran moved and Ms. Roman-Kreuze seconded a motion that the meeting be adjourned which passed by unanimous roll call vote. The meeting was adjourned at 5:10 PM.

NEXT MEETING: July 13, 2020

STATEMENT OF DOCUMENTS PRESENTED AT THIS MEETING

Agenda for meeting on June 15 – Minutes for meeting on May 18, 2020

Exchange of Emails between Ms. Ducharme and Ms. Tavernier re Rental Assistance

List of Nominees for Officers for ACHC

Letter re Request for Financial Assistance