

Cemetery Commission

MEETING POSTED: YES

DATE: 1/8/2020

TIME: 2:00pm

PLACE: Kennedy Building

MEMBERS PRESENT: Joe Will, Bill Klauer, Dana Snyder-Grant

ALSO PRESENT: Joan Gardner, Tom Tidman, Shawn O'Malley, Kim Clark

1. Opening

Chair Joe Will opened the meeting at 2:00pm

2. Regular Business

- A. Approval of Meeting Minutes – The meeting minutes on 12/11/19 from the Cemetery Commission were reviewed and approved by a vote of 3-0 with one small amendment.
- B. Citizens' concerns – Franny Osman had emailed a letter requesting to have the monthly meeting moved to a different week. It was advised that if she applied to be an associate member that it would start the process and be brought back unto the table for further discussion.

3. New/Special Business

- A. 2019 Annual Report- for any revisions please send to Kim Clark directly by Jan 15.
- B. Truck replacement update- both trucks were ordered and were a total of \$139,653.
- C. Woodlawn Section 15 warrant article- it was discussed that an article was submitted asking for \$100,000 from cemetery land funds which would pave a new road in Sec 15 Woodlawn Cemetery. The quote for that work was \$83,650; the remainder of the funds would be used for tree plantings and shrub rows.

4. Consent items

- A. Dana Snyder- Grant made a motion and Bill Klauer made an adjustment to it to provide out of trust funds for a jackhammer with all fittings for the new truck. The request was for \$1500 and was approved 3-0.

Adjournment at 2:40p.m. it was moved and seconded to adjourn the meeting.

The motion was approved unanimously.

Next meeting scheduled for 2/12/20.

Documents and Exhibits Used During this Meeting

- Meeting minutes of 12/11/ 2019
- 2019 Annual report draft
- Citizens concern letter regarding moving the week of the Commission meeting
- Quotes for replacement trucks
- Email request to open an article for Town meeting
- Quote for paving of new road in Sec 15 Woodlawn
- Quote for new jackhammer to go along with replacement truck