



**GREEN ADVISORY BOARD  
MINUTES  
DECEMBER 9, 2019  
6:30 PM  
ACTON MEMORIAL LIBRARY - MEETING ROOM  
486 MAIN STREET**

**MEMBERS PRESENT:** Eric Hudson, Mary Smith, Cameren Cousins, Dennis Loria, Steve Lowe

**RECORDING SECRETARY:** Kim Gorman

**MUNICIPAL PROPERTIES SUPERINTENDENT:** Andrea Ristine

**REGIONAL SCHOOL ENERGY ADVISOR:** Kate Crosby

**VISITORS:** Mike Boss

Link to documents numbered on this agenda: <http://doc.acton-ma.gov/dsweb/View/Collection-11703>

6:33 Mr. Hudson called the meeting to order.

Special Town Meeting 12-10-2019 – <http://www.acton-ma.gov/599/Town-Meeting>

Ms. Ristine reported the new Douglas & Gates School Building Project, North Acton Fire Station and West Acton Sewers are the three things to be discussed and voted on at the Special Town Meeting. Board members briefly discussed the items. Board members were encouraged to attend and vote.

House H.2849/S.1940 Future Resolutions, Acton for Utility Transition to Renewable Energy Draft Letter to Board of Selectmen (010)

Ms. Smith is drafting a letter of endorsement/recommendation of support of the House Bill to forward to the Board of Selectmen; she reported that she has read the House Bill and can support parts of it.

Ms. Smith will complete the letter and send to staff to forward to the Board's liaison Selectman Peter Berry.

Carbon Neutrality Initiative (CNI) - Discussion

Mr. Hudson suggested that the Board create top 10-20 things that can be accomplished towards the CNI with or without a consultant to work towards list to focus on. Work on impacts of stationary energy and on road transportation; create a list for Green Acton support. Contact other towns on their sustainability projects and how they are accomplishing their goals. Identify information to reach a net zero carbon neutrality. Identify the possible ways for public outreach and educate the Town on what the Board has done and wishes to accomplish long term. Board members brainstormed session and using white board. Board members discussed stationary, transportation, waste and tactics sections will discuss further at the next meeting.

### Town – Board Annual Report

Ms. Ristine reported that there are two meetings (including today) before the Board's annual report is due. A brief summary of what GAB has been doing and their discoveries should be noted in the report. Ms. Ristine sent last year's report to the Board prior to this meeting.

Mr. Hudson stated he will draft this year's annual report, distribute for review and so the Board can review at the next meeting prior to the due date.

### Green Community Annual Report – due date changed from 12/4/2019 to Friday 12/6/2019

Ms. Ristine stated the report was originally due on 12/4/19, the Department of Energy Resources provided a two day extension due to all offices being closed due to the storm events. Ms. Ristine reported the Town has converted to using MassEnergyInsight (MEI). MEI is an essential web-based tool to help communities track and reduce their energy use with access to reports on electricity, natural gas, and oil use; MEI replaces Portfolio Manager. The report was been finalized and submitted 12/6/2019.

7:27 Mary Smith departed.

### Minutes

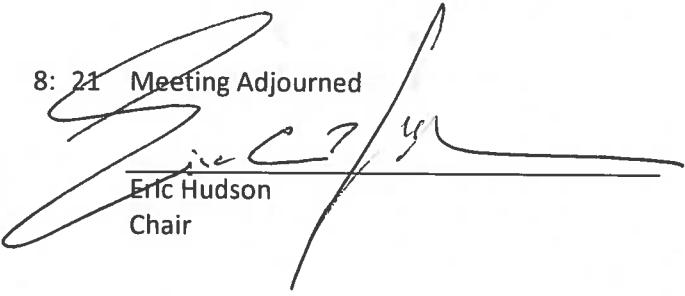
Mr. Hudson moved to accept the minutes for October 7, 2019, Ms. Cousins 2<sup>nd</sup>; unanimous.

Approval of minutes for November 18, 2019 was tabled until the next meeting for minor clarification edits.

### Next Meeting – December 9, 2019

- Carbon Neutrality Initiative – Major initiatives in advance of consultant assistance
- Minutes –11/18/19, 12/9/19

8: 21 Meeting Adjourned

  
Eric Hudson  
Chair



**GREEN ADVISORY BOARD  
AGENDA  
DECEMBER 9, 2019  
6:30 PM  
CONFERENCE ROOM - ACTON MEMORIAL LIBRARY  
486 MAIN STREET**

**I. Business**

**Special Town Meeting 12-10-2019 – <http://www.acton-ma.gov/599/Town-Meeting>**

House H.2849/S.1940 Future Resolution, Act for Utility Transition to Renewable Energy Draft letter to Board of Selectmen (010)

Carbon Neutrality Initiative - Discussion

Town – Board Annual Report

Green Community Annual Report – due date changed from 12/4/19 to Friday 12/6/2019

**II. Minutes - October 7, 2019**

November 18 pending

**Next meeting - January 13, 2020**

**2020 Meeting Schedule [link](#)**

Additional materials for this agenda can be found here: <http://doc.acton-ma.gov/dsweb/View/Collection-11703>

*The listed agenda items are those reasonably anticipated by the Chair. Not all items may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need, including as much detail as you can and include a way we can contact you if we need more information. Please allow advance notice. Send an e-mail to [manager@actonma.gov](mailto:manager@actonma.gov) or call Town Manager's Office (978)929-6611*

*For more information about the Green Advisory Board contact [mpo@actonma.gov](mailto:mpo@actonma.gov) or 978-929-7744.*