



**ACTON PLANNING BOARD**  
**Minutes of Meeting**  
**8/20/2019**  
**7:30PM**  
**Acton Town Hall**  
**472 Main Street**  
**Room 204**

**Planning Board members present:** Derrick Chin (Chair), Emilie Ying, Ray Yacoub, Anping Liu, and Sam Bajwa.

**Absent:** Jon Cappetta

**Also present:** Robert Hummel, Assistant Town Planner; Vivian Birchall, Administrative Assistant

**Opening**

Chair, Derrick Chin opened the meeting at 7:31pm.

**1. Regular Business**

**I. Citizen Comment**

Ms. Terra Fredericks requested Planning Staff give public updates on the town's planning process and projects.

**II. Reports:**

Mr. Chin gave an update on the 8-15-2019 Kelley's Corner meeting. Mr. Yacoub gave an update on the upcoming CPC meeting on 8-22-2019.

**III. Administrative Updates**

Mr. Hummel alerted the Planning Board that the next Planning Board meeting is scheduled for September 17<sup>th</sup> for an accessory apartment special permit.

**2. New/Special Business**

**533 Main Street Personal Wireless Facility – Discussion with AT&T representative regarding roles of Existing special permit and FCC regulations in a proposed tower height increase.**

AT&T's representative, Mr. Michael Dolan presented a summary of the proposed project.

After the presentation, the board discussed the project. Some members raised concerns over radiation emissions from the Tower and sought clarifications about section 6409.

After discussion, the board voted unanimously (5-0) to cut off discussion at 8:00pm.

*Deliberations:*

The Board determined that the request does not require a new special permit or a public hearing. After further discussion, Mr. Yacoub moved, Mr. Bajwa seconded and the Board unanimously voted (5-0) to amend the existing special permit decision because the requested height extension is minor in nature.

**3. Consent Items**

**Approve previous meeting minutes**

After review of the 07/30/2019 minutes, Mr. Yacoubi moved, and Mr. Liu seconded and the board unanimously (5-0) approved the minutes with an amendment to the election of officers.

#### **4. Adjournment**

At 8:25pm, Mr. Liu moved and Ms. Ying seconded to adjourn the meeting. The motion was approved unanimously (5-0). The meeting adjourned.

Documents and Exhibits Used During this Meeting:

- Planning Board Agenda
- DRAFT 07-30-19 Planning Board Minutes
- Planning Division memo dated August 16, 2019
- Request for Administrative Review of an Eligible Facilities Request to Modify a Tower Located at 533 Main Street, Acton, MA, dated, August 15, 2019
- Plan prepared for AT&T, last revised 06/14/19, and entitled Site Number: MA3371; Site Name: Acton Main Street; Project: LTE 3C-4C-5C Upgrade
- The original decision
- Google Aerial View of the Telecommunication Tower
- Extenet Systems, Inc. v. Village of Pelham
- Subpart CC – State and Local Review of Applications for Wireless Service Facility Modification;
- Holbrook Special Town Meeting of November 13, 2017 excerpt
- Wireless Telecommunications Bureau Offers Guidance on Interpretation of Section 6409(A) of the Middle Class Tax Relief and Job Creation Act of 2012

Respectfully Submitted,

Vivian Birchall

Land Use Department