



**ACTON ZONING BOARD OF APPEALS**  
**Minutes of Meeting**  
**9/3/2019**  
**7:30PM**  
**Acton Town Hall**  
**472 Main Street**  
**Room 204**

Board of Appeals members in attendance: Ken Kozik, Adam Hoffman, R. Scott Robb.  
Absent: Emilie Ying  
Also present: Kristen Guichard, Senior Planner; Vivian Birchall, Administrative Assistant

**1. Opening**

Chair, Ken Kozik opened the meeting at 7:30 p.m.

**2. Regular Business**

**Approve previous meeting minutes**

After review of the 08/5/2019 minutes, Mr. Hoffman moved, and Mr. Robb seconded and the Board unanimously (3-0) to approved the minutes.

**3 New/Special Business**

**3.1 ZBA 19-12 - Public Hearing, 87 Hammond Street, Special Permit Application**

The Chair of the Board, Mr. Kozik, opened the public hearing at 7:35pm. He explained the public hearing process.

The applicant presented an overview of the application for a special permit to build an entry portico which extends within the existing non-conforming setback.

After Board discussion, Mr. Hoffman moved, Mr. Robb seconded and the Board unanimously voted (3-0) to approve the special permit application under sections 8.3.3 and 8.1.5, with a condition that the portico be built substantially as shown in the plans presented during the meeting.

Mr. Hoffman moved. Mr. Robb seconded and the board unanimously voted (3-0) to close the public hearing. The public hearing was closed at 7:44pm.

**3.2 ZBA 19-7/11 -Combined Public Hearing Continuation - Comprehensive Permit Application for land located at 90 School Street, 4 Piper Lane, 4 Piper Lane Rear, and 6 Piper Lane Acton, MA, Map H3-A parcels 3, 3-1, 3-2, and 17**

The Chair opened the public hearing at 8PM and immediately moved to continue the public hearing to September 17, 2019 at 7:30PM at Town Hall, Room 204, Mr. Hoffman seconded, and the board voted unanimously 3-0 to continue the hearing.

**4. Adjournment**

At 8:01pm, Mr. Hoffman moved and Mr. Robb seconded to adjourn the meeting.  
The motion was approved unanimously (3-0). The meeting adjourned.

**Documents used during this meeting**

- Agenda
- Draft 8-5-19 Zoning Board of Appeals Minutes
- Application of 19-12 87 Hammond Street Special Permit
- Comments from Planning Division
- Comments from Health Division
- Comments from Acton Water District
- Comments from Engineering Department

**Link to docushare** <http://doc.acton-ma.gov/dsweb/View/Collection-10514>

Respectfully Submitted,

Vivian Birchall  
Land Use Department