

## **Volunteer Coordinating Committee**

### **Meeting Minutes**

**June 10, 2019**

**7:00PM**

**Room 121, Town Hall, 472 Main Street, Acton, MA 01720**

**Present:** Gregory Hutchins, Xuan Kong, Hart Millett, and Fang Yang.

**Absent:** None

### **1. Opening**

Chair Hutchins opened the meeting at 7:08PM

### **2. Regular Business**

- A. Approval of Meeting Minutes – The meeting minutes from the VCC’s April 22<sup>nd</sup>, 2019 meeting were reviewed and approved by a vote of 4 Yes.
- B. Update on Committee Openings/Appointments – Greg gave an update on Committee member appointments made by BOS since last VCC meeting, status of pending volunteer applications, and committee/board openings.

### **3. New/Special Business**

#### Hearing on Application by Carolyn Kiely for Water Resources Advisory Committee

- Ms. Kiely is an Acton resident for 4 years (previously lived in Carlisle). She previously served on Carlisle’s Conservation Committee and Carlisle’s Conservation Restriction Advisory Committee (2000-2008). She served as Chair of CCC for two years. Professionally, she is an environmental lawyer and a fitness instructor at a local health club.
- Ms. Kiely has previously attended Water Resources Advisory Committee meeting.
- Ms. Kiely attended Acton town meeting regularly since becoming an Acton resident.
- Ms. Kiely reported no apparent conflict of interest. She indicated that she is an abutter to Nagog Pond.
- Ms. Kiely was made aware of an opening at Acton Conservation Commission and she has expressed a strong interest in serving on that Commission. VCC has also inquired potential conflict of interest for her to serve on Acton Conservation Commission (Ms. Kiely indicated none).

Motion to forward Carolyn Kiely’s name to the Board of Selectmen for further consideration to appoint as an associate member of Water Resources Advisory Committee. Motion passed unanimously (4 Yes).

Motion to forward Carolyn Kiely's name to the Board of Selectmen for further consideration to appoint as a member of Acton Conservation Commission, upon receiving her formal application by the VCC. Motion passed unanimously (4 Yes).

Hearing on Application by Jim Snyder-Grant for Commission on Disability and Community Preservation Committee

- Mr. Snyder-Grant is an Acton resident for 25 years. He is a retired IT professional.
- Jim Snyder-Grant has served on Land Stewardship Committee for 21 years and as the Committee chair for ten years. Currently he is an associate member on Land Stewardship Committee and plans to step down from the Committee when his term expires on June 30, 2019. He previously served on Acton 2020 for five years (both Phase I and Phase II). He also served on Acton Conservation Trust.
- Mr. Snyder-Grant is a regular town meeting attendee and attended Commission on Disabilities meetings. He indicated that he can regularly attend meetings of the Commission on Disabilities and Community Preservation Committee.
- Mr. Snyder-Grant reported no apparent conflict of interest for serving on the Commission on Disabilities or Community Preservation Committee.

Motion to forward Jim Snyder-Grant's name to the Board of Selectmen for further consideration to appoint as an associate member of Commission on Disabilities. Motion passed unanimously (4 Yes).

Motion to forward Jim Snyder-Grant's name to the Board of Selectmen for further consideration to appoint as an associate member of Community Preservation Committee. Motion passed unanimously (4 Yes).

Discussion on Ron Parenti for his Volunteer Application (Water Resource Advisory Committee). Committee decided to invite Mr. Parenti to a future VCC meeting for an interview.

Discussion on expiring board appointments and reappointments.

Many members have responded to the reappointment survey. Ten members have indicated that they did not wish to be re-appointed for another term. Seven members have not responded to the survey, follow-up email, and personal phone call.

**4. Adjournment**

At 9:15PM., it was moved and seconded to adjourn the meeting. The motion was approved unanimously.

**Documents and Exhibits Used During this Meeting**

- Meeting minutes of April 22<sup>th</sup>, 2019.
- Application for Water Resources Advisory Committee by Carolyn Kiely.
- Application for Commission on Disabilities and Community Preservation Committee by Jim Snyder-Grant