

**Minutes**  
**Town of Acton Community Preservation Committee (CPC)**  
**November 29, 2018**  
**Acton Memorial Library**

Members Present: Ray Yacoubi (Chair), Peter Berry (Vice-Chair), Tory Beyer, Nancy Kolb, Steve Trimble, Amy Green

Others Present: Roland Bartl, John Mangiaratti, Susan Mitchell-Hardt, Joe Will

Ray opened the meeting at 7:30 PM.

**I. Citizen's Concerns (Opened at 7:30, closed 7:32)**

None raised

**II. Review Meeting Minutes (opened 7:33, closed 7:35)**

Moved, seconded, and voted unanimously to approve the minutes as presented.

**III. Review Project Applications (opened 7:36, closed 8:38)**

**12/06 Assignments**

- a. **7:40 – 8:00:**
  - i. Community Housing Program Fund
  - ii. Assigned to: Nancy
- b. **8:00 – 8:20:**
  - i. Open Space Acquisition / Protection Set-Aside Funds
  - ii. Assigned to: Amy
- c. **8:20 – 8:40:**
  - i. Acton Historic Survey – Convert to MACRIS
  - ii. Assigned to: Tory

**01/03 Assignments**

- a. **7:40 – 8:00:**
  - i. Window Preservation Project
  - ii. Assigned to: Dean
- b. **8:00 – 8:20:**
  - i. Windsor Green Sliding Doors
  - ii. Assigned to: Nancy
- c. **8:20 – 8:40:**
  - i. 53 River Street
  - ii. Assigned to: Peter
  - iii. Portion under review for CPA fit
- d. **8:40 – 9:00:**
  - i. Mill Place bell Tower
  - ii. Assigned to Ray
  - iii. Under review for CPA fit

**01/17 Assignments**

- a. 7:40 – 8:00:**
  - i. Jones Playground
  - ii. Assigned to: Steve
- b. 8:00 – 8:20:**
  - i. Acton Arboretum ADA Compliant Entrance
  - ii. Assigned to: Amy
- c. 8:20 – 8:40:**
  - i. Acton Arboretum China Trail and Garden Planting
  - ii. Assigned to: Amy

**01/24 Assignments**

- a. 7:40 – 8:00:**
  - i. Asa Parlin House
  - ii. Assigned to: Walter

**IV. Recapture Memo (opened 8:39, closed 8:45)**

Moved, seconded, and voted unanimously to direct the Town Finance Department to

- a. move the remaining account balances (\$364,851.43) from the prior year projects to the general Community Preservation Fund
- b. any funding subsequently considered to move to a Set-Aside Fund Balance is subject to confirmation by Town Meeting Appropriation.

**V. Administrative Updates (opened 8:46, closed 8:49)**

- a. 12/20 meeting canceled
- b. 01/10 meeting canceled

8:50 PM — It was moved, seconded, and voted unanimously to adjourn.  
Next scheduled meeting: 12/06/18 (format only)