

MINUTES

TOWN OF ACTON COMMUNITY PRESERVATION COMMITTEE (CPC)

OCTOBER 11, 2018

ACTON MEMORIAL LIBRARY, 486 MAIN STREET, ACTON

Members Present: Dean Charter (Clerk), Carolyn Kilpatrick, Bill Alesbury, Ray Yacoub (Chair), Joe Will, Tori Beyer

Others Present: Roland Bartl (Town Planner) Susan Mitchell-Hardt (ACT), Roland Bourdon (FinCom) Steve Trimble (REC designee)

Yacoub opened the meeting at 7:35 PM

- I. Citizens' Concerns – None
- II. Project Status Report: Bartl had reached out to all recipients, produced a spreadsheet, showing status of all funds. Next pass should include totals and a designation showing what category each project was in. All funds from "green" projects (those completed) as noted on the sheet will be added to the amount available this year (this amounts to \$273,804.65 +/-). We don't want to keep old items open for ever. Specific concerns raised about "Shade Trees", "Trail through Time" and "John Robbins House". Discussion of having time limits attached to award letters. Roland asked if left over funds of \$2,227 from FY 17 could be used for Housing Production Plan (HPP). Members were polled, discussion ensued about prior precedents and why HPP is not funded in operation budget. Chair called for motion, none forthcoming, no action.
- III. Minutes of 9/13/18. Alesbury moved to accept minutes, second by Charter, approved unanimously.
- IV. Fall/Winter Schedule
The meeting schedule was adjusted to reflect actual and projected work load. Next meeting will be 11/29, then 12/6 and 12/20. Trimble to take minutes on 11/29.
- V. Administrative Updates: Yacoub asked that next meeting we take 10 minutes for self-introductions. "Town" projects must be pre-approved by Selectmen, submitted by 10/31.

Will moved to adjourn at 8:40, seconded by Alesbury, unanimously approved, next meeting will be 11/29, 7:30 PM, location TBA